

CAPABILITIES STATEMENT

TAX PREPARATION

- Individual, Business and Nonprofit Tax Returns
- W2s and 1099 filing & transmittals
- All State Returns
- Free Electronic filing (as qualified)
- General Tax Advising
- W-4 Refund Planning
- Prior Year tax reviews and 1040X amendments
- Annual tax law updates provided to clients and public via company webpage

ENTITY INCORPORATION

- Explain the differences between types of business entities
- EIN applications
- State incorporation with Operating Agreement/Articles of Incorporation creation
- Fictitious name lookup and registration
- Registered Agent Representation

FINANCIAL SERVICES

- General financial planning program
- Will Templates

BOOKKEEPING SERVICES

- Offering double entry bookkeeping and tracking using Peachtree/Sage Accounting or Quickbooks
- Data entry of hard data for generation of a set of books and financial statements

NOTARY SERVICES

- Notarial acts
- Notary Public at large - Commonwealth of Virginia

PRODUCTION SERVICES

- Basic design and production of print items including flyers, business cards, newsletters, etc.
- Copying and print services are available

CONSULTATION

- Full service Cradle to Grave DoD Contract Management & Administration Support
- Full service DoD Financial tracking and analysis
- Non-Disclosure & Teaming Agreement review
- DOD Proposal Price to Win Pricing Strategy

COMPANY DATA

Incorporated on June 4, 2004 under the laws of the Commonwealth of Virginia, CAF Enterprises was envisioned to be an umbrella company providing professional services in varying areas of need. One of the initial businesses was landscaping and lawn care services. Business divisions now encompass the fields of tax preparation and financial services.

CAFe now bring to you a staff with over 25 years combined tax and financial analysis review experience. Services are provided on a year-round. In addition, the company boasts over 10 years of cradle to grave contract and contract pricing knowledge for government and industry customers. The staff have performed as: Financial Managers, Lead Contract Administrators, Contracts Managers, Financial Analysts, VPs of Contracts Management.

Other services fields are currently being developed for branding under the umbrella company of CAF Enterprises USA Co.

EIN: 30-0262211

DUNS: 010125082

CAGE: 5PE86

NAICS CODES

541120 - Offices of Notaries

541199 - All Other Legal Services

541213 - Tax Preparation Services

541214 - Payroll Services

541611 - Administrative Management and General Management Consulting Services

BUSINESS REFERENCES

Non-confidential references available upon request.



Vision - Action - Integrity - Result