

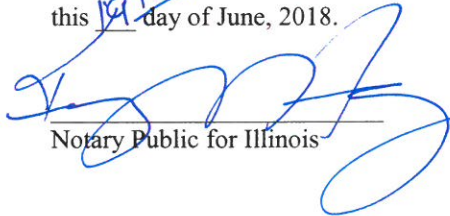
CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING FOR MAY 22, 2018

I hereby certify that the attached minutes were reviewed and approved at the June 19, 2018 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 19<sup>th</sup> day of June, 2018.



Notary Public for Illinois



**MINUTES OF THE MAY 22, 2018 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, May 22, 2018  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Boulevard, Suite R-1  
Blackberry Township, IL  
Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Mark Hammond, Ben D’Andrea  
Others: Charles Radovich, James Hare, Jason Fowler, Kim  
Hoadley

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) for May 22, 2018 was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village Center, Blackberry Township, Illinois by Trustee Dougherty. Trustees present were Mark Hammond, Ben D’Andrea and James Dougherty.

**3. ANNOUNCEMENTS AND PUBLIC COMMENT.** There was no public present and no announcements

**4. LONG RANGE PLAN SUBCOMMITTEE REPORT.** Tabled to June Meeting.

**5. OLD BUSINESS**

**5.a. *Approval of the Minutes of the April 24, 2018 Board of Trustees' meeting.*** Motion by Trustee Hammond to approve the minutes of the April 24, 2018 Board of Trustees' meeting; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**6. NEW BUSINESS**

**6.a. *Financial Reports, including discussion and approval or disapproval of accounts payable list, Treasurer’s Report, financial statements, past due account payment plans, and outstanding invoices.***

James Hare of Mueller & Co. presented the Accounts Payable List, Treasurer's Report, financial statements, past due account payment plans, outstanding invoices and a past due payment report.

Motion by Trustee Dougherty to approve the financial reports, including accounts payable list, Treasurer's Report, Financial Statements, outstanding invoices as presented; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**6.b. *Operations Report from Sheaffer & Roland and Discussion Regarding the Same.***

The Operations Report was presented by Jason Fowler of Sheaffer & Roland. Fowler asked for a repair to a pump for use as a backup pump. The cost of the repair is \$3,762.33. There was a consensus by the Board to approve the repair and place payment of the repair cost on the following month's payments. The Board discussed the request for updating of the IEPA loan application. The new application was provided to Attorney Radovich for his review.

Jim Hare with Mueller & Co. advised the Board that he has invited a representative from Gallagher Insurance to present insurance options to the Board at the June meeting. The Board directed that Hare provide the current insurance coverages to other insurers/brokers for them to provide bids for the same coverage.

Motion by Trustee Dougherty, to accept the Operations Report as presented; seconded by Trustee Hamond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

**6.c. *Consideration of Reimbursing Sheaffer & Rolland for the Part Time Hiring of an Irrigation Specialist for Irrigation Season 2018.***

Motion by Trustee Hammond to reimburse Sheaffer & Roland the amount of \$23.50 per hour for an irrigation specialist with the provision that the irrigation specialist document his duties during the irrigation season; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6.d. ***Resolution 2018-01: Authorizing the District President to Execute a Proposal with Sheaffer & Roland for the Procurement of Mars Aeration System Aerators for Installation on Ponds N6, N8, N25, N26, N28, N31, N32 and N33 in the Sum of \$93,000.00.***

Motion by Trustee Hammond to approve Resolution 2018-01 Authorizing the District President to Execute a Proposal with Sheaffer & Roland for the Procurement of Mars Aeration System Aerators for Installation on Ponds N6, N8, N25, N26, N28, N31, N32 and N33 in the Sum of \$93,000.00; second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6.e. ***Consideration of Retaining Chapman & Cutler, LLP as Bond Counsel.***

Motion by Trustee Hammond, to authorize the District President to Execute an engagement letter with Chapman & Cutler, LLP for representation as bond counsel, second by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6.f. ***Resolution 2018-02: Authorizing the District President to Execute an Agreement with Midwest Salt, LLC for the Purchase of Potassium Chloride for Period Beginning June 1, 2018 and ending May 31, 2019.***

Motion by Trustee Hammond to approve Resolution 2018-02 authorizing the District President to execute a Proposal with Midwest Salt, LLC; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

## **7. Closed Session.**

A motion was made by Trustee Hammond and seconded by Trustee D'Andrea to enter into closed session to discuss the consideration of the purchase or lease of real property for the use of the District pursuant to 5 ILCS 120/2(c)(5) as well as consideration of probable or imminent litigation pursuant to 5 ILCS 120/2(c)(11).

Roll Call vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

The Board returned to open session at 8:11 p.m.

A motion was made by Trustee Dougherty and seconded by Trustee D'Andrea to reconvene the open session of the May 22, 2018 meeting.

Roll Call vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

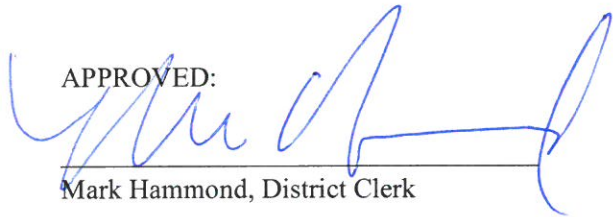
**8. *Consideration of Purchase of Lease of Real Property.***

Upon motion duly made by Trustee Dougherty to adjourn until the next regular meeting of June 19, 2018, seconded by Trustee D'Andrea and unanimously carried. The May 22, 2018 Meeting of the Board of Trustees was adjourned.

Roll Call Vote: AYES: 3 NAYS: 0 ABSENT: 0

Motion approved.

APPROVED:

  
Mark Hammond, District Clerk