

**MINUTES OF REGULAR SESSION OF COUNCIL
WEDNESDAY, JANUARY 10, 2018**

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Regular session of Borough Council convened at 7:30 pm. Present were Councilors Janice Matyasovsky, Tim Sloss, Mike Zrenchak, Jane Weigand, Mike Matlos, Chris Ponchak, and Melissa Morgan; Mayor Larry Sikorski; Solicitor Matt Racunas; and Engineer Don Glenn.

Mrs. Morgan presented a plaque to Jason Ruzich for his nine years of service on council.

**PUBLIC COMMENTS.**

**Deborah Piker, 600 Owens Avenue,** said she wanted to thank Mr. Glenn for the research he has done on behalf of Parks and Recreation in finding grant money that can be used in the parks. Mrs. Piker asked Mrs. Morgan, as Chairman of Parks and Recreation, how will these funds be applied? If funds are received, Mrs. Morgan said she would like to put mulch in, add a swing set at the Fire Hall, and move the Elizabeth Street Park to the back part of the Fire Hall.

**Chris Gretz, 420 Scene Ridge Road,** asked what the status of the sewer system is. Mr. Zrenchak said there has been nothing done as far as being sold. We are still in the process of obtaining a PennVest loan, for funding to make the repairs. With the sale of the McKeesport Municipal Authority to PA American Water, we can discuss with them to see if it is a viable option to sell. There are a lot of factors to consider whether to keep or sell it; it is an ongoing process. Mr. Glenn said we should be hearing this month about the loan application, in an amount of \$1.2 million, which hinges on any grant money we are able to obtain through PennVest. The payment was estimated at about \$50,000 a year. Mr. Racunas said we have only applied for a loan at this point; we are not tied to it. We should also hear something from PA American Water to evaluate our system.

**Eileen Wall, 3403 Orchard Drive,** said the new sign looks really nice. Mrs. Morgan agreed and said he put a lot of work into it.

**Cara Sloss, 2811 B Street,** said there has been a lot on Facebook about the crosswalks and the kids almost getting hit. The speed limit is not being enforced on Liberty Way at all. People are complaining about the sign blinking; that is another issue. Ms. Sloss asked if there is any way we can get crossing guards, or even get the police to sit instead of being at the Dairy Store; they are on the clock. (Port Vue Police Chief) Bryan Myers is on Washington Boulevard with lights flashing at the school every morning. Mrs. Morgan asked Mrs. Matyasovsky if she checked into the signs for the crosswalks. Mr. Sloss said that when the signs were there, the buses couldn't make the turns, so they were useless. Mrs. Morgan said the Mayor and Mr. Ponchak can talk with the police. Mr. Sikorski said on his Police Activity Report, there were only two traffic citations. When he campaigned, he talked with a minimum of fifty people that

said traffic needs to be slowed down on their street, and as the new Mayor, he has to do what the people ask; he is going to slow it down. Ms. Sloss said she was in the Penn Hills / Plum area and they had speed bumps on their back roads; could we possibly do that at Roberts, Owens, and Southern, as these are where the bus stops and the Day Care are. We need something to make the people slow down, so a kid doesn't get hit. Ms. Sloss said that if her kid gets hit, or someone else that she cares about, there are going to be lawsuits, and the borough can't afford any more lawsuits. Mr. Sikorski said even the bus drivers wait too long to get started, then are rushing and not driving carefully. Mr. Sikorski said he has been asked to take care of it, and he will do it.

**Shirley Riley, 604 Scene Ridge Road**, said this was the second week that someone is putting garbage with hers, and she didn't know what to do to stop it. Mr. Sikorski said he will keep watch on it, since he lives nearby.

**Cathy Beadling, 2805 A Street**, said that we do not need a speed bump on Roberts Street; there are already two stop signs there. Ms. Sloss said they would be on Liberty Way at those intersections. Mrs. Morgan asked for Mr. Matlos' opinion on the speed bumps, since he runs the slow plow. Mr. Matlos said it would slow them down, and they wouldn't get their job done. Mrs. Morgan said speed bumps are not an option right now. Ms. Sloss asked how many breaks the police get in their shift. Mrs. Morgan said she does not know; she does not do their schedule. Ms. Sloss they are either at JoLynn's or the Dairy Store. Mrs. Morgan said they are not allowed to leave the borough to eat. Ms. Sloss said there were only two citations issued for the month; if her kid gets hit, she is suing everyone. Ms. Sloss said we don't have red lights, like Glassport; something needs to be done so a kid is not hurt.

**COMMITTEE REPORTS.**

**PROPERTY.** Mrs. Weigand, Chairman, reporting.

Mrs. Weigand wants to get a committee together to work on the Liberty Way School. It has been a long time standing. She has talked with Fire Chief Corey Derr, and she and Mrs. Matyasovsky will work with our Engineer, Senator, and Congressman to move forward.

**POLICE.** Mr. Ponchak, Chairman, reporting.

Mr. Ponchak read Lieutenant Johnson's report on police equipment for the month of December as follows:

Vehicle mileage:

|               | BEGIN | END   | MILEAGE |
|---------------|-------|-------|---------|
| Unit #130     | 72946 | 74125 | 1179    |
| Unit #131     | 19606 | 20100 | 494     |
| Unit #132     | 51898 | 53135 | 1237    |
| Total mileage |       |       | 2910    |

Vehicle Maintenance:

Unit 130

- Warranty work on engine

Unit 131

- Oil change; rotated tires

Unit 132

- None

Mr. Ponchak said he had a copy of the annual fire report that he would leave, if anyone wants to review it. There were 178 total calls for the year.

Mr. Ponchak read Fire Chief Derr's report for the month of December, as follows:

Total calls: 16

|                     |   |
|---------------------|---|
| Fires               | 4 |
| Rescue and EMS      | 5 |
| Hazardous Condition | 5 |
| False Alarm/Call    | 2 |

Mr. Ponchak thanked the Fire Department for their time and dedication.

**LEGISLATION.** Mr. Ponchak, Chairman, reporting.

There was nothing to report.

**PARKS & RECREATION.** Mrs. Morgan, Chairman, reporting.

There was nothing to report.

**HEALTH & ORDINANCE.** Mr. Sloss, Chairman, reporting.

We have mailed out the Animal Control contracts to Gaydos-Behanna Kennel, but have not yet received the signed copies back.

**LIGHTS.** Mr. Matlos, Chairman, reporting.

The lights that were turned in have been fixed, but there are more to be sent in.

**FINANCE.** Mrs. Matyasovsky, Chairman, reporting.

Mrs. Matyasovsky presented the Bills for Ratification, as follows:

|                                                                    |    |        |
|--------------------------------------------------------------------|----|--------|
| American Legal Services – police insurance [January]               | \$ | 43.44  |
| Building Inspection Underwriters (BIU) – building inspection [Nov] |    | 55.00  |
| CNH Capital (Groff Tractor) – replace broken window [backhoe]      |    | 807.83 |

|                                                               |                    |
|---------------------------------------------------------------|--------------------|
| First Commonwealth Bank – loan payment [PW truck]             | 1,301.99           |
| First Commonwealth Bank – loan payment [2015 street paving]   | 3,686.14           |
| McKee Asphalt Paving – flood restoration [Glenn Ave]          | 5,310.00           |
| McKee Asphalt Paving – patch road [upper Glenn Ave]           | 2,200.00           |
| PA American Water – EMS                                       | 16.11              |
| PA American Water – garage                                    | 149.72             |
| PA American Water – Municipal Building                        | 28.81              |
| Racunas Law Group, LLC – Solicitor fees [November]            | 2,355.00           |
| Ricoh – copier maintenance                                    | 38.22              |
| Riverview Chevrolet – installation of warranted part [Impala] | 80.25              |
| SA Wrestling Boosters – 2017-18 Sponsorship ad                | 50.00              |
| Sam’s Club – items for Christmas event                        | 103.24             |
| Sprint – mobile laptop                                        | 40.24              |
| UPMC Health Plan – health insurance [January]                 | 2,485.26           |
| Verizon – garage                                              | 58.02              |
| Walmart – items for Christmas event                           | 56.71              |
| WestComm Wireless – police radios                             | 55.00              |
| <b>TOTAL RATIFIED BILLS</b>                                   | <b>\$18,920.98</b> |

Mrs. Matyasovsky presented the list of bills, as follows:

|                                                                      |           |
|----------------------------------------------------------------------|-----------|
| Allegheny County Boroughs Assn – 2018 ACBA & ALOM dues               | \$ 420.00 |
| Allegheny County – 2018 pump registration fee                        | 50.00     |
| Aqua Filter Fresh – bottled water                                    | 34.33     |
| Cargill – salt                                                       | 4,830.21  |
| Cargill – salt                                                       | 3,122.01  |
| Center Independent Oil (Double Car Wash) – police vehicles [Nov]     | 30.00     |
| Cher Ban Tire Service – spare tire/mount onto rim [Chevy dump truck] | 160.77    |
| Collura, Dave – wildlife control [December]                          | 140.00    |
| Comcast – phones/Internet                                            | 284.13    |
| Comcast – Internet [police office]                                   | 163.81    |
| Duquesne Light – street lights                                       | 3,228.46  |
| Elizabeth Electric – tripper                                         | 11.35     |
| Glenn Engineering – general engineering                              | 545.00    |
| Glenn Engineering – Act 537                                          | 3,255.00  |
| Glenn Engineering – 2017 flooding                                    | 260.00    |
| Glenn Engineering – sewage                                           | 55.00     |
| Home Depot – decorations                                             | 95.82     |
| MCI – long distance                                                  | 28.03     |
| Orkin – sewers                                                       | 207.92    |
| PA American Water – fire hydrants                                    | 1,175.22  |
| PA One Call – notices                                                | 6.35      |
| PA Municipal Retirement – annual fee for Police Pension              | 20.00     |
| PA Municipal Retirement – annual fee for Non-Uniformed Pension       | 60.00     |
| PA Municipal Service Co – sheriff sale claim                         | 50.00     |

|                                                                   |                    |
|-------------------------------------------------------------------|--------------------|
| Peoples Gas – EMS                                                 | 153.34             |
| Peoples Gas – Municipal Building                                  | 419.29             |
| Peoples Gas – garage                                              | 242.57             |
| Petty Cash                                                        | 119.05             |
| PSAB – 4 <sup>th</sup> quarter unemployment tax                   | 422.30             |
| RA Foster – janitor supplies                                      | 62.50              |
| RC Walter – hardware                                              | 14.32              |
| Ricoh – copier lease                                              | 114.95             |
| RR Donnelley – traffic citations                                  | 17.50              |
| RR Donnelley – non-traffic citations                              | 19.00              |
| Sprint – cell phones                                              | 144.48             |
| Steel Rivers COG – 2018 dues                                      | 3,000.00           |
| Steel Rivers COG – 2018 membership fee [training complex]         | 400.00             |
| TEC Benefits – benefits admin [February]                          | 30.00              |
| TEC Benefits – deductible reimbursement [Takaht]                  | 761.86             |
| Thir Heating & Cooling – blower/capacitor [police office furnace] | 485.00             |
| Valley Mirror – ads [Ordinances 2018-01, 02, 03 / meeting dates]  | 405.00             |
| Valley Mirror – ad [Reorganization Meeting]                       | 65.00              |
| Zrenchak Environmental Services – pump station inspection [Dec]   | 385.00             |
| Adams, Christopher – 2018 uniform allowance                       | 325.00             |
| Byers, Joshua – 2018 uniform allowance                            | 325.00             |
| Harrison, Donald – 2018 uniform allowance                         | 425.00             |
| Johnson, Raymond – 2018 uniform allowance                         | 425.00             |
| Joll, Brice – 2018 uniform allowance                              | 425.00             |
| Mitchell, Troy – 2018 uniform allowance                           | 325.00             |
| Pfoertner, Jason – 2018 uniform allowance                         | 425.00             |
| Riley, Luke – 2018 uniform allowance                              | 500.00             |
| Matlos, Michael – 2018 clothing allowance                         | 450.00             |
| Takaht, Bruce – 2018 clothing allowance                           | 450.00             |
| <b>TOTAL BILLS</b>                                                | <b>\$29,569.57</b> |

Mrs. Weigand made a motion to accept the ratified bills and the list of bills. The motion was seconded by Mr. Ponchak and passed, with Mr. Zrenchak abstaining on the bill for Zrenchak Environmental Services in the amount of \$385 and Mr. Matlos abstaining on his 2018 clothing allowance in the amount of \$450.

The receipts for the month of December are as follows:

**GENERAL FUND**

|                                       |          |
|---------------------------------------|----------|
| Real Estate Tax – Aquilante           | 2,529.55 |
| Fire Tax – Aquilante                  | 446.39   |
| Delinquent Real Estate Tax – Keystone | 407.64   |
| Act 77 Tax Refund                     | 5,902.06 |
| Real Estate Transfer Tax              | 1,798.30 |

|                                                  |                     |
|--------------------------------------------------|---------------------|
| Earned Income Tax – Keystone                     | 30,036.76           |
| Local Services Tax                               | 118.00              |
| Zoning/Building Permits                          | 130.60              |
| Zoning/Occupancy Permits                         | 150.00              |
| Dye Test Permits                                 | 250.00              |
| Police Fines                                     | 1,418.00            |
| No Lien Letters                                  | 75.00               |
| Reimburse Electric – Jefferson Hills Ambulance   | 57.64               |
| Reimburse Overpayment to Murin & Murn – Port Vue | <u>390.00</u>       |
| <b>TOTAL RECEIPTS FOR THE MONTH</b>              | <b>\$ 43,709.94</b> |

**GENERAL FUND**

**REGISTER BALANCE** **\$ 5,006.56**

**GENERAL FUND SAVINGS**

Interest 30.48  
**REGISTER BALANCE** **337,170.72**

**SEWER FUND**

Customer Payments 41,095.43  
Surcharge 4,486.15  
**REGISTER BALANCE** **\$ 5,286.15**

**HIGHWAY AID FUND**

Interest 2.75  
**REGISTER BALANCE** **\$ 30,515.40**

**PERSONNEL.** Mrs. Matyasovsky, Chairman, reporting.

There was nothing to report.

**STREETS & SEWERS.** Mr. Zrenchak, Chairman, reporting.

The space heater was replaced at the pump station. There were no other issues during the cold weather.

**MAYOR SIKORSKI'S REPORT.**

Mr. Sikorski highlighted the following police activity from the December report:

|                              |    |     |
|------------------------------|----|-----|
| Total Call Activity          |    | 144 |
| Calls for Service            | 37 |     |
| Domestic Complaints          | 3  |     |
| Juvenile Complaints          | 7  |     |
| Suspicious Persons/etc       | 1  |     |
| Alarms                       | 2  |     |
| Missing Persons              | 2  |     |
| Animal Complaints            | 3  |     |
| Disturbances                 | 1  |     |
| Local Ordinance Complaints   | 1  |     |
| Warrant Service              | 2  |     |
| Crimes Against Persons       | 3  |     |
| Property Crimes              | 6  |     |
| Criminal Mischief Complaints | 3  |     |
| Theft Reports                | 3  |     |
| Traffic Related Incidents    | 9  |     |
| Traffic Accidents            | 2  |     |
| Traffic Violations           | 7  |     |
| Adult Arrests                |    | 1   |
| Juvenile Arrests             |    | 6   |
| Traffic Citations Issued     |    | 2   |
| Non-Traffic Citations Issued |    | 28  |
| Assist Other Departments     |    | 10  |
| Assist By Other Departments  |    | 5   |

Mr. Sikorski said he will work with the police to get the traffic slowed down.

**SOLICITOR RACUNAS’S REPORT.**

Mr. Racunas presented Ordinance 2018-01, establishing the tax rate for 2018 at 8.0 mills, with 7.0 mills for general purposes, and 1.0 mills for appropriations to the Fire Department. Mrs. Matyasovsky made a motion to adopt the ordinance. The motion was seconded by Mr. Ponchak and passed unanimously.

Mr. Racunas presented Ordinance 2018-02, setting the sewage rental charge for customers to \$10.10 per thousand gallons of water consumer per quarter; the flat rate for all unmetered users to \$ 151.20 per quarter; and a surcharge of \$15 for all users. There will be no minimum charge. Mr. Ponchak made a motion to adopt the ordinance. The motion was seconded by Mrs. Matyasovsky and passed unanimously.

Mr. Racunas presented Ordinance 2018-03, creating handicap parking at 2808 F Street. Mrs. Matyasovsky made a motion to adopt the ordinance. The motion was seconded by Mr. Ponchak and passed unanimously.

Mr. Racunas presented Resolution 2018-03, fixing the compensation of the Collector of Real Estate Taxes for the 2018-2019 and 2019-2020 tax years at \$11,400. Mr. Zrenchak made a motion to adopt the resolution. The motion was seconded by Mrs. Morgan and passed unanimously.

Mr. Racunas had provided council a copy of the proposed 3-year Collective Bargaining Agreement (2018-2020) for the Police Department. Mrs. Weigand made a motion to approve and execute the agreement. The motion was seconded by Mr. Matlos and passed unanimously.

**ENGINEER GLENN'S REPORT.**

Mr. Glenn said that to proceed with a PA Small Water sewer grant in an amount not to exceed \$500,000 to repair and replace defective sewers found under the Act 537 program, a resolution must be passed naming an official to execute all documents. Mr. Glenn said that if council wishes, he will assume that responsibility. Mr. Ponchak made a motion to adopt the resolution appointing Mr. Glenn as the official. The motion was seconded by Mr. Matlos and passed unanimously.

Mr. Glenn said he will meet next week with the Streets and Sewers Chairman to fine tune the grant application.

**NEW BUSINESS.**

Mr. Ponchak made a motion to re-appoint the following board members, whose terms expired on December 31, 2017:

|                | <i>BOARD</i>   | <i>TERM</i>       |
|----------------|----------------|-------------------|
| Ron Pope       | Planning Board | 1/1/18 – 12/31/21 |
| Pete Lotz, Jr. | Zoning Board   | 1/1/18 – 12/31/22 |

The motion was seconded by Mrs. Weigand and passed unanimously.

Mr. Ponchak made a motion to appoint Jeff Morgan as Chairman of the Vacancy Board. The motion was seconded by Mrs. Weigand and passed, with Mrs. Morgan abstaining since Mr. Morgan is her husband.

Mrs. Weigand made a motion to accept the typed minutes from the Regular Session on December 13, 2017. The motion was seconded by Mr. Zrenchak and passed unanimously.

The next meeting date is Wednesday, February 14, 2018, with the Work Session at 6:00 pm and the Regular Session at 7:30 pm.



A motion to adjourn was made by Mrs. Matyasovsky, seconded by Mrs. Weigand. All were in favor and the meeting adjourned at 7:55 pm.

Respectfully submitted,

Debra L. Helderlein  
Borough Secretary