



# ASSESSMENT REVIEW CONSULTANTS, LLC

Property Tax Specialists With 25 Years Experience

**Residential & Commercial Properties**

1225 Franklin Ave. Suite 325 - 392 • Garden City, NY 11530 [www.arcnys.com](http://www.arcnys.com)

516-558-0044 • Fax 516-558-0046 • email [-lowerpropertytax@arcnys.com](mailto:lowerpropertytax@arcnys.com)

## AUTHORIZATION TO FILE A PROPERTY TAX APPEAL

I **authorize Assessment Review Consultants, LLC** (firm) to process my assessment reduction in any application, petition filed in the tax years **2025/26** (if filed in a Village/City/Town) and tax years **2026/27** (if filed in **NASSAU COUNTY**) as **my sole agent** in any property tax proceedings before any applicable:

- City/ Village/Town/County Representative, Board of Assessment Review or Assessment Review Commission and any Small Claims Assessment Review or Article 7 Judicial appeal filed in New York State Supreme Court,
- Municipality to negotiate as my agent any reductions/refunds, pursuant to my rights guaranteed by New York State Real Property Tax Law.

Furthermore, by signing below, I certify the following:

**Eligibility:** That I am: Only: 1. a person named in records of the Nassau County Clerk as a homeowner; or 2. that person's authorized agent; or 3. a person who has contracted to buy a home; or 4. the estate of a deceased homeowner, is eligible under law to receive a tax assessment reduction and a property tax refund. If you are not in any of these four categories, you will not be able to receive a property tax refund and you should not sign this agreement.

**Affiliations:** I understand that Assessment Review Consultants, LLC is not affiliated with any governmental agency.

**Services:** I understand that I am not required by law to use a tax assessment reduction service in order to file for and/or receive a tax assessment reduction. I also understand that I may cancel this agreement, in writing, without harm or obligation within 3 days and receive a full and prompt refund of any fee or deposit already paid other than disbursements. By signing, I agree to have the firm to prepare and file a Grievance or Complaint to the Administrative agency, file a Small Claims Assessment Review Petition or Article 7 Judicial appeal in Supreme Court and if necessary to appear on my behalf at a Court proceeding or negotiate a settlement for me. The firm is authorized to negotiate as my agent any municipality refund check, minus any fees due and forward the balance to me. The firm will make reasonable efforts to communicate the terms of any offer of settlement made by the municipality during the course of the assessment review proceeding as required by law. Complaints regarding any services rendered or not rendered under this contract may be addressed to the Nassau County Office of Consumer Affairs.

**Fee:** I agree to pay the firm a **reduced fee of 40%** of the reduction and tax savings achieved for the year of appeal, exclusive of any tax exemptions, within 30 days of the notification of the assessment reduction. I understand I will be responsible for this fee, even if I move or sell the property. **If there's no assessment reduction, there's no fee** and I will receive a prompt refund of all fees paid other than disbursements. **Upon request**, a state law filing fee will apply when a Small Claims Assessment Review (SCAR) or judicial appeal is filed. The tax savings and reduction are calculated by multiplying the assessment reduction by the applicable tax rate prior to exemptions. If I default on said payment, I agree to pay 1% interest per month and if necessary reasonable attorney fees and court costs for any collection action.

*The undersigned CERTIFIES that they are an aggrieved party within the meaning of the Real Property Tax Law and hereby authorizes the below representative to file with the Nassau County Assessment Review Commission*

**Nassau County Tax Year: 2026/27      Rep Name: Assessment Review Consultants, LLC      Rep. # 699**

<b>Signature</b>	<b>Date</b>
<b>Print Name</b>	<b>Relationship to the Property- Owner</b>
<b>Property Address</b>	<b>Phone Number</b>
<b>City, State &amp; Zip</b>	<b>E-mail Address- PRINT CLEARLY</b>
	<b>Section / Block / Lot</b>