

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, Chairman
Rick Tisa, Secretary
Kent D. Nation, Treasurer

Joseph S. Boldaz, Vice Chairman/
Asst Secretary/Asst Treasurer
Anita M. Ferenz, Administrator

Meeting Agenda for April 13, 2017

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, and Rick Tisa (RT) _____. There is a vacancy on the Board.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification: None

Action on Minutes of Previous Meeting(s)

- March 9, 2017 regular meeting

Public Comment (individuals requesting to be on the agenda):

Correspondence/Communications (information to note)

1. Correspondence dated March 30, 2017 from Commonwealth of Pennsylvania, Commonwealth Finance Authority regarding denial of funding request from PA Small Water and Sewer Program.
2. Correspondence dated April 6, 2017 from Authority Solicitor to Richard Sipple with regard to interpretation of waiver of tapping fees as provided for the Right of Way Agreement dated July 27, 1998.
3. Receipt of Planned Maintenance Agreement between WBTMA and Modern Group Power Systems regarding pump station generators; cost of \$2,200.00.

Reports

Operator

Engineer

- a. Capital Reserve Study – fee estimate.

Administrator

- a. Statement of Financial Interests – due by May 1, 2017.
- b. Board member vacancy –

- c. Informational flyers --- (1) rag problem – target to those property owners who flow to Ashberry (Ashberry development, portion of Reeceville Road, and Monacy Manor); (2) fats/oils/grease – target to those property owners who flow to Culbertson Run (entire Kimberwick sewer district).

New Business

1. **From the Board:**
 - a.

2. **From the Floor:**
 - a.

Public Comments (individuals not requesting to be on agenda)

Payment of Bills / Account Balances

As of March 31, 2017: Friendship Village account balance was \$467,474.21 and Kimberwick account balance was \$52,071.95. Funds moved from K to FV in order to transfer into BR&I Fund.

1. Friendship Village Sewer District- \$64,225.11 and ratified payments of \$2,838.29 made on 3/29/2017. Payroll of \$3,759.44 made 4/13/2017 for the month of March 2017.

Shared Service Agreement – breakdown for March 2017.

Carroll Engineering Corporation – breakdown for January 30, 2017 to February 26, 2017

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, April 20, 2017 and May 4, 2017, at 7:30 p.m.
2. Municipal Authority, Thursday, May 11, 2017 at 7:30 p.m.

WHO IS ATTENDING 4/20/2017 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)