

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'**

MEETING MINUTES

Trinity County Fair

BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)

Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 847 8160 1071

Passcode: 491796

Dial In: 1-669-900-6833

July 22, 2021

6:00pm – Open Session

Board of Directors

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| Dennis Rourke, President | Sharon Eggleston, Vice President |
| Wallace Brinkley, Director, 1 st District | Michael Thompson, Director, 2 nd District |
| Adrien Keys, Director, 3 rd District | Adam Dummer, Director, 4 th District |
| Justin Bailey, Director, 5 th District | Chuck Sauer, Director |
| Donny Case, Director | |

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:00 pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. All Directors were present in person.

3. INTRODUCTION OF GUESTS / STAFF

- a. Michael Wine, Tina Felch, Jenni Brookins, Justin, Bob and Laura Taylor, Krista Hymas, Alicia Adair, Christina Merritt, and Liam Gogan were present in person. Billie Miller was present on Zoom.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

- a. APPROVE July 22, 2021 AGENDA and the June 17, 2021 MEETING MINUTES
 - a. Director Dummer moves to approve; Director Sauer seconds the motion; Motion carries unanimously.

6. APPROVE JUNE 2021 FINANCIAL REPORTS

- a. Director Brinkley moves to approve; Director Keys seconds the motion; Motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR OCTOBER 2021

- a. Looks good!

8. CEO'S REPORT

- a. Inmate labor days went pretty well, we had 4 days for the fairgrounds and 4 days for Jr. Livestock. I will code labor accordingly. I included a copy of the letter we mailed thanking them for their help with your paperwork today. Bob Taylor helped out and pretty much ran things with them.
- b. There are Fall Grants that are out, I will start preparing those after fair.
- c. State is looking at requiring masks again, vaccinated or not. Currently it is only in Los Angeles area, but we have been informed by fall it could hit our area; I just hope its after August 15th!
- d. Hayfork Lions Club had originally approved funding 1/3 of Parking for Kids' Day of the Fair, they requested 6 Rivers Lions Club and Weaverville Lions Club fund the other 2/3. Weaverville responded that they had already sent us 2 checks for \$500 this year, Sue confirmed that we have not received any donations from Weaverville Lions Club since 2016, I did send them an email informing them if they did send us checks to check and see who cashed them, as they were not received by us. Hayfork Lions Club stepped up and funded all the parking for Kids' Day, and did so in memory on Xue Thao, who recently passed. I've included an example of Lion's Club Banner and the other banners that have been printed for this year's Fair.
- e. Small Animal Barn is looking really good, I will complete the Post Grant Paperwork after Fair, it just confirms we spent money where we said we would. Jr. Livestock has a work day scheduled for July 31st, a Saturday; anyone wanting to come down and help out is encouraged too.
- f. Roof work is complete on the Mayme Patton Exhibits Building.
- g. The Well draw down was completed and we are between 35 – 40 gallons per minute, so now we need to plan on where it will benefit us most.
- h. We had our Safety Inspection last month, I've included a copy for you to take with you and review, let Jim know or I if you have any questions. All in all, it went pretty smooth.
 - 1. Only thing was to replace the batteries in the Exit Signs.
- i. The Horse Barn Plan was included in your packet, and we can discuss it further under new business.
- j. 4th of July Float was well received, we either placed Second or Third depending on who you talked to, we received a 3rd Place Ribbon, but in the Trinity Journal it says we placed 2nd so I'm thinking they gave us the wrong Ribbon!
- k. Advertising:
 - 1. Our Centennial Concert Posters came in and we distributed 25 in Hayfork, Redding, and Lewiston; we had a donation made to print 25 more and they will be in this week, and we will get those out to Weaverville, Junction City, Hyampom, and S. Trinity.

2. We have a commercial running on KRCR for 10 days, during the morning news, evening news and the 11:00 news, and Dave Cox was able to do a trade with us for a spot on KIXE, for their Auction in November.

3. Working with After 5 Magazine to get an advertisement in their magazine also.

- l. For those that haven't heard the ceiling in the Floriculture Building fell in, so we will be doing all Exhibits in the Mayme Patton Exhibits Building. I contacted CDFA and they had CCA come up and test the ceiling tiles for asbestos, due to the age of the building, it tested negative so we can start cleaning up after Fair. An insurance claim was submitted through the County.
- m. We passed around a Director's Sign-Up Sheet for any time slots you are available.
- n. Examples of the Banners for Roni Millsap and Linda Maddox Small Animal Barn and the Special Events Schedule with the QR Code. Also did an updated Banner for Hwy 3 and Hwy 299 that has the Fair information and instead of Dates it has Thursday, Friday, Saturday, and Sunday so it won't have to be redone every year, the past banners were a mess trying to change dates.
- o. Friends of the Fair Party Invites went out with VIP Passes and a Drink Ticket, which can be used at the old Beer Booth for a Beer or a Specialty "100 Year Anniversary Cocktail". The Party will be in the Homestead this year and the Dessert & Craft Auction will still be in the Lawn Stage Area.
- p. Walked the Fairgrounds with the Palomino Room, who won the bid for our Beer & Alcohol Concession again this year. There are new owners that are very easy to work with; they will staff the Old Beer Garden for 12 – 6 pm Thursday – Sunday, along with everything as in past years; additionally, they are providing Complimentary Bloody Mary's for the Jr. Livestock Buyer's Luncheon and we will provide the beer for them to serve, which I will purchase, they are also providing Complimentary Beer at the Livestock Auction along with a Cash Full Bar.

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley
 - 1. Had a meeting on July 13th
 - 2. Bob got to hang out with the Inmates
 - 1. They hung up shade cloth and set bales of hay.
 - 3. The deadline for Livestock Entries is July 23rd at 5:00 pm
 - 4. We will be tattooing at the scales this year, prior to the sale.
 - 5. Morgan Rourke agreed to do the small animal slaughter as a class project.
 - 6. Doug Fir Chips were donated by Trinity Lumber.
 - 7. Set Up Day will be July 31st at 8:00 am
 - 8. Jake Parnell (Junior Livestock Auctioneer) is \$4000.00 but will bring his own equipment and run it.
 - 1. Virtual Auction and Live Auction Sale

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **COVID COMMITTEE:** Wallace Brinkley (Chairman), Chuck Sauer, Carrie Bayley, Jennilea Brookins, Christina Merritt, Krista Hymas
- c. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter
 - a. We loaded 2 Uhaul Trucks full of Sandy's Estate, we made upwards of \$700.00 at the July 10th Flea Market.

- d. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
- e. **100 YEAR ANNIVERSARY COMMITTEE:** Wallace Brinkley (Chairman), Donny Case, Chuck Sauer, Carrie Bayley
 - a) Went great at the 4th of July Parade in Weaverville; We took home a 2nd Place Ribbon!!
- f. **VOLUNTEER COMMITTEE:** Director Donny Case (Chairman), Adrien Keys, Justin Bailey
 - a. Tina needs volunteers for Mining & Minerals Building.
 - i. We will extend the Exhibits Deadline until Wednesday August 4.
- g. **WELL COMMITTEE:** Director Adrien Keys (Chairman), Chuck Sauer, Justin Bayley, Carrie Bayley
 - a. What shall we do with the water after Fair?
 - i. Ice Plant
 - ii. Bottling Plant
 - iii. Brewery

11. CORRESPONDENCE:

- a. Barn Plan
- b. TCFA Horse Boarding Agreement & Liability Release
- c. "Roni Milsap & Linda Maddox" Banner
- d. Special Events Schedule QR Code Banner

12.

NEW BUSINESS

- a. Approve JLC Recommendation to hire Jake Parnell + 1 Auctioneer @ \$4,000.00 to run Virtual and Live Jr Livestock Sale
 - 1. Director Thompson moves to approve; Director Case seconds the motion; Discussion Follows; Motion carries unanimously.
 - 2. Director Brinkley would like a Live Auction Only.
 - 3. Our COVID plan says we will have a virtual auction.
 - 4. Director Rourke "Lots of changes in the next few weeks."
 - 5. Director Keys would hate to break contract.
 - 6. CEO is against the lateness of this discussion.
 - 7. Jeremiah putting new internet up; specifically for the Auction. We will have more bandwidth this way.
- b. Approve Fairgrounds Horse Barn Plan
 - 1. Director Keys moves to approve; Director Dummer seconds the motion; Discussion follows; Motion carries unanimously.
 - 2. Director Keys would like to know the budget for the Horse Barns.
 - 3. Carrie Bayley will look into budget and see if a Barn Host is contracted in.
- c. Approve moving August Fair Board Meeting from August 19 to August 26
 - 1. Director Brinkley moves to approve; Director Sauer seconds the motion; Motion carries unanimously.
 - 2. Carrie will reschedule all TCFA Board Meetings for 2022 at 6:30 pm.
- d. Approve 2022 Fair Date, August 4-7, 2022 (Thurs – Sun) which would move us to the 1st weekend in August each year
 - 1. Director Brinkley moves to approve; Director Bailey seconds the motion; Motion withdrawn.
 - 2. Table topic until next Board Meeting.
- e. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

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| <p>COMMERCIAL AGREEMENTS COM21-47 Smokin' Photos COM21-47 #2 Trinity County Planning Department COM21-48 Dirty Mountain Boyz COM21-49 Trinity County Search and Rescue COM21-50 Airbrush Artwerks COM21-51 Roots COM21-52 Jayme Bayley for Sheriff 2022</p> | <p>JUDGES AGREEMENT JA21-18 Jr. Arts & Crafts JA21-19 Beer and Wine RENTAL AGREEMENTS RA21-09e Commencement Meeting STANDARD AGREEMENTS SA21-15 R&R Wholesale ENTERTAINMENT AGREEMENTS EN21-06 Ben Haggard EN21-08 Bobby Waters EN21-09 Johnny Roberts</p> |
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

DIRECTORS' REPORTS

Adam

Chuck

Michael

Sharon

Wallace

Adrien

Justin

Dennis

15. ADJOURNED

Adjourned by Director Rourke at 7:30 pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President