

**This Meeting for: Kansas Operation Lifesaver, Inc
Board of Directors & Committee Meeting Minutes**

Thursday, November 7th 11:00 am – 3:00 pm

Washburn University

Cottonwood Room

Second Floor Memorial Union

[1820 SW Jewell Ave, Topeka, KS 66621](http://www.washburn.edu/1820-SW-Jewell-Ave-Topeka-KS-66621)

Present: Aaron Mays (State Coordinator, Volunteer), Jessica Mays (Assistant State Coordinator, Volunteer), Matt Vogt (President, Volunteer, Coach), Mike Foster (Vice President, Topeka Rescue Mission, Volunteer). Adrian Hertog (Treasurer, Volunteer, Coach), Mitch Sothers (KDOT & Volunteer), Ross Boelling (Member-at-large, Volunteer), Darlene Osterhaus (Volunteer), Debbie Romine (Volunteer)

Guests: Debi Oshel (Washburn University),

1. Meeting was called to order by Matt Vogt at 11:38 A.M. Members signified their attendance on the KS OL sign-in-sheet.

2. Safety briefing.

3. Introductions were made.

5. Motion was made by Mike Foster to approve the minutes from the August 8, 2019 Board meeting, (COPIES PROVIDED). Mitch Sothers seconded the Motion. The vote was unanimous to accept.

6. Motion was made by Mike Foster to approve the minutes of the Committee meeting of August 8, 2019 (COPIES PROVIDED) Mitch Sothers seconded the Motion. The vote was unanimous to accept.

- Ross Boelling had to leave early, set Darlene Osterhaus as proxy.

7. State Coordinators Report: (Aaron Mays)

- 23 new OLAV's from FRA and several friends and/or family of other OLAV's
- Photographer update. Joining with Kansas Association of Professional Photographers (KAPP) has been a success.
- Amazing turnout and great work from Pittsburg area volunteers at the Frontenac High assembly.
- Rail Safety Overview:
 - Amazing law enforcement participation including a huge 5 force cooperative Officer on the Train event.
 - PSA on WIBW in Shawnee County
 - Discussed need to contact Eugene Williams with KTWU about PSA
 - Discussed need to contact University papers for stories & PSAs

8. Adrian Hertog presented the Treasurer's Report. He provided a thorough explanation and provide a current reporting and analysis of our 2019 year to date and quarterly financial reports. He stated that we were doing an outstanding job of staying "on-track" with our expenses and are within our budget. Vote was unanimous to Accept.

9. Old Business:

- Arena Advertising: Mike has checked with Seaman School District and to have a sign up it would run \$500 a year with a 4-year commitment. The soccer field would probably be the best location.
- Mileage Form Review: Adrian proposed form again and paying volunteers mileage, food, and board if needed. Adrian made motion to approve form and all stipulations on it.
 - Discussion: Darlene (former State Coordinator) stated that this had been discussed during her time and that OLI had said we could not reimburse for food. Jessica stated that the IRS will only allow \$0.14 as tax deductible for 501(c)3s. Matt would like OLI input and advice on volunteer per diem situations. Adrian withdrew motion. Until further inquiries were made.
- Crash Car: still working with Mark Wasco of UP. UP is working with KHP to discover VIN. Adrian will talk with Mark about adding signage to crash car in it's current location.

10. Matt moved to recess the Board at 12:59 Darlene seconded. Vote passed unanimously.

11. Committee Call to order at 1:00 p.m. by Matt Vogt

- A. Activity Records, Presentations, Audience, Special Events. (slides)
- B. KS OL Sunflower Signal Quarterly Newsletter (provided in packet)
- C. KS OL on Social Media, statistics (slides)
- D. General Discussion: Coordinate with Candace about starting positive enforcement events.

12. Mitch Sothers made a Motion to adjourn Committee and Board resumed at 1:00 pm Darlene Osterhaus seconded. Motion carried, unanimously.

11. New Business:

- Topeka Community Foundation: Kathy Smith visited with the Board and outlined fees as well as how investments are made and the history of the Topeka Community Foundation.

- Vote was made at 3rd quarter meeting to invest but after seeing contract (that was provided at 3rd quarter meeting) there were follow up questions.
- After discussion Adrian moved to increase the potential investment amount to thirty thousand to avoid additional fees. Mitch seconded with the provision that this was the final vote and superseded 3rd quarter vote. Motion carries unanimously.
 - Copy of bi-laws provided to Topeka Community Foundation.

12. Darlene made a Motion to adjourn, Mitch seconded, Motion carried at 2:16 P.M.

Minutes submitted by Jessica Mays, Assistant State Coordinator