



Application For Enrollment 2017-2018

Admission • Re-registration • Enrollment Agreement

Student Name: _____

School Year: ___ 2017-2018 ___ 2018-2019 ___ 2019-2020

INFANT (3 months – 18 months)

Dismissal: ___ 3:00
 ___ 5:00

Application Fees:

- Original Application \$150
- New Student Registration \$300
- Current Student Re-registration \$150
(If paid by March 3; \$300 after March 3)

DESIRED START DATE: _____

Referred by: _____

For Office Use Only

Entry Date: ___ / ___ / ___

Interview/Visit dates: _____

Interviewed by: _____

Health Form _____ Room # _____

Fees paid: App _____ Ck# _____ Date ___ / ___ / ___

Reg _____ Ck# _____ Date ___ / ___ / ___

100 Montessori Drive • Brentwood, Tennessee 37027

p (615) 833-3610 *f* (615) 833-3680

www.montessoriacad.org

Application:

Name _____
Last First Middle Name Called

DOB ___ / ___ / ___ Age _____ or EDD (Estimated Date of Delivery) ___ / ___ / ___ Gender _____

Street address

City State Zip code Home Telephone

Parent(s) or Guardian(s) with whom child lives:

Mother Father Mother Father

First Name Last Name First Name Last Name

Cell # Work# Ext Cell # Work # Ext

Employment Occupation Employment Occupation

Educational Background Educational Background

Email Address - Required Email Address - Required

Previous schools/preschools applicant attended: _____

Names & ages of siblings: _____

Schools siblings attend: _____

If Divorced or Separated

Mother/Father

Street Address City State Zip code

Home phone Cell phone Work phone Ext

AUTHORIZED TO PICK UP CHILD? ___ YES ___ NO

Emergency & Authorized Pick-Up Persons

#1 Name *Relationship to Child*

Home phone *Cell phone* *Work phone* *Ext*

#2 Name *Relationship to Child*

Home phone *Cell phone* *Work phone* *Ext*

#3 Name *Relationship to Child*

Home phone *Cell phone* *Work phone* *Ext*

Applicant's Medical Information

Pediatrician Name *Pediatric Group*

Street Address *Phone*

Allergies (bee stings, food, environmental, etc.) _____

Special Needs/Medications: _____

Signature Required:

I authorize Emergency Medical Care _____

Signature

Date

Photo Release Permission

Photographs of children are used for marketing the school and highlighting the high quality of students at Montessori Academy. Students are never identified in photos for print or on the website. Uses may include, but are not limited to, Montessori Academy brochures, advertisements, local news media, video, and the website at www.montessoriacad.org.

Signature Required:

YES, I give permission for Montessori Academy to use my child's photograph (or my family's photo) if photographed at a Montessori Academy social event or in the classroom. _____

Signature

Date

NO, Do not use my child's or family's photograph. _____

Signature

Date

Enrollment Agreement:

The application, application fee, registration fee, and the signature at the bottom of this agreement reserves a space for the applicant and by signing this agreement, **I am committing to paying tuition for the entire school year.**

To withdraw my child before July 1, of the current year, I must submit a letter to the applicable Director no later than June 30, of the current year (see date at bottom of page), requesting to be released from the year's contract. This request must be accompanied by a termination fee of \$100. Records will be released after the termination fee has been paid.

To be released from this contract, if I move outside a 50-mile radius of Montessori Academy, I must give a full calendar month notice of intent to withdraw, or I will owe the tuition for the following month. For example, if on March 1 you notify the school in writing that the last day of attendance will be March 31, no tuition will be due beyond March. If notice is given on March 15 then the full tuition payment for April must be paid.

All tuition payments are due on the 1st day of the month and are considered late if received after the 4th of each month.

Our annual commitment to Montessori Academy includes participation in parent volunteer leadership for the classroom and community.

Montessori Academy reserves the right to suspend, dismiss, or ask for the immediate withdrawal of any student at any time if, at the sole discretion of Montessori Academy's Head of School, a student's work, progress, conduct, or influence (on or off campus) falls below acceptable educational or social standards. Each student's enrollment is subject to the rules and policies of Montessori Academy, as interpreted by the Head of School.

Montessori Academy is a not-for-profit school that practices a non-discriminatory policy and accepts all qualified students without regard to race, color, or national origin.

The contract is valid when an applicant completes a successful interview and pays the registration fee. Parent agrees to submit the Tennessee School Immunization Certificate and any required records from the child's previous school, if applicable.

Signature of parent or guardian

(Both parents/guardians must sign)

Signature of parent or guardian

(Both parents/guardians must sign)

PRINT NAME

PRINT NAME

Date Signed (MM/DD/YYYY)

Date Signed (MM/DD/YYYY)