

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
April 13, 2017 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Vice Chairman Findley called the meeting to order at 7:03 p.m.

**Roll Call:** Commissioners Brian Fendley was present, Jared Moyle was in attendance by phone, and Steve Martin was absent from the meeting. Jared Moyle arrived at the meeting room at 7:40 p.m.

**Staff Present:** Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William F. Gigray were also present.

**Approval of Meeting Agenda and Postings:** Robin Ward reported that Chief Timinsky posted the original Agenda Notice of the Regular Meeting of the Board on April 11, 2017, at Fire Station #1 at 1:30 p.m. and at Star City Hall at 1:35p.m. The agenda was amended on April 13, 2017, and posted at Fire Station #1 at 12:50 and Star City Hall at 12:55 on that day.

Chairman Moyle moved to accept the report of the agenda postings and to approve the amended agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Comm. Fendley reported that he had not had the chance to review the Minutes of the Regular Meeting and the Joint Meeting held on March 9, 2017, and moved to table the approval of the minutes until the May meeting. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports:** Robin Ward provided a report of the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Fendley then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$179,624.37 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)*

**Public Comment/Special Presentations:** None

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report.

**Secretary of the Board:** Comm. Fendley had nothing additional to report.

**Treasurer of the Board:** Comm. Martin was absent from the meeting.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Impact Fees:** He and Robin Ward met with Anne Wescott of Galena Consulting that provided the City of Star's and the Star Fire District Impact Fee Report in 2009. She is willing to complete the updated report and move forward with forming a public committee and plans to meet with the Attorney and City. Her consulting fees will be reduced by half, to

around \$4,000, due to the work that Ward and Timinsky have already completed on the updated plan.

- **Maintenance Division:** Continues to stay busy, have found an individual willing to do some contract labor and help out with the extra work load on an as needed basis. Robin Ward will provide an agreement to him
- **BLM Lease:** They have agreed to the increased lease amount. Item is on the agenda.
- **Flooding:** Have an Incident Action Plan and continue working jointly with neighboring agencies on flood problems in the area. Star has an Emergency Declaration in place.
- **Station 1:** Have been discussed possible plan to update/remodel Station due to expected growth and increased demands on the District, expects to complete that over the next 24 months and will be discussing during the budget process.
- **New Development:** Several projects are being discussed, including the possibility that Bi-Mart may be coming to the area.
- **Training:** Ongoing, will be doing a joint wildland training with Meridian. Chief and Danny Garringer will be traveling to FDIC the end of the month.
- **Meeting Dates:** Chief requested that the regular monthly meetings dates for May and June be moved to May 15th (3rd Monday), and to June 5th (1st Monday) due to conflicts in his schedule.

**Firefighters Union Representative:** Danny Garringer reported that he is looking forward to attending FDIC. Fill the Boot will be May 18th and 19th. Fire Ops 101 will be held May 20th, David Hershey from Star City Council will be attending that..

**Recording Secretary/Bookkeeper:** Robin Ward reported that the Wood Annexation has been approved by Ada County.

**Attorney Report:** Attorney Gigray provided an updated report on current items being worked on by White Peterson as well as an update on status of proposed legislation, copy of report is attached.

#### **Committee Reports:**

- **Impact Fee Committee:** As reported by Chief Timinsky under his report, he and Ward will be working with Anne Wescott to move forward with the Impact Fee process.

Chairman Moyle requested that the meeting recess for 10 minutes to allow him time to arrive at Star City Hall and join the meeting. Comm. Fendley moved to recess for 10 minutes, Chairman Moyle seconded the motion, motion passed with a unanimous voice vote. Meeting recessed at 7:30 p.m.

Meeting resumed at 7:40 p.m. with Chairman Moyle in attendance.

#### **Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority Update:** Chief had nothing new to report at this time.
- **Station 2 BLM Lease:** As reported by the Chief, BLM has agreed to renew the lease at the rate of \$20,888/year. Comm. Fendley moved to authorize Chief Timinsky to sign the BLM Lease of Station 2 for the amount of \$20,888/year. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.
- **Policy Code Update - Title 16, Chapter 4, Section 3: Adding Guidelines and Minimum Requirements for Employee Initial and Annual Health Exams to set a base line for Presumptive Illness.** Chairman Moyle moved to adopt Resolution 17-137 Amending Title 16, Chapter 4, Section 3 Adding Guidelines and Minimum Requirements for Employee Initial and Annual Health Exams. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**New Business:**

- **2016 Update to Ada County Hazard Mitigation Plan:** Chairman Moyle moved to adopt Resolution 17-139, Adopting the 2016 Update to the Ada County Hazard Mitigation Plan. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
- **2017 Budget Committee:** Chairman Moyle, Fire Chief Timinsky, Treasurer Robin Ward and Local Union President Danny Garringer.
- **2018 Budget Hearing:** Chairman Moyle moved to schedule the 2018 Budget Hearing for August 10, 2017, at 7:00 p.m.. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.
- **ACCESS JPA Restated Agreement:** Chairman Moyle moved to authorize the Chairman to sign the Amended and Restated ACCESS (Ada County City Emergency Services System) Joint Powers Agreement. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

**EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: NONE**

**Announcement of the Next Meeting:**

Comm. Fendley moved to change the regular meeting dates as follows for May and June only:

May 15, 2017, 7:00 p.m.

June 5, 2017, 7:00 p.m.

July will return to the regular scheduled day, 2nd Thursday of the month.

Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

**Adjournment:** Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:55 p.m.

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Minutes submitted by: \_\_\_\_\_

Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the May 15, 2017 Regular Meeting of the Board.

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Secretary, Brian Fendley

**Appended to these Minutes:**

- Agenda Notice
- Public Input Sign-up Sheet; and,
- Treasurer's Report prepared by Ward
- Attorney's Report