

**UNION VALE TOWN BOARD MEETING JANUARY 8, 2018
TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:00 PM**

PRESENT: Supervisor Maas

Councilmen: Steven Frazier, Corrina Kelley, David McMorris, John Welsh

THE MEETING WAS OPENED WITH THE FLAG SALUTE

Newly elected and appointed Town Officials were sworn in.

REPORTS OF SUPERVISOR AND COUNCIL

Supervisor Maas began the meeting by thanking everyone especially Richard Wisseman, Highway Superintendent, for snow plowing on Christmas and making the roads clear. She also thanked Town Clerk Casey and Deputy Town Clerk Pancio for making it possible to pay the 2018 Town Taxes early. She then explained the new meeting format for the upcoming year including one formal meeting a month and a second non-filmed meeting that will be a workshop with no voting taking place. In addition she reported on the year end balances and how the information will be available to the public. If anyone would like a meeting packet they may do so through the website at www.unionvaleny.us and click on 'Union Vale Mail'. She also spoke about the audits for the Town Clerk, Town Justices, Town Supervisor and Tax Collector as this must happen annually although this has not been done in the last few years. (See final page for cash-flow document.)

Councilman Welsh thanked George Kolb for responding on Christmas Eve to a kitchen fire. He also thanked the County and Marc Molinaro's office for responding to the needs of the Towns so that they could make the information available to the residents who wanted to pre-pay their 2018 taxes.

Councilman McMorris is taking a webinar on government reporting.

Councilwoman Kelley appreciated all the work those had done to get everything in order for year end. She too is taking a webinar with the Comptroller's office.

HIGHWAY REPORT

Richard Wisseman, Highway Superintendent, spoke about the repairs needed for the 10-wheeler and obtained 2 quotes from Ben Funks & Arkel Motors, he tied to obtain 3 however, the 3rd vendor did not respond. The truck is currently at Ben Funks who analyzed the problems and took it apart to do so. Arkel's came in at a lower price however, the truck would have to be put back together and towed to Newburgh at a cost of \$500 therefore Mr. Wisseman finds that Ben Funks would be the more appropriate choice and has noted they have quality work.

MOTION FOR BEN FUNK TO REPAIR 10-WHEELER

Councilman Frazier made a motion to award the repair work for the Highway Department's 10-Wheeler to Ben Funk's in Hudson which was seconded by Councilman Welsh. All were unanimously in favor of this decision.

Mr. Wisseman also sought approval for the chipper repair which he also obtained 2 quotes. The quotes came in from Jesco for \$2,643 and Westchester Tractor for \$3,165. He noted that Jesco is a John Deere certified motor mechanic and the problem lies with an electrical issue within the motor. The price from Jesco is cheaper and he feels would be more prudent than Westchester Tractor.

MOTION TO REPAIR HIGHWAY CHIPPER WITH JESCO

Councilman Frazier made a motion to award the repair work for the Highway Department's chipper to Jesco at a cost of \$2,643.00 which was seconded by Councilman Welsh. All were unanimously in favor of this decision.

Councilwoman Kelley had a question on the computer component needed for repair. She noted it needed to be retro fitted and wondered if it would be more fiscally responsible to purchase a new one. Mr. Wisseman said the chipper is in good shape with low hours and excellent safety features and typically a new machine costs up to \$35,000 so a repair would be the better option.

Mr. Wisseman asked for the 4th full time Highway Department position to be reinstated as he is having difficulty maintaining the safety of the roads with the current arrangement. Although he has an additional seasonal worker, he has found it difficult to find a Commercial Driver who only does part-time work. He already has an employee in mind and asks for the budget money of \$51,730 to be reinstated into his budget line for personnel.

MOTION TO REINSTATE 4TH FULL TIME HIGHWAY DEPARTMENT EMPLOYEE

Councilman Frazier made a motion to reestablish the 4th full-time Highway Department position which was seconded by Councilman Welsh.

Roll Call Vote:

Supervisor Maas	Aye
Councilman Frazier	Aye
Councilman McMorris	Aye
Councilwoman Kelley	Nay
Councilman Welsh	Aye

Discussion:

Councilman Welsh inquired as to where the money would be coming from and Supervisor Maas suggested they could pull a little from all areas or the Highway Fund balance. Attorney Jeff Battistoni said it would be appropriate if there was a position being established with those funds. Supervisor Maas said with supporting resolution documents and a determination of where the funds would be derived from, she would like this prepared for the next meeting. Councilwoman Kelley questioned about the usual pattern of 3 highway workers and asked why this was needed when this was the typical amount of employees on a given day. Another suggestion was to remove the additional summer worker and the additional winter employee.

TOWN CLERK

Town Clerk Casey reported on the pre-payment of 2018 taxes and said that 71 people came in person and many mailed in their checks as well by December 31st. The money received in person totaled around \$152,000 to \$159,000. She also mentioned that when the tax bills are received those that pre-paid with receive their receipt first.

Appointments:

Elisabeth Pancio is appointed as Deputy Town Clerk for 2018.

Joan Miller has been appointed as Tax Collector.

APPOINTMENT OF DEPUTY SUPERVISOR AND BOOKKEEPER

I, Betsy Maas do hereby appoint John J. Welsh as Deputy Supervisor and Liette Rancourt as Bookkeeper, both to be compensated at a rate consistent with the salary established within the approved Town of Union Vale 2018 budget.

RESOLUTION 18-1 APPOINTING TOWN BOARD CONSULTANTS FOR THE YEAR 2018

The following Resolution was offered by Supervisor Maas seconded by Councilman Frazier, to wit:

WHEREAS, the Town Board of the Town of Union Vale is in need of consultants to advise on matters legal, planning, engineering, accounting, financial and information technology for the year 2018; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale does hereby retain and authorize the firm of Van DeWater & Van DeWater of Poughkeepsie, NY and Attorney Jeffrey S. Battistoni as Counsel for the Town for all daily legal needs, including all prosecutions and defenses; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale shall continue the appointment of Morris Associates as Consultants with Peter D. Setaro serving as Town Engineer; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the Supervisor to prepare a Request for Proposal (RFP) for an Accountant to conduct the audits for the Town Supervisor and Bookkeeper's books; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale shall continue the appointment of Theodore J. Eglit, Jr., CPA as Accountant for the Town; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the Supervisor to prepare a Request for Proposals (RFP) for an IT Consultant; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale shall continue the appointment of Kevin Vessio of KV Systems as IT Consultant until that time when a new Consultant may be appointed; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes

the Town Supervisor to sign all necessary paperwork.

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Maas- Aye	Councilwoman Kelley – Aye
Councilman Frazier- Aye	Councilman Welsh- Aye
Councilman McMorris- Aye	

RESOLUTION 18-2 APPOINTING AND REAFFIRMING MEMBERS AND CHAIRPERSONS TO BOARDS, COMMITTEES, COMMISSIONS AND COUNCILS

The following Resolution was offered by Councilman Welsh seconded by Councilman McMorris, to wit:

WHEREAS, the Town Board of the Town of Union Vale is empowered to appoint residents to certain boards, commissions, committees and councils; and

WHEREAS, the Town Board of the Town of Union Vale is empowered to appoint members of boards, commissions, committees and councils as chairpersons; and

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Union Vale does hereby appoint Kevin Durland as Chairperson of the Planning Board for the year 2018; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale does hereby appoint Jane Smith as Chairperson of the Zoning Board of Appeals for the year 2018; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale does hereby appoint Scott Kiniry as a member of the Planning Board for a seven-year term expiring on December 31, 2024;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale does hereby appoint Ilana Nilsen as a member of the Zoning Board of Appeals for a five-year term expiring on December 31, 2022;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale does hereby appoint Daniel Richards as Chairperson of the Fire Advisory Commission for the year 2018; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale does hereby approve or reaffirm the following committees, commissions, council and boards.

Planning Board (PB): (7 year terms expiring on 12/31 of year listed)

Zoning Board of Appeals (ZBA): (5 year terms expiring on 12/31 of year listed)

Kevin Durland, Chair	(2018)	Jane Smith, Chair	(2019)
Pasquale Cartalemi	(2019)	Jeffrey Wimmer	(2020)
Scott Kiniry	(2024)	Daniel Tuohy	(2018)
Michael Mostachetti	(2020)	John Hughes	(2021)
Kaye Saglibene	(2023)	Ilana Nilsen	(2022)
Karl Schoeberl	(2018)		
Alain Natchev	(2022)		
<i>Alternates:</i>			
Ralph Mondello	(2019)		
John Rapetti	(2021)		

Board of Assessment Review:

Alice Pitts
Tom Murphy
Kaye Saglibene
Rob Casey Sue
Beuchele

Fire Advisory Commission:

Dan Richards, Chair
John Del Bene,
John Welsh
John Rapetti
George Kolb
David McMorris
Kevin Durland

Conservation Advisory Council:

Tanna Jones Kiniry, Chair
Anthony Scotti
Bill Keating

Ethics Board: (3 year terms expiring on 12/31 of year listed)

Brian Johnston (2018)
William Sadler (2019)
Dennis Spinney (2020)
Corrina Kelley (2019)
Peter Bonk (2020)

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

January 8, 2018 Town Board Meeting

Supervisor Maas- Aye
Councilman Frazier- Aye
Councilman McMorris- Aye
Councilwoman Kelley – Aye
Councilman Welsh- Aye

Councilwoman Kelley inquired about re-establishment of the CAC (Conservation Advisory Committee). Supervisor Maas and Councilman Welsh explained that they were never dissolved; they were still effectively on the board although never mentioned in other organizational meetings in the past. They are currently looking for 2 more members.

RESOLUTION 18-3 APPOINTING NECESSARY TOWN EMPLOYEES AND OFFICERS FOR THE YEAR 2018

The following Resolution was offered by Councilwoman Kelley seconded by Councilman Welsh, to wit:

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby appoints or acknowledges the appointment of the following people to the following positions for the year 2018:

Assessor:	Robert Taft
Assistant to the Bookkeeper/Payroll Clerk:	Kim Maykut
Budget Officer:	Betsy Maas
Building Inspector:	George Kolb
Bookkeeper:	Liette Rancourt
Code Enforcement Officer:	George Kolb
Constable in Charge:	George Treadwell
Constables:	Robert Casey, Timothy Craft, Ronald DeGuisto, James Miller, Jack Harrington
Data Collector:	Lee McEnroe
Deputy Registrar of Vital Statistics:	Elizabeth Pancio
Dog Control Officer:	Mary Jean Calvi
Fire Inspector:	George Kolb
Head Groundskeeper:	Jacob Gosnell
Justice Court Clerk:	Krista Rahemba-O’Sullivan
MS-4 Coordinator:	George Kolb
Recreation Director:	Jessica Dickinson
Recycling Center Administrator:	Tom St. Onge
Registrar of Vital Statistics:	Andrea Casey
Senior Justice Court Clerk:	Jill Jurina
Tax Collector:	Joan Miller
Zoning Administrator:	George Kolb

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Maas- Aye
Councilman Frazier- Aye
Councilman McMorris- Aye
Councilwoman Kelley – Aye
Councilman Welsh- Aye

RESOLUTION 18-4 SETTING SALARIES, WAGES AND HOLIDAYS FOR 2018

The following Resolution was offered by Councilman McMorris seconded by Councilwoman Kelley, to wit:

BE IT RESOLVED, the following elected positions be paid the following salaries for 2018:

Town Councilperson:	\$5,760
Town Clerk:	\$44,270
Town Highway Superintendent:	\$58,060
Town Justice:	\$10,288
Town Supervisor:	\$20,060

BE IT FURTHER RESOLVED, the following appointed positions be paid the following salaries for the year 2018:

Budget Officer:	\$3,035
Building Inspector/ Code Enforcement Officer/	
Fire Inspector/MS-4 Coordinator/Zoning Administrator:	\$69,595
Deputy Supervisor:	\$200
Dog Control Officer:	\$7,502
Equestrian Director:	\$2,536
Finance Officer / Bookkeeper:	\$32,815
Justice Court Clerk:	\$5,620
Planning Board Chairperson:	\$1,805
Records Manager:	\$258
Recycling Center Administrator:	\$11,159
Registrar of Vital Statistics:	\$1,479
Senior Justice Court Clerk:	\$6,126
Webmaster:	\$1,091
Zoning Board of Appeals Chairperson:	\$1,351
Constable in Charge	\$500

BE IT FURTHER RESOLVED, the following appointed positions be paid the following per meeting for the year 2018:

Planning Board Member and Alternate:	\$100
Zoning Board of Appeals Member:	\$100

BE IT FURTHER RESOLVED, The Holiday Schedule for the Town of Union Vale shall for the year 2018 shall be:

1. New Year’s Day – Monday, January 1
2. Martin Luther King Day – Monday, January 15
3. President’s Day (Washington’s Birthday) – Monday, February 19
4. Memorial Day – Monday, May 28
5. Independence Day – Wednesday, July 4
6. Labor Day – Monday, September 3
7. Columbus Day – Monday, October 8
8. Veteran’s Day – Monday, November 12
9. Thanksgiving Day – Thursday, November 22
10. Day after Thanksgiving - Friday, November 23
11. Christmas Day (observed) – Tuesday, December 25

The question of the adoption of the foregoing Resolution was duly put to a vote which resulted as follows:

Supervisor Maas- Aye
 Councilman Frazier- Aye
 Councilman McMorris- Aye
 Councilwoman Kelley – Aye
 Councilman Welsh- Aye

Councilman McMorris questioned about the Constable in Charge pay stipend vs hourly rate. It has been budgeted and discussed that it should be part of his hourly rate. Everyone agreed it could be left as a stipend in addition to his hourly rate which is mentioned elsewhere in the resolutions.

RESOLUTION AUTHORIZING TOWN SUPERVISOR AND COUNCILPERSONS FOR THE YEAR 2018 – TABLED

“BE IT RESOLVED , that the Town Board of the Town of Union Vale does hereby authorize the Town Supervisor to purchase a \$250,000 blanket bond for the purpose of covering all employees who collect money including the Town Clerk, the Bookkeeper, and the Town Justices; and

BE IT FURTHER RESOLVED , that the Town Board of the Town of Union Vale does hereby authorize the Town Supervisor to purchase a \$500,000 blanket bond for the purpose of covering the Tax Collector; and”

DISCUSSION:

Supervisor Maas would like to table the first two items in the original resolution as it was discovered that although it is written as such, no such bond existed within the policy it was actually a \$50,000 liability bond. Because it was such a difference in what was obligated to do, Supervisor Maas asked the carrier to extend it to \$500,000 in the event of an issue however she wants to have a discussion on what the correct amount should be and have a resolution prepared for the next meeting.

RESOLUTION 18-5 ESTABLISHING SCHEDULES, PROCEDURES, MILEAGE REIMBURSEMENT AND OTHER NECESSARY APPROVALS FOR 2018

The following Resolution was offered by Councilman Frazier seconded by Councilman McMorris, to wit:

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Union Vale does hereby approve all of the following:

6.1 The Town of Union Vale employee salary rates are as established in the approved Town of Union Vale 2018 Budget and are attached as an addendum.

6.2 The salary payment schedule will be bi-weekly, monthly or annually as determined by the employee position.

6.3 Town Board Work Sessions will be on the 1st Thursday of each month at 7:30 pm and the official meeting of the Town Board will be held on the 3rd Thursday of each month at 7:30 pm in Union Vale Town Hall for the year 2018.

6.4 Official Meetings shall follow Modified Robert's Rules of Order as determined by the Supervisor or a majority of the Town Board.

6.5 *The Rules of Procedure for official meetings shall be as follows: All comments and questions shall be addressed to the Town Board. Public comments and questions on resolutions shall take place prior to the consideration of any resolution. Public discussion will take place prior to any Executive Session or the close of the meeting. A majority of the Town Board, when deemed necessary, may add additional agenda items.

6.6 All purchases are required to be made in compliance with Town Procurement Policy and all applicable law.

6.7 All bills will be submitted on town vouchers for payment.

6.8 Vouchers are due to the Town Clerk's Office daily by the Park & Recreation Department, two times weekly by the Highway Department and weekly by the Town Hall offices.

6.9 Mileage reimbursement for Town Officials and designated employees performing their duties while on official town business will be set at the IRS rate per mile or 54.5 cents for 2018.

6.10 *Petty Cash shall be as follows: Tax Collector - \$100, Town Clerk - \$200, Head Grounds Keeper - \$200, Recreation Director- \$200 Building Department - \$100, Recycling Center - \$100 and Highway Superintendent - \$100.

6.11 The rental of 2 Tymor Park Road shall be \$1,600 per month and the rental of 11 Tymor Park Road shall be \$2,300 per month.

6.12 Transfer Station Recycling Permit Fees shall be as follows: \$50.00 annually for Union Vale residents, \$30.00 annually for Union Vale residents over 60 years of age, non-residents shall pay double and \$30.00 for a ten-punch trash ticket.

6.13 The Official Publication of the Town of Union Vale shall be the Poughkeepsie Journal.

6.14 The Official Depositories of the Town of Union Vale shall be The Bank of Millbrook and Tompkins Mahopac National Bank with MBIA to be used for investment of funds.

6.15 The Insurance Brokers shall be Brown and Brown of New York for general fire and liability insurance and Bill Humphrey of Dutchess County Agent for medical insurance.

6.16 The Town of Union Vale shall utilize NYMIR for general fire and liability insurance and MVP shall be the primary medical insurance carrier; and United Health as an additionally designated carrier.

6.17 Active members of the Union Vale Fire Company may be covered by the Town's medical insurance at their discretion and expense as per New York State Law.

6.18 Additional insurance coverage through AFLAC, New York State Retirement and New York State Deferred Compensation are available upon request.

6.19 The Town of Union Vale will follow NYS & Town of Union Vale FOIL Laws and will respond to FOIL requests within 20 business days, except in situations where the amount of information requested would make the 20-day turnaround impractical. The town will acknowledge all requests within 5 business days, as required by law. There will be a 25-cent fee per page for all documents requested.

6.20 The Union Vale Town Board will accept public comments on the Tentative Budget at the September Official Town Board meeting and at the October Official Town Board meeting. A public hearing will be held in November on the Preliminary Budget prior to the Official Town Board meeting, as required by NY State law, after which the Budget will be finalized.

6.21 The Town Board will create or review, and then annually review and revise if necessary, the following documents, consistent with the NY State Comptroller's Guidelines and all applicable laws:

- Town Financial Control & Process Policy - including Credit Card, Electronic Wire Transfer and Online Payment Policies
- Town Procurement Policy
- Employee Manual - including an Internet Use Policy
- Town Escrow Policy

6.22 Whereas Town Law (Section 123) requires the Town Board to audit the Supervisor's financial records before January 20th of each year, and whereas prior year financial records and reports are not usually available before January 20, therefore it is the policy of the Union Vale Town Board that the Union Vale Town Board will review and audit, or authorize the engagement of a CPA to perform the annual audit of the books and records of the Town Supervisor prior to March 1 of each year. Town Clerk, Tax Collector, Justice Court and the Building Department books and records will have a cash audit performed by a CPA before March 1, 2018.

DISCUSSION:

Councilwoman Kelley asked about MBIA if they were acceptable with the Comptroller's office. Supervisor Maas said yes but, they have been used in the past but she could not find when it was. Councilwoman Kelley also inquired about the addition of agenda items to be a majority of the Town Board, Supervisor Maas wanted to withhold the ability to add to the agenda as things came up as she would like to enhance the inter-department communication. Councilman Frazier spoke about his preference with having a full majority vote of adding agenda items and the abuse of this. Councilwoman Kelley further spoke about how the majority rule of adding agenda items helps each member have materials needed to review to make a proper decision.

MOTION TO AMEND SECTION 6.5

Councilwoman Kelley made a motion to remove the verbiage of "The Supervisor or" from section 6.5 with having authority to add items to the agenda and leave the words "the majority of the Town Board". This was seconded by Councilman Frazier and all were unanimously in favor.

Roll Call Vote on Resolution 18-5:

Supervisor Maas- Aye
Councilman Frazier- Aye
Councilman McMorris- Aye
Councilwoman Kelley – Aye
Councilman Welsh- Aye

Public Discussion:

Anne McCabe – spoke about the November 9th missing audio & video and the portion of the November 9th meeting and touched on the items that were missing from the recording and would like that language put forth for the public to hear. She also spoke about the new meeting room set up and the poor visibility and suggested an "A" formation so that everyone could see each other as well as the constituents. She inquired about the lack of filming the second meeting and would like to see how each works and thinks if it deals with tax payer money, it should be filmed. Supervisor Maas thanked her for her thoughts and suggested she attend the meeting in person.

Elfriede Tillman- agreed with Anne McCabe and spoke about what a treat it was to see the Tymor Park lights and thanked Jake Gosnell and all his employees.

January 8, 2018 Town Board Meeting

Lisette Hitsman – Welcomed the new Board members and wished each well for the remainder of the year.

Supervisor Maas also brought up the proposition of opening Saturday morning hours from 9:00am to 12:00 noon from February to June as a trial to offer to all residents with commuters in mind. She also wanted to discuss health insurance premiums for retirees and alternates for certain boards as there is a discrepancy between what is in place, and the Town Code.

MOTION TO ADJOURN

At 8:10pm Councilman Welsh made a motion to adjourn the meeting which was seconded by Councilman Frazier and all were unanimously in favor.

Vouchers will be prepared for Town Board member review after the meeting Next Town Board Meeting – January 18th @ 7:30 p.m.

Respectfully Submitted,
Andrea Casey
Town Clerk

Addendum

Employee Titles and Wages (prepared by Ryan Courtien, Bookkeeper, 12/31/17)

Town Board Member	Salary	\$5,760.00
Land Use Secretary	Hourly	\$21.02
Town Justice	Salary	\$10,288.00
Court Clerk	Salary	\$6,126.00
Court Clerk	Salary	\$5,620.00
Town Supervisor	Salary	\$20,060.00
Deputy Supervisor	Salary	\$200.00
Supervisor's Secretary	Hourly	\$16.00
Bookkeeper	Salary	\$32,815.00
Deputy Bookkeeper	Hourly	\$17.68
Budget Officer	Salary	\$3,035.00
Secretary to the Assessor	Hourly	\$16.67
Data Collector	Hourly	\$16.16
Town Clerk	Salary	\$44,270.00
Deputy Town Clerk	Hourly	\$17.17
Tax Collecting Clerk	Hourly	\$16.67
Records Manager	Salary	\$258.00
Media Coordinator	Hourly	\$14.56
Media Assistant	Hourly	\$12.20
Media Staff	Hourly	\$12.20
Webmaster	Salary	\$1,091.00
IT Personnel	Hourly	\$14.56
Constable in Charge	Salary	\$500.00
Constables	Hourly	\$16.16
Dog Control Officer	Hourly	\$15.19
Building Inspector / CEO / MS4	Salary	\$69,595.00
Building Clerk	Hourly	\$16.67
Registrar	Salary	\$1,479.00
Highway Superintendent	Salary	\$58,060.00
Recreation Director	Salary	\$52,500.00
Head Groundskeeper	Hourly	\$23.46
Parks & Recreation Assistant	Hourly	\$17.50
Parks & Recreation Secretary	Hourly	\$17.17
Facility Rental Staff	Hourly	\$11.00
Maintenance Worker	Hourly	\$24.14
Maintenance Helper (FT)	Hourly	\$21.23
Maintenance Helper (PT)	Hourly	\$14.00
Maint. Helper Seasonal Ret.	Hourly	\$15.00
Maint. Helper Seasonal New	Hourly	\$14.00
Recreation Program Staff	Hourly	\$12.00
Traditional Camp Director	Hourly	\$21.24
Traditional Camp Assistant Dir.	Hourly	\$14.42

Traditional Camp Coun. New	Hourly	\$10.40
Traditional Camp Coun. Ret.	Hourly	\$11.00
Specialty Camp Director	Hourly	\$19.57
Specialty Camp Coun. Ret.	Hourly	\$11.00
Survival Camp Director	Hourly	\$17.17
Survival Camp Trail Staff	Hourly	\$13.00
Kids Camp Director	Hourly	\$17.17
Kids Camp Counselors	Hourly	\$11.00
Activities Coordinator	Hourly	\$14.14
Arts & Crafts Coordinator	Hourly	\$14.14
Camp Nurse	Salary	\$5,040.00
Camp Lifeguard	Hourly	\$11.11
After School Program Director	Hourly	\$17.00
ASP Returning Counselors	Hourly	\$11.00
ASP New Counselor	Hourly	\$10.40
TGTT Director	Hourly	\$17.00
TGTT Returning Staff	Hourly	\$11.00
TGTT New Staff	Hourly	\$10.40
Pool Director	Hourly	\$19.00
Pool Lifeguard	Hourly	\$11.00
Swim Instructor	Hourly	\$14.00
Swim Team Coach	Salary	\$2,000.00
Concession Stand Manager	Hourly	\$17.87
Concession Stand Senior Staff	Hourly	\$13.67
Concession Stand Staff	Hourly	\$12.00
Equestrian Director	Salary	\$2,536.00
Historian	Hourly	\$11.19
Community Day Staff	Hourly	tbd
Oktoberfest Day Staff	Hourly	tbd
Zoning Board Chairperson	Salary	\$1,351.00
Zoning Board Member	Salary	\$100.00
Planning Board Chairperson	Salary	\$1,805.00
Planning Board Member	Salary	\$100.00
Recycling Center Administrator	Salary	\$11,159.00
Recycling Center Personnel	Hourly	\$15.36
Motor Equipment Operator	Hourly	\$24.87
Seasonal Laborer	Hourly	\$18.00
Seasonal Temp. Snow Staff	Hourly	\$20.00

Supervisors Cash Flow Report
TOWN of UNION VALE
YEAR END BALANCES (12/31/17)

Bank Balances:

Millbrook	1,445,014.00	
Mahopac	252,197.99	
Total:		\$1,697,211.99

Fund Balances*:

General Fund	1,248,725.27	
Highway Fund	446,762.25	
Capital Projects	33.42	
Total:		\$1,695,520.94

Expenses: Outstanding Vouchers & Payroll for 12/31:

General Fund	41,617.21	
Payroll from General Fund	22,914.63	
Highway Fund	143,533.94	
Payroll from Highway Fund	8,104.06	
Total		\$216,169.84

Fund Balances Less Expenses:

General Fund	1,147,043.64	
Highway Fund	295,124.25	
Capital Projects	33.42	
Total		\$1,442,201.31

*Fund Balances do not include Tax Collector & Historical Society Funds

Note: 2017 books should close by mid-January