

**Canyon Country Club Estados**  
**Board of Directors Meeting Minutes**  
**Fri., July 18, 2014, 8:00 a.m. – Desert Management Offices**

**Board members present:** Jim Grosse, Karen Park, Margie Bunten, Mark Miller.

Bill Ehrlich – attended via telephone conference call

**Management:** Jennifer Huntsman – Desert Management

**Owner present:** Per sign-in sheet

**Guest:** Paul Rasmussen – PWII Landscape Co.

**To order:** By Jim Grosse, at 8:00 a.m.

**Minutes:** Minutes for the June 27, 2014 Board mtg. were approved,  
(Bill Ehrlich abstained)

**PWII Landscape Co.:** An all-inclusive contract for 2015 was presented, reviewed and discussed. Items that will no longer be billed separately will be the pruning of fruit bearing trees, palm trees and the plantings of flower beds. Repairs will be billed separately as those costs are generated.

Flower beds that have no summer plantings have excessive weeds, the lawns continue to be problematic. Paul explained that citrus trees were not pruned this year in order to give those trees a chance to recover from past abuse.

The lawns are not satisfactory and will be dealt with starting in August this year.

Lights in the gym and a few outdoor globe lights need attention.

**Financial report:** Jim Grosse presented the financial report. Utilities are \$13,000 over budget. Routine budget items were discussed and are \$8,000 over budget to date. Legal issues are expected to be minimal for the remainder of 2014. No legal issue is pending.

Increasing the Annual Assessment was discussed and was deferred to the August 22, 2014 Board meeting.

**MOTION:** Jim Grosse

Approve the Financial Report.

Motion 2<sup>nd</sup> Vote Yes 5 No 0 Motion Passed.

**Management Report:** Jennifer Huntsman:

Jennifer was asked to have pool furniture moved away from signs at the swimming pools, so that signs are unobstructed.

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Pool-gate closure mechanisms have been serviced or replaced – Jennifer was asked to check the work prior to rendering payment to the vendor.

Deck screws in building 2160 need to be re-set and tightened further to prevent a tripping hazard.

Jennifer will investigate if the earth-quake coverage deductible is per building or per occurrence.

**Karen Park:** Chair – Clubhouse Comm.

Bids for Club House issues are still pending, as is installing windows in the gym. A licensed vendor to service gym equipment is needed to service the gym equipment.

Mirrors have been removed since they were a safety hazard.

Fitness room air-conditioning issues were discussed. Currently the air-conditioner does not cool the gym as the gym is used. Karen will investigate installing a programmable thermostat.

**MOTION:** Karen Park Obtain a bid to install a programmable thermostat in the gym and proceed with the job if the bid is under \$400.

Motion 2<sup>nd</sup> Vote: Yes 4 (Miller, Park, Bunton, Ehrlich )  
No 1 (Grosse) Motion Passed.

The gym door will be set to open at 5 a.m. if it is possible to do so.

**Bill Ehrlich:** Chair – Deck Comm.

Most members on the Deck Committee are away for the summer, architectural drawings have been authorized and are still pending. The Deck Committee will meet in September. Larry Fine spoke about issues regarding the decks: repairing, rebuilding as is, or rebuilding to a new design, in order that contractors can bid on the project.

**Next meeting:** The next Board meeting is August 22, 2014 location to be determined.

**Adjourned:** The meeting was adjourned at 9:10 a.m. – by Jim Grosse.

**Submitted:** Mark H. Miller for C.C.C.E. Board of Directors

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