

Rancho Santa Teresa Swim & Racquet Club

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	Terrie Jacopi (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Secretary)
Michael Kirtland		Arian Collen
Chris Seipert		Melvin Dahlgren

Board of Directors Meeting *Approved Minutes* March 9, 2020

Item Subject

1. Call to Order

Meeting was called to order at 7:02 p.m.

2. Approval of Minutes

February 24, 2020 Board Meeting

Action: (5-0-1) Arian moved to approve minutes for the February 24, 2020 Board meeting. Terrie seconded the motion. Chris abstained.

Absent: Mel was absent

Document Filed: February 24, 2020 Approved minutes

3. Staff Reports

A. Facilities Manager Report

Facility Manager Luke Brown will continue to look at outdoor shade options to share with the Board.

B. Office Coordinator Report

Barbara was in attendance, and reviewed the Office Coordinator report, including tasks completed, accounts with delinquent dues balances, and upcoming facility rentals. Open items from her report are:

- Updated Associate Member Status: provided by Barbara
- Delinquent Dues: Decision made to continue with delinquent member process
- Clubhouse Table/Chair Inventory: Club should have 14 tables. 8 are accounted for. Agreed an inventory check-out process needs to be created for when members borrow club resources. (Owner: Barbara)

Action: (6-0-1) Terrie moved to approve up to buy 6 (6 ft) folding tables. Chris seconded the motion.

Absent: Mel was absent

4. **Director's Reports**

A. Director's Updates

Action: (5-2-0) Chris moved to approve up the 13 remaining waitlisted Associate Member families. Stacy seconded the motion.

Vote via phone: Mel called in to vote

Action: (5-1-1) Michael moved to ensure all Sea Otters swimmers are club members and to remove the Pool Usage Fee as an option for swim team membership. Chris seconded that motion.

Absent: Mel was absent.

Action: (6-0-1) Chris motioned to approve outdoor sink expenditure, up to \$5,500. Arian seconded the motion.

Absent: Mel was absent

Action: (6-0-1) Chris motioned to approve the Sorrento stairs/railing project up to \$5,000, and to add the expense to the Trower and SMA. Terrie seconded the motion.

Absent: Mel was absent

Action: (6-0-1) Chris motioned to approve the clubhouse, hall and lounge flooring up to \$25K. Terrie seconded the motion. The Board decided on the Weathered Heart Pine option.

Absent: Mel was absent

5. **General Business**

A. Misc Items

Lifeguard staff from March 7th interview sessions was approved.

The board will continue discussion on the various topics at upcoming meetings.

7. **Future Meeting & Agenda Items**

The next meeting is scheduled for April 20th at 7pm.

Meeting was adjourned at 8:30pm