

SHEPHERD ECONOMIC DEVELOPMENT CORPORATION

BOARD OF DIRECTORS

REGULAR MEETING

28 N. Liberty, Shepherd, Texas 77371
Shepherd EDC May 4, 2020 at 6:00 P. M.

OFFICIAL MINUTES: Regular Called Meeting

Members Present: Jody Cronin, Sherry Roberts, Charles Minton, Amanda Addison

Members Absent: Joe Williamson, Freddy Ramos,

Others Present: Debra Hagler

CALLED TO ORDER/INVOCATION/PLEDGE

Jody Cronin called the meeting to order. Sherry Roberts said the prayer and the pledges were stated.

APPROVE MINUTES OF PREVIOUS MEETINGS

Charles Minton made a motion to approve the minutes. Sherry Roberts seconded and the motion passed with a unanimous vote.

APPROVAL MONTHLY PAYMENT OF BILLS

Sherry Roberts made a motion to pay the bills. Charles Minton seconded and the motion passed with a unanimous vote.

CITIZEN PRESENTATIONS:

None

OLD BUSINESS:

Update on the Kindness Campaign Dinner cosponsored by the EDC and the Chamber.

No action was taken regarding this item. There was no progress to report. Sherry Roberts suggested this be put on hold until the virus is over, maybe September or later in the fall? In lieu, maybe a kindness activity such as paying some water bills for some of the local businesses? Discussion was held that this would be a good opportunity for the new employee to meet the business owners. No decision was made nor any action taken.

Discuss and take action necessary to select an EDC professional or to continue taking applications.

Charles Minton made a motion to offer the job to Lauren Migl contingent on City Council's approval at \$18.00 per hour and 28 flexible hours per week. Sherry Roberts seconded and the motion passed with a unanimous vote. Sherry Roberts stated she enjoyed the interviews. The goal will be to hire and have them hit the ground running by June. This position will pay \$186.00 per hour for 28 flexible hours per week. The job was offered to Lauren Migl and she accepted.

Discuss and take action to make changes to the existing lease agreement

Sherry Roberts made a motion to make the suggested changes to the lease agreement. Charles Minton seconded and the motion passed with a unanimous vote. The two changes discussed were: no written notice required before the late fee can be added. The new lease states that a 5% late fee shall be added after the 10th day of the month. The other change is that no cash or credit card payments will be accepted as payment for rent. The rent payments must be a check or money order.

NEW BUSINESS:

Discuss and take action necessary regarding helping local business reopen following the COVID-19 restrictions.

Sherry Roberts made a motion to waive 1 month rent for the EDC renters that are current on their rent payments. Amanda Addison seconded and the motion passed with a unanimous vote.

Discuss and take action to accept Rick Hartley's resignation and discuss potential nominees to fill his position.

Charles Minton made a motion to accept Rick Hartley's resignation. Sherry Roberts seconded and the motion passed. The possibilities of appointing one of the other applicants for the EDC position to the board, or the new superintendent, or a local business owner, as well as Samantha Keith to fill the position, were discussed. The board agreed to ponder this and discuss at the next meeting.

Announcements:

Mayor Minton mentioned that a COVID testing would be held at May 11 in Shepherd.

ADJOURN

Sherry Roberts made a motion to adjourn. Charles Minton seconded and the motion passed unanimously.

Approved by: _____
Joe Williamson, EDC President
*Prepared by Debra Hagler