

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting Minutes
December 21, 2015

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, December 21, 2015 at 7:00pm at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Marty Markonic presiding. Trustees present: Christine Bates, Debra Middlebrook, David Sherman, and Stephen Waite. Also present: Amber Jordan – Clerk & Treasurer, Ian MacDonald – Attorney, Jimmy Milton - Highway Supervisor, and Erik Breen – Village Police Officer. (Sign in sheet attached.)

Reports from Department Heads

- Police Officer Erik Breen reported:
 - 43 Incidents – 16 in the Town of North East and 27 in the Village of Millerton
- Highway Supervisor Jimmy Milton reported:
 - Monthly report was distributed to the board.
 - The crew has been working on getting all the trucks and equipment in full working order.
 - Minor pot holes are being patched throughout the village.
 - Main Street Sidewalk Project - NYSDOT is requesting a 3x3 section of sidewalk in front of the gazebo be changed to coal patch or concrete, in order to close out permit.
- Building & Zoning report was distributed to the board. (see attached)

Attorney's Report

- NYS DOT shared service agreement was discussed. The board took no action.

Executive session- personnel

Motion made by Trustee Sherman to enter executive session at 7:38pm for personnel and discussion with attorney, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

Motion made by Trustee Sherman to exit executive session at 8:37pm, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

Committee Reports

Trustee Debra Middlebrook – Nothing to report.

Trustee Christine Bates

- LED Lights - Asked the board consensus of the newly installed LED light on the corner of Simmons and Dutchess. The board agreed it is a harsh light and would like to have the option of a warmer light. Trustee Bates will contact Central Hudson stating the village wants a warmer option.

Trustee David Sherman

- Pool Inspection - There is an invoice from Morris Associates Engineer Ray Jurkowski, but no report. Mayor Markonic stated that the engineer walked through the pool and is writing up a full report.
- CDBG 2016 – Dutchess County has not yet released the grant awardees.
- Bulk Trash Day – The revenue for the most recent bulk trash day is down.
- Water Line – There is a tree located across from the water facility that is growing directly over the water line. The tree might need to be removed.

Trustee Stephen Waite

- Emergency Plan – Sample for Evacuation vs Shelter-In-Place was distributed to the board for review. The board may want to incorporate some of the items into the Village Emergency Plan.
- Recreation Committee—choose members and plan on sending out appointment letters

Clerk Report

- Workshop Meeting – January 11, 2016

Motion made by Trustee Sherman to hold a workshop meeting on Monday, January 11, 2016 @ 7pm, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

- Resolution - Election Polling Place

RESOLUTION # 2015-18
Polling Place for Village Elections

Be it resolved, that the polling place for Village Elections on Tuesday, March 15, 2016, will be held at the Nutrition Site on Simmons Street. The polls will be open from 12:00 noon until 9:00 p.m.

That this Resolution is a true and correct copy of the Resolution, as regularly adopted at a legally convened meeting of the Board of Trustees of the Village of Millerton duly held on the 21st day of December, and further that such Resolution has been fully recorded in the 2015 Resolution Book in my office. In witness thereof, I have hereunto set my hand this 21st day of December 2015.

MOTION MADE BY: Trustee David Sherman SECONDED BY: Trustee Stephen Waite

Roll Call Vote:

Martin Markonic, Mayor:	_____ AYE _____
Christine Bates, Trustee:	_____ AYE _____
Debra Middlebrook, Trustee:	_____ AYE _____
David Sherman, Trustee:	_____ AYE _____
Stephen Waite, Trustee:	_____ AYE _____

- Reminder of meeting dates (changed from the third Monday of each month due to holidays): January 25, 2016 & February 22, 2016.
- Bid for: #2 Fuel Oil and On-Road Diesel

Motion made by Trustee Bates accepting the bid from Taylor Oil in the amount of \$0.18 cents over wrack, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

- Pitney Bowes Contract was reviewed and appears that there is no cost savings. Board consensus was not to renew the contract.
- Paper Folder - Recommendation of the clerk is to purchase a paper folding machine to fold water bills and other mailings in a more cost effect way.
- Village Hall Repairs – Morris Associates Engineer Ray Jurkowski issued a full report of repairs that need to be addressed as soon as possible.
- Upcoming Events
 - Spring for Sound – June 11, 2016
 - Harley Valley Rail Ride – July 24, 2016

Treasurer Report

	BALANCE			BALANCE
	10/01/15	RECEIPTS	DISBURSED	10/30/15
Trust and Agency	\$9,982.67	\$22,888.18	\$27,305.90	\$5,564.95
Accounts Payable	\$77,205.16	\$99,844.58	\$151,707.61	\$25,342.13
General Fund Savings	\$543,582.09	\$19,675.52	\$77,565.15	\$485,692.46
Water Fund Savings	\$103,118.81	\$27,728.52	\$45,077.61	\$85,769.72
Water Reserve Fund	\$13,195.29	\$1.68	\$0.00	\$13,196.97
Capital Reserve Fund	\$49,449.23	\$6.30	\$0.00	\$49,455.53
Planning Board Escrow	\$2,248.88	\$0.00	\$0.00	\$2,248.88
Capital Projects- Recreation	\$5,020.48	\$0.41	\$0.00	\$5,020.89
Health Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$803,802.61	\$170,145.19	\$301,656.27	\$672,291.53

REVENUE - EXPENSE REPORT

An 2015-2016 Expense Report has been submitted to include expenses through **11-16-2015**

An 2015-2016 Revenue Report has been submitted to include revenue received through **11-16-2015**

Motion made by Trustee Bates to accept the Treasurer’s reports as presented: -Period ending 10/30/2015, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

	BALANCE			BALANCE
	11/01/15	RECEIPTS	DISBURSED	11/30/15
Trust and Agency	\$5,564.95	\$23,367.06	\$21,078.24	\$7,853.77
Accounts Payable	\$25,342.13	\$123,831.84	\$126,457.30	\$22,716.67
General Fund Savings	\$485,692.46	\$22,666.19	\$133,149.15	\$375,209.50
Water Fund Savings	\$85,769.72	\$26,989.62	\$14,049.75	\$98,709.59
Water Reserve Fund	\$13,196.97	\$1.63	\$0.00	\$13,198.60
Capital Reserve Fund	\$49,455.53	\$6.10	\$0.00	\$49,461.63
Planning Board Escrow	\$2,248.88	\$0.00	\$0.00	\$2,248.88
Capital Projects- Recreation	\$5,020.89	\$0.42	\$0.00	\$5,021.31
Health Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$672,291.53	\$196,862.86	\$294,734.44	\$574,419.95

REVENUE - EXPENSE REPORT

An 2015-2016 Expense Report has been submitted to include expenses through **12-21-2015**

An 2015-2016 Revenue Report has been submitted to include revenue received through **12-21-2015**

Motion made by Trustee Bates to accept the Treasurer’s reports as presented: Period ending 11/30/2015, seconded by Trustee Waite, all five (5) board members in attendance approved and motion was passed.

Minutes to be approved

The minutes of 10/20/2014, 11/4/2014, 11/24/2014, 12/15/2014, 8/17/2015, 9/8/2015, 9/21/2015, 10/5/2015, 10/19/2015, 11/2/2015, & 11/16/2015, held over until the January 25, 2016 board meeting.

Abstract 2015-2016: Vouchers #2016229 thru #2016265

General Fund \$ 16,211.39

Water Fund \$ 8,617.90

Motion made by Trustee Sherman approving to pay Abstract 2015-2016: Vouchers #2016229 to #2016265 (deleting voucher #2016263), from the General Fund in the amount of **\$16,211.39** and from the Water Fund in the amount of **\$8,617.90**, seconded by Trustee Bates, all five (5) board members in attendance approved and motion was passed.

Mayor

Upcoming events – The board discussed items that need to be addressed when events are being held in the center of the village:

1. Lighting by crosswalk,
2. Crossing guards,
3. Event host pays for any additional Police Officers,
4. Location of Port-a-toilets.

Adjourn

Motion made by Trustee Waite to adjourn at 10:04pm, seconded by Trustee Sherman, all five (5) board members in attendance approved and motion was passed.

Respectfully Submitted,

Amber Jordan
Clerk – Treasurer