

# SOUTHERN EMPLOYMENT ARBITRATION LLC

## CLAIM FORM - COMMERCIAL DISPUTE - BUSINESS

### How to File a Claim:

Once you have completed the form, attach a copy of your arbitration agreement and file it electronically by facsimile at 1-866-607-9634 (request a delivery receipt) or e-mail at [file@southernemploymentarbitration.com](mailto:file@southernemploymentarbitration.com), or mail the original to SEALLC, 5409 Trace Ridge Lane, Birmingham, Alabama 35244.

Keep a copy for yourself and mail a copy to the other Business. Mail a check with your filing fee to SEALLC, 5409 Trace Ridge Lane, Birmingham, Alabama 35244.

Which party is filing this claim:

- Business 1
- Business 2
- Jointly (Both Businesses) - Both parties must sign the form. If more than 2 parties, attach additional pages with the appropriate name(s) and contact information.

Name of Business 1:

Name of Business 2:

Address:

Address:

Phone Number:

Phone Number:

Fax Number:

Fax Number:

E-mail Address:

E-mail Address:

Attorney's (if any) name/address/phone:

Attorney's (if any) name/address/phone:

Nature of the Claim:

Signature of Consumer

Signature of Business

Date:

Date: