

ENGLEWOOD AREA FIRE CONTROL DISTRICT

ADMINISTRATIVE CENTER
516 Paul Morris Drive
Englewood, FL 34223



PHONE: (941) 474-3311
FAX: (941) 473-2600
www.englewood-fire.com

9 December 2013

Attention: Promoters, Coordinators, Managers, Property Owners and Directors.

REQUIREMENTS FOR VENDORS AT SPECIAL EVENTS

INDOOR EVENTS:

1. All Fire prevention systems (Fire Sprinklers, Fire Alarm, Hood Cleaning, Hood Suppression, and Fire Extinguishers) **SHALL** have current Certification by Licensed Fire Protection Contractor.
2. All Emergency and Exit lighting **SHALL** be in proper working order.
3. Maximum Occupancy sign **SHALL** be obviously located and enforced.
4. Maximum Occupancies may be modified by The District, providing a request of a site visit to determine amount of Crowd Managers (2010 Florida Fire Prevention Code, NFPA 101, Life Safety Code, Florida 2010 Edition) *For assembly occupancies requires 1 (one) Crowd manger or Supervisor for every 250 occupants*, that would be required for the event on a as needed basis.
5. Fire Extinguishers **SHALL** be of proper size (minimum 2A10BC/5lb multi-purpose) and classification for hazard. Extinguishers **SHALL** have current certifications. **SHALL** be properly spaced, obviously located and readily accessible.
6. All Exit egress, Exits, Exit discharges, and Exit door equipment **SHALL** be in proper working order, and free of obstructions.
7. All Exit egresses, Exits, Exit discharges, and Exit door equipment **SHALL** be maintained **FREE** of obstructions and in working order during any event.

OUTDOOR EVENTS:

1. Fire Extinguishers **SHALL** be of proper size (minimum 2A10BC/5lb multi-purpose) and classification for hazard. Extinguishers **SHALL** have current certifications. **SHALL** be properly spaced, obviously located and readily accessible.
2. Mobile Cooking Trailers, Carts, and Vehicles that are enclosed with frying and cooking, in which produce grease laden vapors **SHALL** be equipped with a Hood Fire Suppression System with Current certification by Licensed Fire Protection Contractor.
3. Portable gas containers (propane) **SHALL** be properly secured. ALL line connections **SHALL** be properly checked for leakage.
4. No hibachi, grill, or other devices used for cooking, heating, or any other purpose **SHALL NOT** be used or kindled under any canopy, over hang, structure, or tent that is not of Fire Retardant or Fire Resistant materials.
5. All pathways **SHALL** be FREE of obstructions and hazards. (Cables **SHALL** be buried, ramped, and/or flown)
6. **SHALL** contact The District Administrative Center to schedule site inspection prior to event.

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TENT EVENTS;

1. Fire Extinguishers **SHALL** be of proper size (minimum 2A10BC/5lb multi-purpose) and classification for hazard. Extinguishers **SHALL** have current certifications. **SHALL** be properly spaced, obviously located and readily accessible.
2. Tents **SHALL** have proper signage for No Smoking and Exits.
3. No hibachi, grill, or other devices used for cooking, heating, or any other purpose **SHALL NOT** be used or kindled under any canopy, over hang, structure, or tent that is not of Fire Retardant or Fire Resistant materials.
4. Tents **SHALL** have Emergency and Exit lighting in proper working order.
5. Tent events **SHALL** request a site visit to determine amount of Crowd Managers (2010 Florida Fire Prevention Code, NFPA 101, Life Safety Code, Florida 2010 Edition) For assembly occupancies requires 1 (one) Crowd manger or Supervisor for every 250 occupants, that would be required for the event on a as needed basis.
6. Tent events requiring permits **SHALL** be required to obtain a permit through proper COUNTY disciplines, and notify The District of event.
7. **SHALL** contact The District Administrative Center to schedule site inspection prior to event.

Thank you for your assistance to make this a safe community and District. Should you have any questions please contact my office.

"Desire to Serve, Courage to Act."

Serving: Englewood, Cape Haze, Grove City, Manasota Key, Placida, Rotonda, Knight, Don Pedro Island.


Richard E. Chapman.

Fire Prevention Coordinator/ Fire Inspector