

1420 East 68<sup>th</sup> Street  
Brooklyn, NY 11234

**INTERMEDIATE SCHOOL 78**  
*Roy H. Mann*

**ANTHONY CUSUMANO**  
**PRINCIPAL**

Tel: (718) 763-4701  
Fax: (718) 251-3439  
[www.IS78.org](http://www.IS78.org)



**ASSISTANT PRINCIPALS**  
Michael Diesa  
Angelo Nicoletta

---

**THE SCHOOL OF ARCHITECTURAL DESIGN & INNOVATIVE TECHNOLOGY**

---

September 8, 2016

Dear Parents/Guardians and Class of 2017:

Welcome back! Seniors, this is your last year at Intermediate School 78 and there is so much to look forward to! In an effort to provide the biggest and best celebrations of this very important year and to cover the cost of some of these exciting events, we ask every family to contribute senior dues. Senior dues for this year are **\$110.00**. The collection of dues will begin on **Monday, September 19, 2016** and will continue through **Wednesday, February 1, 2017**. All funds must be in, no later than the February 1 deadline.

Fees for the senior **prom** and senior **trips** are **NOT** included in senior dues. **Furthermore, neither the fees for senior prom (June 7, 2017) nor the senior trip (May 25, 2017) will be accepted before senior dues are paid in full.** **NO CASH OR CHECK** payments can be accepted. **MONEY ORDERS ONLY WILL BE ACCEPTED** as payment for senior dues. Money orders are to be made payable to **Intermediate School 78** with the student's name and class written on the face of the money order, then placed in a **sealed** envelope with the student's name and class written on the outside of the envelope. All payments will be collected by the Intermediate School 78 treasurer, Ms. A. Holzer in room 131. Advisory teachers will **not** collect senior dues. Every student is responsible for senior dues.

The dues are **nonrefundable** and will cover the cost of the following items:

1. Rental of Walt Whitman Hall at Brooklyn College for graduation ceremony
2. Graduation cap, gown and tassel
3. Senior class T-shirt
4. Full color 2017 yearbook
5. Embossed diploma case
6. Parchment diploma with seal
7. Printed event tickets (with school name, date, time and location) – **four tickets per graduate**
8. Senior class gifts
9. Floral decorations and balloon sculptures at graduation and senior awards night
10. Moving and storage of musical instruments, stands, etc. (graduation performances)
11. Printing of souvenir programs (graduation and awards night)
12. Medals, plaques and awards (graduation and awards night)
13. All other awards night expenses (tickets, etc.)

**Participation in or invitation to any senior event is a privilege, and contingent upon behavior deemed appropriate per the NYC DOE Discipline Code. Additionally, any student attending senior events must meet the Intermediate School 78 and NYC DOE promotional requirements. Excessive lateness and/or unexcused absences from school, the presence of three or more N's, two U's or any combination of N's and U's in conduct in ANY class, and/or failures in classes may result in exclusion of a student from the Senior Event(s).**

Sincerely,

\_\_\_\_\_  
Mr. Michael Diesa  
Assistant Principal

\_\_\_\_\_  
Ms. Agata Laguna  
Dean of Students

\_\_\_\_\_  
Ms. A. Valentine-Mills  
Senior Advisor

\_\_\_\_\_  
Mr. Ian Dougherty  
Senior Advisor

Approved, A. Cusumano, Principal: \_\_\_\_\_

-----  
 YES, I have enclosed a Senior Dues payment of \$\_\_\_\_\_ for my child, \_\_\_\_\_ of class \_\_\_\_\_

YES, I understand Senior Dues are nonrefundable and payment does not include the cost of trips or prom.

Parent/Guardian's signature \_\_\_\_\_ Date: \_\_\_\_\_

**Please submit with payment to Ms. A. Holzer in room 131**