

MINUTES
BOARD OF COMMISSIONERS' MEETING
Tuesday, November 28, 2017 6:00 P.M.

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, November 28, 2017, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Timothy Downing, Jordan Huizenga, Bill Wells, Michelle Williams, City Manager David Johnston, and City Solicitor Frank Warnock, present.

MOTION of Commissioner Huizenga, seconded by Commissioner Downing to dispense with the reading of and approve the minutes of the November 14 and November 22, 2017 meetings.

Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

NEW BUSINESS – CONSENT AGENDA ITEMS

COMMISSIONERS' ORDER NO. ORD-334-17

AN ORDER APPROVING A CONTRACT FOR SERVICE BETWEEN NORTHERN KENTUCKY UNIVERSITY ON BEHALF OF ITS CENTER FOR ECONOMIC DEVELOPMENT ANALYSIS AND DEVELOPMENT, AND THE CITY OF COVINGTON TO PROVIDE AN ECONOMIC CONTRIBUTION ANALYSIS OF THE INTERNAL REVENUE SERVICE (IRS) FACILITY LOCATED AT 200 WEST FOURTH STREET, COVINGTON KENTUCKY TO ESTIMATE TOTAL DIRECT, INDIRECT, AND INDUCED SPENDING AND EMPLOYMENT WITHIN KENTON COUNTY AND THE COMMONWEALTH.

COMMISSIONERS' ORDER NO. ORD-335-17

AN ORDER APPROVING INITIATING THE HIRING PROCESS FOR THE POSITIONS OF FULL TIME STAFF ACCOUNTANT AND FULL TIME AUDITOR IN THE FINANCE DEPARTMENT.

COMMISSIONERS' ORDER NO. ORD-336-17

AN ORDER APPROVING THE EMPLOYMENT OF PATRICIA WINTERMAN AS CLERK TYPIST IN THE POLICE DEPARTMENT, EFFECTIVE DECEMBER 3, 2017.

COMMISSIONERS' ORDER NO. ORD-337-17

AN ORDER APPROVING A FIRST AMENDMENT TO MANAGEMENT AGREEMENT BETWEEN THE CITY OF COVINGTON AND THE DEVOU PROPERTIES MANAGEMENT COMPANY, LLC, FOR THE MANAGEMENT OF THE DEVOU GOLF AND EVENT CENTER TO: PROVIDE A MAILING ADDRESS FOR THE FACILITIES COVERED BY THE AGREEMENTS; PROVIDE A DEFINITION OF "FACILITIES"; AND TO OUTLINE THE MANAGER'S RESPONSIBILITIES CONCERNING INSURANCE COVERAGE FOR THE FACILITIES.

COMMISSIONERS' ORDER NO. ORD-338-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE NORTHERN KENTUCKY REGIONAL ETHICS AUTHORITY INTERLOCAL COOPERATION AGREEMENT TO ALLOW THE CITY OF FALMOUTH, KENTUCKY, TO JOIN THE MEMBERSHIP OF THE AUTHORITY.

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COMMISSIONERS' ORDER NO. ORD-339-17

AN ORDER AUTHORIZING THE CITY MANAGER TO INVESTIGATE AND ADVISE THE BOARD OF COMMISSIONS ON THE CREATION AND LOCATION OF A DOG PARK.

Orders No. ORD-334-17 through ORD-339-17 were passed by consent agenda as follows:

MOTION of Commissioner Huizenga, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

NEW BUSINESS – ORDERS

COMMISSIONERS' ORDER NO. ORD-340-17

AN ORDER APPROVING A CONTRACT FOR SERVICE BETWEEN NORTHERN KENTUCKY UNIVERSITY, ON BEHALF OF ITS CENTER FOR ECONOMIC DEVELOPMENT ANALYSIS AND DEVELOPMENT, AND THE CITY OF COVINGTON TO PROVIDE MODELS, AN EXECUTIVE SUMMARY AND A COMPREHENSIVE REPORT PROJECTING FIVE-YEAR REVENUE FORECASTS FOR THE CITY'S FUTURE GENERAL FUND BUDGETS.

MOTION of Commissioner Wells, seconded by Commissioner William. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-341-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MEDBEN AS THE CITY'S HEALTH PLAN AND PRESCRIPTION THIRD PARTY ADMINISTRATOR.

MOTION of Commissioner Williams, seconded by Commissioner Downing. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-342-17

AN ORDER APPROVING THE JOB DESCRIPTION FOR THE POSITION OF ECONOMIC DEVELOPMENT DIRECTOR.

MOTION of Commissioner Williams, seconded by Commissioner Downing. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-343-17

AN ORDER AUTHORIZING THE EXPENDITURE OF ADDITIONAL FUNDS NECESSARY TO SUPPLEMENT FUNDS PROVIDED THROUGH A FEMA ASSISTANCE FOR FIREFIGHTERS GRANT RELATING TO THE PURCHASE OF STRYKER POWER COTS AND POWER LOAD SYSTEMS.

MOTION of Commissioner Williams, seconded by Commissioner Wells.

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Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-344-17

AN ORDER APPROVING A SECOND AMENDMENT TO MANAGEMENT AGREEMENT BETWEEN THE CITY OF COVINGTON AND THE DEVOU PROPERTIES MANAGEMENT COMPANY, LLC, FOR THE MANAGEMENT OF THE DEVOU GOLF AND EVENT CENTER TO COVER THE DEBT SERVICE FOR COSTS RELATED TO THE CONSTRUCTION OF THE DEVOU GOLF AND EVENT CENTER.

MOTION of Commissioner Wells, seconded by Commissioner Huizenga.
Passed. 4 Yeas. Commissioners Downing, Huizenga, Wells, and Mayor Meyer
1 Nay. Commissioner Williams

COMMISSIONERS' ORDER NO. ORD-345-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A REVISED RESIDENTIAL DIRECT BILLING ADDENDUM WITH RUMPKE OF KENTUCKY, INC.

MOTION of Commissioner Huizenga, seconded by Commissioner Downing.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-346-17

AN ORDER DIRECTING THE CITY MANAGER TO PREPARE FOR AND SCHEDULE A VISIONING SESSION FOR THE BOARD OF COMMISSIONERS TO BE HELD IN JANUARY, 2018.

MOTION of Commissioner Downing, seconded by Commissioner Wells.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-347-17

AN ORDER DIRECTING THE CITY MANAGER TO PROVIDE JOB DESCRIPTIONS FOR ALL OPEN POSITIONS.

MOTION of Commissioner Downing, seconded by Commissioner Williams.
Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDER NO. ORD-348-17

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH GOVCOLLECT FOR TAX COLLECTION SOFTWARE.

MOTION of Commissioner Williams, seconded by Commissioner Huizenga.
Passed. 4 Yeas. Commissioners Downing, Huizenga, Wells, Williams
Mayor Meyer present, not voting

OLD BUSINESS – SECOND READING OF ORDINANCES

COMMISSIONERS' ORDINANCE NO. O-27-17

AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES CREATING THE POSITION OF ECONOMIC DEVELOPMENT DIRECTOR AND AMENDING THE SALARY

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ORDINANCE NO. O-42-16 ESTABLISHING A PAY RANGE AND CLASSIFICATION FOR THE POSITION.

MOTION of Commissioner Downing, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

COMMISSIONERS' ORDINANCE NO. O-28-17

AN ORDINANCE REPEALING AND REPLACING CHAPTER 33 OF THE COVINGTON CODE OF ORDINANCES – POLICE AND FIRE DEPARTMENTS, TO AUTHORIZE THE HIRING OF LATERAL TRANSFER CANDIDATES, AND TO UPDATE THE HIRING PROCEDURES FOR POLICE AND FIRE PERSONNEL.

MOTION of Commissioner Williams, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

A Motion was made by Commissioner Williams, second by Commissioner Downing to adjourn to Executive Session pursuant to KRS 61.810(1)(f) discussions which might lead to the appointment, discipline or dismissal of an individual employee. Motion carried 5-0.

The Executive Session was adjourned and the Commission returned to the Regular Meeting, with no additional action taken.

ADJOURNMENT

Mayor Meyer adjourned the meeting at 7:20 p.m.

MAYOR

ATTEST:

CITY CLERK

APPROVED: _____