

Essex Township - Minutes of the Regular Monthly Meeting

March 21, 2018 @ 7:00 p.m.

Members Present: Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathy George, Clerk Lori Conner

Visitors: County Commissioner Kam Washburn, Assessor Beth Botke, Daryl Trefil, Mindy Thomas, Ann Gifford, Rex Ferguson

Call to Order: Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

Visitor Statements:

County Commissioner Kam Washburn

- A committee has been formed to assess and track the processing of zoning violations.
- The State of Michigan has set new standards for indigent criminal defense services and the county is working on implementing these new guidelines.

Township Assessor Beth Botke

- Board of Review met on March 14th and 15th. There were 7 petitions (6 residential and 1 personal property).
- Ending balance: Ad Valorem: SEV \$107,636,100 / Taxable Value: \$58,370,130. DNR-PILT: SEV \$775,900 / Taxable Value \$401,026.

Daryl Trefil and Mindy Thomas

- Presented fire fund budget report (2001-2017).

Rex Ferguson

- Asked what road projects the road commission was going to work on this year.
- Supervisor Wardin stated they will resurface Colony Rd from Dewitt to Forest Hill and they will repair/replace guardrails on three bridges on that same route.

Minutes of February 21, 2018 Meeting: Wardin moved to approve the meeting minutes, with the word changing of "Maple Rapids Fire Department" to "Clinton Area Ambulance" in the "Trustee Report"; supported by George. Motion passed and carried (MPC).

Approval of Agenda: The agenda was reviewed.

Trustee Reports: None

Treasurer's Report:

- The general ledger for the period 1/1/18 – 3/17/18 was reviewed including checks #5960-5984.

- The checking balance is \$177,414.24. Total income for the period 1/1/18 – 3/17/18 was \$108,823.30 while total expenses were \$14,971.80.
- Cemetery CD balance is \$8358.10. Tax checking balance is \$1100.00.
- Received a proposal from SK&T to conduct audit.
- Gavenda moved to accept the treasurer’s report, supported by Winsor. MPC.

Clerk’s Report:

- Year to date budget was reviewed.
- George moved to accept the clerk’s report, supported by Winsor. MPC.

Supervisor’s Report

- Report on the Clinton County Road Commission meeting was given
- 2018 road projects were discussed with approximately \$90,000.00 allocated to be spent by township. Essex will again cover chloride treatment of roads and brush spray.
- Wardin moved to gravel four roads (Kinley – Forest Hill to Wacousta, Hyde Road – Lowell to McNeil, Bauer Road – Stone to Moss, Grove Road – Kinley to Colony) and to chip seal two roads (Hyde Road – Maple Ave. to Forest Hill, French Road – Airport to McNeil), supported by Winsor. MPC.
- “Roads and Bridges Millage” ballot language sent to county.

New Business:

- Meetings for 2018-2019 will be held on April 18, June 20, August 15, October 17, December 19, February 20, and March 20.
- Proposed budget for FY 2018-2019 was reviewed.

Adjournment: Wardin moved to adjourn the meeting at 7:54 p.m., supported by Winsor. MPC. The next regular meeting of the Essex Township Board will be held April 18, 2018, at 7:00 p.m. at the Lowe United Methodist Church Hall.

Annual Budget Meeting: Supervisor Wardin convened the Public Budget Hearing at 7:55. The proposed budget for the 2018-2019 fiscal year was reviewed including all categories and line items.

Approval of Budget: George moved to approve the budget for the 2018-2019 fiscal year, supported by Gavenda. MPC.

The annual budget meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Lori Conner, Essex Township Clerk