

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Michael S. Thiessen, President
Shakana L. Kirksey-Miller, Trustee
Jessica A. Doherty, Trustee

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Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office January 10, 2022– 6:00 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting on January 10, 2022, at 6:00 P.M. Pursuant to Governor Pritzker's Executive Order 2020-73, the regular meeting will be a virtual meeting.

Microsoft Teams Virtual Meeting Information [Click Here to Join Meeting](#)

To Join Meeting via Phone, Dial +1-872-810-3297,
and enter Conference ID: 750 181 723#

Mr. Michael Thiessen	<u>X</u>	___
Ms. Shakana Kirksey-Miller	<u>X</u>	___
Ms. Jessica A Doherty	<u>X</u>	___

Staff Virtually Present

Mr. Kenneth T. Getty, Treasurer
Ms. Brigid Murphy, Director of Finance and Operations

Others Virtually Present

Mr. Ed Wong, Attorney for LTTO
Ms. Jennifer Dunleavy, LaGrange School District #106 Board Member

Call to Order

President Thiessen called the meeting to order at 6:03 P.M.

Pledge of Allegiance

Public Comments - None

Review/Approval of Minutes

The following open and closed session Board Meeting Minutes were reviewed and approved as follows:

Meeting	Motion Made By:	Motion 2nd By:	Votes
December 20, 2021 – TTO Open Meeting	Trustee Kirksey-Miller	Trustee Doherty	3-Yes 0 - No
December 20, 2021 – TTO Closed Meeting	Trustee Doherty	Trustee Kirksey-Miller	3-Yes 0 - No

Treasurer's Report

Treasurer Getty provided the Trustees with an update on the health and wellbeing of the LTTO staff members & their families. Treasurer Getty confirmed to President Thiessen that there has been no service interruption to our member districts. He stated that January is a very busy month for LTTO staff who will be balancing, processing, printing, stuffing, filing thousands of W-2, 1099, ACA reports and completing the federal & state tax filings in addition to bi-monthly payroll and accounts payable processing.

Review the Lyons Township Treasurer's Financial Reports

Board of School Trustees reviewed and discussed the TTO's December financial statements. He noted that these statements were generated directly from the LTTO's general ledger/financial software system. It was noted that the TTO is on pace to be within budget.

Review/Approval of Payables List

A motion was made by Trustee Kirksey-Miller to approve the January 10, 2022, payables in the amount of \$14,127.51 as presented. **Seconded by President Thiessen.**

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

NEW BUSINESS:

Semi-Annual Review of Closed Session Minutes

A motion was made by Trustee Kirksey-Miller to postpone the semi-annual review of Closed Session Minutes until after today's Executive Session. **Seconded by President Thiessen.**

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

Motion to suspend the Board Meeting for the purpose of entering Closed Session

A motion was made at 6:20 P.M. by Trustee Kirksey Miller to enter closed session under:

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, "Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body."
- *Illinois Open Meetings Act, (5 ILCS 120/2(c)(21)*, "Discussion of minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06."

Seconded by Trustee Doherty.

Roll Call: **Ayes:** Thiessen, Kirksey-Miller & Doherty
 Nays: None
 Absent: None

Motion carried.

Special Meeting reconvened following Closed Session

A motion was made by Trustee Doherty to resume the Special Meeting of January 10, 2022, at 6:42 P.M. **Seconded by Trustee Kirksey-Miller.**

Roll Call: Present: Thiessen, Kirksey-Miller & Doherty
Absent: None

Motion carried.

Action as a result of Closed Session: Semi-Annual Review of Closed Session Minutes
Motion to open and publish the closed session minutes listed below:

<u>Closed Minutes</u>	<u>Motion</u>	<u>Second</u>
May 19, 2021	Trustee Kirksey-Miller	Trustee Doherty
May 26, 2021		
June 1, 2021		
June 14, 2021		
June 28, 2021		
July 15, 2021		
September 23, 2021		
10/20/2021 (Trustee Vacancy)		
10/20/2021 (Litigation)		
November 22, 2021		

Roll Call: Ayes: Thiessen, Kirksey-Miller & Doherty
Nays: None
Absent: None

Motion carried.

Adjournment

A motion was made by Trustee Doherty to adjourn the Special Meeting of the Board of Trustees at 6:47 P.M.; **Seconded by Trustee Kirksey-Miller.**

Roll Call: Ayes: Thiessen, Kirksey-Miller & Doherty
Nays: None
Absent: None

Motion carried.

Minutes approved by:

***Minutes have been approved at the 02/14/2022 Meeting and will be signed when the current COVID-19 precautions allow

President, Michael Thiessen

Trustee, Shakana Kirksey-Miller

Trustee, Jessica Doherty

Date: 02/14/2022