

Espanola Fibre Arts Festival Standards & Application Guidelines

The intention of the Espanola Fibre Arts Festival is to provide exciting and interesting opportunities for artists and the public to engage in the world of fibre arts. Sales, demonstrations, exhibits, book signings, lectures and classes are all part of a well-rounded festival.

- Please read all the Festival Standards & Application Guidelines carefully before submitting your application. If you have any questions please contact the market coordinator at makersmarket@espanolafibreartsfestival.ca
- Applications, including completed entry form, signed waiver form, digital images, exhibitor/artist profile & inventory list must be received by **June 1st, 2018**. **Incomplete applications will not be reviewed.**
- Because space is limited, not all applicants may be accepted for the Festival. A waiting list will be developed in the event that space becomes available.

Eligibility Criteria

- Products will be hand crafted, in Canada, and in some way relate to fibre arts.
- Only fibre arts related equipment, supplies, books and related notions may be displayed.
- All fibre arts and related equipment, supplies & books are eligible to apply and may include: basketry, bobbin lace, crocheting, dyeing, embroidery, felting, knitting, leather work, needle arts, millinery, paper arts, quilting, rug hooking, spinning, tapestry, tatting, weaving & wood working etc.

Digital Submission Format

- Please submit a minimum of 5 clear images showing examples of items you plan to sell/display. Only digital images (JPEG files) will be accepted. Applications received without digital images will not be reviewed.
- Please label your images with your business name eg. CrazyQuilts_1, CrazyQuilts_2 etc. and email these images to makersmarket@espanolafibreartsfestival.ca

Submission Deadline/Fees

- Entries including all support material must be received in full by **June 1st, 2018**.
- Exhibitors meeting the submission criteria and deadline date will be notified of their application status the week of **June 10th, 2018** after the selection committee has met and reviewed each submission. The decision of the committee is final.
- A single booth (approx. 6' x 8') rental fee is \$45.00 & a double booth rental is \$90.00. Payment will be required within 7 days of acceptance. Please note, no refunds will be issued for cancelled reservations after June 30th, 2018.
- Demonstrators who are not selling items will not be charged a fee.

Accepted Exhibitors

- All submissions will be reviewed by a selection committee. Spaces are limited so committee decisions will ensure a well-rounded representation of the various fibre arts.
- Published times for the Makers Market are **Saturday October 20th from 9:00 AM - 4:00 PM**. Vendors must be completely set up 30 minutes prior to the start of the Festival opening. Exhibitors must ensure that their booth is manned during the published times.
- Exhibitors are welcome to demonstrate at their booths however, this is not an obligation.
- Each booth reservation includes a space approximately 8' wide by 6' deep, two chairs & table. Exhibitors are welcome to bring additional tables if required.
- Exhibitors are encouraged to bring personal display fixtures, props, special lighting and shelving to enhance their displays.
- Tables must be properly draped so displays are presented in a professional manner.

- Electricity is not available at all booths. Please notify us if you require electricity for your display. Requests will be handled on a first come first served basis. You must provide your own extension cord, and it must be taped to the floor.
- Lighting in the hall is overhead fluorescent lighting.
- Exhibitors are responsible for the security of all booth items at the Festival location. Participants are responsible for insuring their personal property and providing their own liability insurance.
- The Espanola Fibre Arts Festival will promote the Festival through print materials, sign boards, website & Facebook posting and limited paid advertising. www.facebook.com/espanolafibreartsfestival
www.espanolafibreartsfestival.ca
- Accepted exhibitors will receive details pertaining to event set-up, parking, and facility amenities etc. early in September.
- The Espanola Fibre Arts Festival has the permission of the exhibitor to use digital images submitted for publicity, education and reference purposes.
- Exhibitors agree to promote the Festival using what ever avenues are available to them.

Submission checklist

- Completed Online Entry Form
- Signed Waiver Form
- Digital images (only digital images will be accepted)

Contact: Makers' Market organizer at makersmarket@espanolafibreartsfestival.ca

Espanola Fibre Arts Festival Exhibitor Waiver

WAIVER: Please sign and date this form to be submitted as part of your application.

Exhibitor Name (printed)

The above-named hereby agrees and understands that in consideration of the opportunity to display/sell his or her fibre arts at the Espanola Fibre Arts Festival, that the above-named agrees and understands that all personal property of the above-named, including but not limited to his or her fibre arts items on display or equipment at, or left on the premises of the Elks Hall / Knights of Columbus Hall at the sole and entire risk of the above-named and no liability for loss, theft or damage to or destruction of any items shall be assumed or attributed to the Elks / Knights of Columbus or the Espanola Fibre Arts Festival Committee; AND FURTHER, the above-named understands that all personal property of the above-named on display or left at the Elks Hall/ Knights of Columbus Hall is not covered by the insurance policy of the Elks / Knights of Columbus or the Espanola Fibre Arts Festival Committee.

Exhibitor Signature: _____

Date: _____