



Direct Deposit Sign-Up Form

Directions:

- 1 Read this form and fill in the information in Sections 1 and 2. Forward this form, along with a voided check or bank verification sheet to the payroll department in Russellville, AR.
- 2 ComCheck fees are charged by Comdata for Non Direct Deposit payments. Amount subject to change by Comdata without notice.
- 3 The employee is responsible for providing Source Logistics, Inc. with any information changes that will affect this process. Failure to do so can result in payment delays.

Section 1

Financial Institution Name _____

City _____ State _____ Zip _____

Checking Account _____ Savings Account _____

Name on account _____

Transit/ABANumber _____ (nine digits)

Account Number _____

Section 2

This authority is to remain in effect until Source Logistics (Russellville PR Office) receives my written notification of its termination in such time and such manner as to afford Source Logistics a reasonable opportunity to act upon it.

Employee Name _____

Date _____ Signature _____

ATTACHED VOIDED CHECK BELOW OR BANK'S VERIFICATION FORM