

HEFFERNAN MEMORIAL



HEALTHCARE DISTRICT

President
Hector Martinez
Vice-President
Gloria G. Romo
Treasurer
Norma M. Apodaca
Secretary
Sylvia Bernal
Trustee
Rodolfo Valdez

601 HEBER AVE.
CALEXICO, CALIFORNIA 92231

General Counsel
Eduardo Rivera

Board Clerk
Brenda Ryan

NOTICE OF REGULAR MEETING
ON
WEDNESDAY, JULY 18, 2018

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING

THE MEETING WILL BEGIN AT
5:30 P.M
AT
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231

AGENDA

In compliance with the Americans with Disability Act, if special assistance is needed to participate in the Board meeting, please contact the District Office during regular business hours 3:00 P.M. to 5:00 P.M. PPT, Monday through Friday (holidays excepted) in person or by phone (760)357-6522 at least 2 hours before meeting time. Notification received as indicated will enable the District to make reasonable accommodations.

- 1. CALL TO ORDER**
- 2. ROLL CALL-DETERMINATION OF QUORUM**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSIDER APPROVAL OF AGENDA**

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. PUBLIC COMMENT TIME

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

6. CONSENT CALENDAR

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of June 5, 2018, June 6, 2018, June 20, 2018 and June 27, 2018

7. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS

- a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

8. COMMENTS BY TONY PIMENTEL

9. COMMENTS BY GENERAL COUNSEL

10. INFORMATION ITEMS:

- a. LAFCO presentation by Mr. Heuberger.

11. DISCUSSION AND/OR ACTION ITEMS:

- a. Discussion and/or action on Resolution #2018-12 from the Local Agency Formation Commission.
- b. Discussion and/or action on authorizing to sign all grant contracts.
- c. Discussion and/or action on the Treasurer Report.

12. ITEMS FOR FUTURE AGENDAS

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

13. ADJOURNMENT

- a. Regular Board meetings are held on the first and third Wednesday of each month
- b. The next regular meeting of the Board will be held at 5:30 P.M., August 1, 2018.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours.

CERTIFICATION OF DELIVERY

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I caused to be delivered a copy of the foregoing Notice of Regular Meeting to all persons entitled thereto at least 72 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: _____
_____ Secretary

CERTIFICATION OF POSTING

I, Brenda Ryan, Board Clerk of the Heffernan Memorial Healthcare District, hereby certify that I posted a copy of the foregoing Notice of Regular Meeting at the following locations in the Heffernan Memorial Healthcare District: (include specific addresses or locations)

_____ at
least 72 hours prior to the date and time of such meeting, in accordance with Govt. Code Sec. 54956.

Dated: _____
_____ Secretary

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
Balance Sheet
As of July 15, 2018

	<u>Jul 15, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash in bank - SCFCU	2,705.42
1014 · Public Funds-2 -SCFCU	3,021,572.20
1030 · Cash in bank - SCFCU Savings	651.67
1050 · Cash in bank - Checking RBB	369,011.69
1052 · Cash in bank - First ICUnion	255,203.70
1055 · Cash in bank - Wells Fargo	1,545,437.36
1056 · Cash in bank - WFB Telemedicine	16,153.18
	<hr/>
Total Checking/Savings	5,210,735.22
Accounts Receivable	
1200 · Accounts receivable	4,469.71
	<hr/>
Total Accounts Receivable	4,469.71
Other Current Assets	
1320 · Deposits	500,000.00
	<hr/>
Total Other Current Assets	500,000.00
	<hr/>
Total Current Assets	5,715,204.93
Fixed Assets	
1600 · Land	142,750.00
1605 · Building and improvements	506,328.00
1610 · Office equipment	51,659.24
1700 · Accumulated depreciation	(64,993.80)
	<hr/>
Total Fixed Assets	635,743.44
	<hr/>
TOTAL ASSETS	6,350,948.37
	<hr/> <hr/>
LIABILITIES & EQUITY	
Equity	
3020 · Retained earnings	6,353,440.51
3030 · P/Y Adjustements	10,752.50
Net Income	(13,244.64)
	<hr/>
Total Equity	6,350,948.37
	<hr/>
TOTAL LIABILITIES & EQUITY	6,350,948.37
	<hr/> <hr/>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
Profit & Loss
June 20 through July 15, 2018

	<u>Jun 20 - Jul 15, 18</u>
Ordinary Income/Expense	
Income	
4100 · Interest income	3,720.67
Total Income	<u>3,720.67</u>
Expense	
6010 · Trustee remuneration	2,400.00
6600 · Legal and professional	2,500.00
6615 · Accounting - Other	1,400.00
6650 · Administration services	1,000.00
7000 · Marketing	2,125.00
7200 · Office supplies	210.00
7201 · Leasing Offices Equipment	136.61
7210 · Janitorial supplies	104.93
7214 · Janitorial Services	400.00
7250 · Utilities	
Electricity	387.41
Trash	168.94
Water	186.35
Total 7250 · Utilities	<u>742.70</u>
7270 · Telephone	205.62
7285 · Grants - By HMHD	17,157.40
7290 · Grants -By JPA	750.00
7400 · Travel	1,500.00
7420 · Meals	17.56
7550 · Promotion	522.00
7800 · Mileage reimbursement	90.91
7900 · Miscellaneous	45.00
Total Expense	<u>31,307.73</u>
Net Ordinary Income	<u>(27,587.06)</u>
Net Income	<u><u>(27,587.06)</u></u>

6:16 PM

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Transactions by Account

As of July 15, 2018

07/15/18

Accrual Basis

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1055 · Cash in bank - Wells Fargo							1,576,745.09
Check	06/20/2018	6159	void	VOID	0.00		1,576,745.09
Check	06/20/2018	6160	SYLVIA BERNAL	MILEAGE REPORT & REIMB.MEALS		108.47	1,576,636.62
Check	06/20/2018	6161	HOSANNA INT.FE...	VOID: JUNE-2018 (2/2) COUNSELING & WELLNESS PR...	0.00		1,576,636.62
Check	06/21/2018	6164	NORMA M APOD...	REIMB.SMART FINAL INV.		104.93	1,576,531.69
Check	06/21/2018	6165	IMPERIAL IRRIGA...	ACCOUNT 50564831 ELECTRICITY BILL		266.29	1,576,265.40
Check	06/21/2018	6166	HOSANNA INT.FE...	JUNE-2018 (2/2) COUNSELING & WELLNESS PROGRA...		2,885.00	1,573,380.40
Check	06/21/2018	6163	ALEX PRODUCE	INV.26082 FRUIT OBSTACLE RACE		176.00	1,573,204.40
Check	06/21/2018	6167	MARINA PONCE	INV.# 002 VIDEO PUBLICITY PRESS CONFERENCE		250.00	1,572,954.40
Check	06/21/2018	6162	void	void	0.00		1,572,954.40
Check	06/30/2018	6168	EL SOL DEL VALL...	JULY-2018 ADVERTISEMENT/NEWSPAPER SERVICE		522.00	1,572,432.40
Check	06/30/2018	6169	GreatAmerica Fina...	ACCT. 003-1228273-000 LEASING -RICOH COPIER MAC...		136.61	1,572,295.79
Check	06/30/2018	6170	CITY OF CALEXI...	4 Th-QTER 2017-2018 SENIOR HEALTH WELLNESS PR...		8,750.00	1,563,545.79
Check	06/30/2018	6171	IMPERIAL COUN...	MAY-2018 CLX.23 SENIORS -HOME DELIVERED MEALS...		5,522.40	1,558,023.39
Check	06/30/2018	6172	REPUBLIC SERVI...	ACCT. 3-0467-0031459 JUNE-2018		168.94	1,557,854.45
Check	07/01/2018	6173	RODOLFO VALDEZ	JULY-2018 BOARD MEETING ASSIST.		500.00	1,557,354.45
Check	07/01/2018	6174	SYLVIA BERNAL	JULY-2018 BOARD MEETING ASSIST.		500.00	1,556,854.45
Check	07/01/2018	6175	GLORIA G ROMO	JULY-2018 BOARD MEETING ASSIST.		500.00	1,556,354.45
Check	07/01/2018	6176	NORMA M APOD...	JULY-2018 BOARD MEETING ASSIST.		500.00	1,555,854.45
Check	07/01/2018	6177	HECTOR MARTI...	JULY-2018 BOARD MEETING ASSIST.		400.00	1,555,454.45
Check	07/01/2018	6178	BRENDA RYAN	JULY-2018 BOARD CLERK SERVICES		1,000.00	1,554,454.45
Check	07/01/2018	6179	JOSE PIMENTEL	JUNE-2018 BORDERLINE-MARKETING SERVICE		1,699.00	1,552,755.45
Check	07/01/2018	6180	ROSARIO VIZCA...	JULY-2018 BOOKKEEPING SERVICE		1,400.00	1,551,355.45
Check	07/01/2018	6181	MARIA TAVERA S...	JUNE-2018 CLEAN UP SERVICES-601 HEBER OFFICE		400.00	1,550,955.45
Check	07/02/2018	6182	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERVICE 6/16-7/15-2018		40.00	1,550,915.45
Check	07/02/2018	6183	IMPERIAL IRRIGA...	ACCOUNT 50655112-50655109 ELECTRICITY BILL 400 ...		121.12	1,550,794.33
Check	07/02/2018	6184	CITY OF CALEXI...	ACCT. 63295 & 38078 WATER BILL		186.35	1,550,607.98
Check	07/02/2018	6185	SYLVIA BERNAL	MEALS 2018 ANNUAL CONFERENCE WASHINGTON,DC		750.00	1,549,857.98
Check	07/02/2018	6186	GLORIA G ROMO	MEALS 2018 ANNUAL CONFERENCE WASHINGTON,DC		750.00	1,549,107.98
Check	07/02/2018	6187	RODOLFO VALDEZ	MEALS 2018 ANNUAL CONFERENCE WASHINGTON,DC		750.00	1,548,357.98
Check	07/10/2018	6188	EDUARDO A RIV...	JUNE-2018 LEGAL SERVICES SERV.		2,500.00	1,545,857.98
Check	07/10/2018	6189	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4		165.62	1,545,692.36
Check	07/10/2018	6190	JOSE M URIBE	INV.1018 BACKFLOW TEST 601 HEBER OFFICE		45.00	1,545,647.36
Check	07/10/2018	6191	BUSINESS INDUS...	CONTRACT 2173 ANNUAL MAINTENANCE LANIER CO...		210.00	1,545,437.36
Total 1055 · Cash in bank - Wells Fargo					0.00	31,307.73	1,545,437.36
TOTAL					0.00	31,307.73	1,545,437.36

FIRST CLASS AND ELECTRONIC MAIL

June 4, 2018

Heffernan Memorial Healthcare District
Attn: Hector Martinez, Board President
601 Heber Avenue
Calexico, CA 92231

Re: LAFCO Resolution #2018-12

Mr. Martinez:


Enclosed please find Resolution #2018-12 from the Local Agency Formation Commission.

The Commission, during the May 24, 2018 meeting approved the recommendations of the Executive Officer and placed the District on an on-going monitoring basis.

We would like to schedule a meeting with you within the next month to review with you the expectations and deliverables as outlined in the Resolution. Our intent is to make this transition as smooth and efficient as possible and avoid any potential misunderstandings.

If you have any questions or comments, please feel free to contact this office.

Sincerely,


Jurg Heuberger
Executive Officer

Enclosure

cc: Project File HMHD 1-15, 50.018, 50.006

RESOLUTION # 2018-12

RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION OF THE COUNTY OF IMPERIAL MAKING A DETERMINATION AND APPROVING THE ONGOING MONITORING OF THE HEFFERNAN MEMORIAL HEALTHCARE DISTRICT (HMHD 1-15).

RESOLVED, by the Local Agency Formation Commission of the County of Imperial, State of California, that

WHEREAS, the Executive Officer of LAFCO has reviewed and prepared a report on the District including recommendations thereon; and

WHEREAS, the Commission approved the recommendations with revisions during the May 24, 2018 hearing.

NOW THEREFORE, BE IT DETERMINED, ORDERED AND RESOLVED as follows:

- I. Direct that HMHD provide a detailed 5-year plan to include but not limited to the following:
 - a. List healthcare programs that may be considered and provide a copy of agreements for any proposed program.
 - b. Provide copies of grant agreements.
 - c. Provide in detail the services being provided and the costs.
 - d. If the district is providing a range of services to the Calexico residents, state how.
 - e. Show accountability for projects or programs that are or could/will be funded.
- II. Direct that HMHD provide a quarterly update to the LAFCO on its efforts to assist legitimate health care providers either through contracts with such providers or through other acceptable means.
- III. Direct that HMHD provide quarterly financial reports to LAFCO to show how it is appropriately utilizing the public funds for health care service.
- IV. Direct that HMHD not be allowed to subsidize the City of Calexico in any fashion unless and until approval from LAFCO is first obtained.
- V. Direct that HMHD hire a qualified staff person in the form of an Executive Director or Executive Secretary or similar that can provide appropriate technical support to the Board.
- VI. Direct that HMHD limit its compensated Board meetings to no more than two meetings per month, including therein emergency meetings.
- VII. Direct that HMHD provide its audited financial report to the LAFCO within 30 days of its completion, and require this on an annual basis.
- VIII. Direct HMHD to develop strict policies on their evaluation of projects and accountability for funded projects.
- IX. Give notice to the HMHD that LAFCO considers these conditions as placing the district on an ongoing monitoring basis until such time that LAFCO has confidence that it is no longer necessary for LAFCO to have such close oversight and/or until such time the Commission determines to take further action.


PASSED, ADOPTED AND APPROVED this 24th day of May 2018 by the Local Agency Formation Commission and the following roll call votes:

AYES: Froelich, Jackson, Kelley, West

NAYS: None

ABSENT: Castillo

Maria Nava-Froelich, Chair


Jurg Heuberger, Executive Officer