

HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3
CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401

REGULAR BOARD MEETING MINUTES

Governing Board Conference Room

Tuesday, August 6, 2019 at 5:45 pm

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

GOVERNING BOARD OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

BY: Deb Warren

Deb Warren, Administrator

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

The Governing Board of the Hackberry Elementary School District #3 may, by motion, enter into executive session for discussion or evaluation of personnel (s), pursuant to A.R.S. § 38-431 (A)(3) or .A.R.S. 38-4231.03(A) (4) for any items designated with an asterisk. (*)

The minutes for the meeting is as follows:

I. OPENING ITEMS

1. The meeting was called to order by: **Board President Scherrie Whitten @ 5:48 pm**
2. Roll Call: **Board President-Scherrie Whitten, Board Clerk-Ellen Kelley, Board Member-Rocky Hamodey II via phone conference, Administrator-Deb Warren, Business Manager-Joni Bullock**
3. Pledge of Allegiance:
4. Approval of Special Board Meeting Minutes: **July 5, 2019**
Motion to approve Scherrie Whitten, Rocky Hamodey II 2nd, Ellen Kelley yes.
Passed 3-0

5. **Community Communications (call to the Public)**

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(G). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

None

7. **REPORTS**

- A. Administrator: Community donations, Board training dates, M.S. teacher update
Copy of KDM article provided to board members. Board members would like August 24, 2019 scheduled for the training. Ms. Warren will contact Barbara Uren. M.S. position is not filled at this time. Candidate pool minimal.
- B. School Board Report: **Scherrie Whitten commented on a person approaching her at a store stating that she is strict when following board policies.**
- C. Business Manager: Email update. **Later date.**

II. CONSENT AGENDA

8. (Any member of the Board may request that any item be pulled from the consent agenda and considered separately)

A. Ratify payroll voucher: 2001, 2002, 2003 Discussion/Action
Scherrie Whitten questioned the overtime pay. Ms. Warren explained the bus routes for students and how it varied sometimes day to day. Motioned by Scherrie Whitten, Ellen Kelley 2nd, Rocky Hamodey II yes. Passed 3-0

B. Ratify expense vouchers: 2021, 2022, 2023 Discussion/Action
Motioned by Scherrie Whitten, Rocky Hamodey II 2nd, Ellen Kelley yes. Passed 3-0

III. OLD BUSINESS -

9. Volunteers/Visitors procedures at Cedar Hills Elementary Discussion/Action
Policy KI

Ellen Kelley provided a rough draft letter for volunteers to complete prior to being assigned at the school. Discussion of requiring fingerprint clearance cards for volunteers was a concern due to the cost. A public member suggested that maybe the cost could be split 50/50. Board supported the suggestion. Ms. Warren strongly suggests that volunteers have a fingerprint clearance card prior to working with the students at Cedar Hills School. Ellen Kelley stated that if the volunteer is not left alone with a student(s) they are not required to have one. She also stated that other schools do not require it and Scherrie Whitten agreed. In an effort to move forward, a meeting will be scheduled on August 21, 2019 for community members that are interested in being a volunteer. No action was taken on procedures at this time.

10. Time card procedures Discussion
No discussion

11. Flextime vs. Overtime for hourly employees Discussion/Action
Overtime explained prior to ratification of payroll. No action.

12. Adopted FY 2020 School District Annual Expenditure Budget Discussion/Action
Joni Bullock, Business Manager, provided a brief overview and pointed out to the board that the tax rate had decreased.

IV. NEW BUSINESS

13. Approval of Deb Warren as Qualified Evaluator for 2019-20 school year
Moted by Scherrie Whitten, Ellen Kelley 2nd, Rocky Hamodey II yes.
Passed 3-0. Discussion/Action

14. Discussion and possible action to approve a monetary stipend for paraeducator,
Stacy Durst, fulfilling middle school teacher responsibilities until position is
filled for the 2019-20 school year. The Board may vote to discuss this matter
in executive session pursuant to A.R.S. 38-431.03(A)(1) to discuss personnel
matters. Discussion/Action

Ellen Kelley motioned to go into executive session at 6:21 pm to discuss
personnel matters regarding Stacy Durst, paraeducator, fulfilling the
responsibilities of the middle school teacher position. Scherrie Whitten 2nd,
Rocky Hamodey II yes. Passed 3-0.

Back into regular session @ 6:30 pm.

Moted by Rocky Hamodey II to approve monetary stipend of \$2500.00
per nine week quarter for Stacy Durst until middle school position is filled.
Ellen Kelley 2nd, Scherrie Whitten nay. Passed 2-1.

15. Adjourn: 6:32 pm

Scherrie Whitten, Governing Board President

Date