



1ST OUT 24/7 BAIL BONDS

**“YOUR FIRST AND ONLY
CALL FOR FREEDOM”**

INDEMNITOR INSTRUCTIONS

**PLEASE REFER TO THE INSTRUCTIONS/EXPLANATIONS BELOW IN ORDER TO FILL OUT THE FORMS.
YOUR BAIL AGENT WILL OUTLINE WHAT FORMS YOU WILL NEED TO EXECUTE FOR THE BAIL.**

ALL INDEMNITOR(S) MUST SUBMIT A PHOTOCOPY OF THEIR IDENTIFICATION, PROOF OF EMPLOYMENT (PAY STUB/DIRECT DEPOSIT INFORMATION) AND COPY OF MOST RECENT BANK STATEMENT AND MORTGAGE STATEMENT, IF APPLICABLE.

INDEMNITOR INFORMATION SHEET – This document is self-explanatory. Please be sure to provide all requested information on this document.

DEFENDANT’S INFORMATION SHEET - This two page document must be filled out by you in its entirety. All information regarding defendant’s family members, including addresses, phone numbers, place of employment, addresses of employment, and telephone numbers. If a family member is deceased, please mark it accordingly. Any living relative should be listed. This can include cousins and/or relatives living out of state.

RELEASE OF CREDIT INFORMATION – Your personal credit information is not required in order to post a bail. However, should the Defendant fail to appear in Court, and the Court forfeits the bail, an indemnitor becomes responsible to pay all fees to the Court. Our company will then “run” your credit in an effort to ascertain all assets you have and any debts you may owe. This is for informational purposes only. Please fill this out completely.

HOLD HARMLESS - This document is self-explanatory. Please sign and date this document. The premium paid for the bail is non-refundable regardless of the outcome of the case. If there is a detainer lodged against the defendant before he/she is released from jail on bail, the bail company will not be held liable if the defendant is not released from jail and/or transported to another facility due to such detainer being filed.

NEW YORK CONFESSION OF JUDGMENT – If a bail is forfeited, this document is filed in the county in which you reside in order to render a judgment against you for the bail amount which was posted on behalf of the defendant. This document must be filled out by you **and notarized**.

PENNSYLVANIA CONFESSION OF JUDGMENT If a bail is forfeited, this document is filed in the county in which bail was posted in order to render a judgment against you for the bail amount which was posted on behalf of the defendant. This document must be filled out by you **and notarized**.

1ST OUT 24/7 BAIL BONDS PROMISSORY NOTE If a bail is forfeited, this document is utilized in court to allow judgment to be rendered against you for the bail amount which was posted on behalf of the defendant. This document must be filled out by you **and notarized**.

ACCREDITED INSURANCE COMPANY DEMAND PROMISSORY NOTE If a bail is forfeited, this document is utilized in court to allow judgment to be rendered against you for the bail amount which was posted on behalf of the defendant. This document must be filled out by you **and notarized**.

CONDITITONS OF RELEASE This document is self-explanatory. You must sign the bottom line where indicated, acknowledging your understanding and agreement with the conditions of release concerning the defendant.

CONFIDENTIAL INDEMNITY APPLICATION This document is the Accredited Insurance Company Indemnity Contract, which is self-explanatory. This document must be filled out by you **and notarized**.

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RIGHT TO SEARCH AND CONSENT TO RE-INCARCERATE Should the defendant fail to appear in Court, fail to check in and/or violate the conditions of his bail, by signing this document you are giving this office and/or privately hired fugitive recovery agents the right to search for and re-incarcerate the defendant. This document is self-explanatory and must signed by you.

PROMISORY NOTE FOR PAYMENT PLAN If you are making a deposit on the non-refundable premium fee charged by the bail agent, and you are entering into a payment plan agreement with the bond company, this document must be executed for the payment plan. This document must be filled out by you **and notarized**.

MORTGAGE NOTE FOR PROPERTY (COLLATERAL) If you are using a property as collateral for the bail, this document must be filled out by you **and notarized**. You must also provide either a copy of the deed to said property and/or provide a recent mortgage statement.

MORTGAGE NOTE FOR PROPERTY IN NEW JERSEY (COLLATERAL) If you are using a property as collateral for the bail, this document must be filled out by you **and notarized**. You must also provide either a copy of the deed to said property and/or provide a recent mortgage statement.

COLLATERAL AGREEMENT FORM If the bail agent is requiring collateral to be deposited on behalf of the defendant, this document must be executed. Collateral can include additional refundable cash deposits, car titles, jewelry, property, etc. This document will be filled out by you **and notarized**. Collateral will be returned to you within 30 days of the completion of the bail bond (no forfeiture).

CREDIT CARD AUTHORIZATION FORM If you are rendering payment for the bail by using a credit card for said payment, this authorization form must be filled out by you.

BAIL BOND FEE ACKNOWLEDGMENT FORM This document is self-explanatory and must signed in order to acknowledge certain fees that you may be charged on behalf of the defendant.

ACCREDITED PRIVACY NOTICE This document is provided to you for your records only. No further action must be taken with regard to this document.

WHEN ALL DOCUMENTS ARE COMPLETED, SIGNED AND NOTARIZED (WHEN APPLICABLE), PLEASE FAX ALL DOCUMENTS BACK TO THE BAIL AGENT FOR APPROVAL. PLEASE MAKE A COPY OF THESE DOCUMENTS FOR YOUR RECORDS. YOU MUST ALSO SEND ALL THE ORIGINAL NOTARIZED DOCUMENTS TO THE BAIL AGENCY VIA US MAIL OR NEXT DAY DELIVERY. WE RESERVE THE RIGHT TO WITHHOLD POSTING OF ANY BAIL BONDS UNTIL WE ARE IN RECEIPT OF THE ORIGINAL SIGNED, NOTARIZED DOCUMENTS AT OUR DISCRETION.

IF YOU HAVE ANY QUESTIONS WITH REGARD TO THIS PACKAGE, PLEASE CONTACT YOUR AGENT. DOCUMENTATION SHOULD BE FAXED TO 610-821-7899.

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