



S O V I S
PRODUCTIONS

WEDDING VIDEO PLANNING GUIDE

www.sovisproductions.com

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****PLEASE PRINT OR TYPE PHONETICALLY WHERE APPLICABLE****

*****DETAILS DUE 2 WEEKS PRIOR TO EVENT*****

*****FULL PAYMENT DUE PRIOR TO VIDEO EDITING*****

Names: _____

Contact number 1: _____

Contact number 2: _____

Wedding date: _____

Shipping address: _____

Start time of ceremony: _____

Address of ceremony: _____

Address of pre-ceremony preparation location(s)(if applicable):

Reception start time: _____

Address of reception: _____

Package Selection

<u>“Simple and Sweet”</u>	<u>“Forever I Do” Highlight</u>
A simple, but sweet way to capture your day!	A highlight capturing all of the breathtaking moments of your wedding day!
<ul style="list-style-type: none"> • Two videographers • One hour early arrival • Standard video coverage of all major events. • Video coverage concludes after your formal dances. • Basic video editing / Footage arrangement. • Content provided digitally. 	<ul style="list-style-type: none"> • Two videographers. • Two hour early arrival. • Premium video coverage of all major events. • Premium editing in a 8-10 minute highlight video. • Video coverage concludes after your formal dances. • Content provided digitally
\$1,000.00	\$1,500.00
<u>“Our Wedding Day Promise”</u>	<u>“Treat for Two”</u>
A stunning two part highlight of your special day with included bride and groom interviews. This beautiful video package includes an edited video of your FULL wedding ceremony	The “Treat for Two” wedding video package from Sovis Productions covers all of the most important parts of your big day with more video for you to share and enjoy!
<ul style="list-style-type: none"> • Two videographers. • Three hour early arrival • Bride and Groom interviews before the ceremony • Premium Editing • One 8-10 minute ceremony highlight • One 4-6 minute reception highlight • An edited video of your FULL wedding ceremony from multiple angles with quality audio. • Video coverage concludes after your formal dances • Content provided digitally, and on DVD 	<ul style="list-style-type: none"> • Two Videographers. • Three hour early arrival. • Everything in “Our Wedding Day Promise” PLUS++ • Video coverage and edit of FULL grand entrance and toasts. • Video coverage and edit of your FULL formal dances. • 5 minutes of edited bonus footage on your DVD • Video coverage concludes after your formal dances. • Estimated 1 hour of total film length. • Content provided digitally, as well as on three DVD disks.
\$1,900.00	\$2,500.00

Optional add ons!

Add a well wishes video for \$350.00

Add a celebration highlight for \$250.00

Add the RAW video files for \$150.00

Please select your package: _____

Please list any add ons if desired: _____

Bride: _____ Groom: _____

Event coordinator if applicable: _____

The Ceremony is taking place:	Indoor	Outdoor	
The Reception is taking place:	Indoor	Outdoor	
Event apparel for videographers:	Formal (Suit)	Semi-Formal (Shirt & Tie)	
Cake Cutting will be:	Before Dinner	After Dinner	N/A
First Dance will be:	Before Dinner	After Dinner	N/A
Toasts will be given:	Before Dinner	After Dinner	N/A
Will food be provided to the videographers at the reception?		Yes	No

If no, for events lasting longer than 5 hours, a 30 minute lunch break will need to be allowed for the videographer(s) at an appropriate timeframe.

Additional Comments / Requests:

****PLEASE DETACH AND SEND WITH DEPOSIT AT TIME OF BOOKING****

SOVIS PRODUCTIONS VIDEO PURCHASE AGREEMENT

NAMES: _____

CONTACT NUMBER: _____

EMAIL: _____

DATE & TIME OF EVENT: _____

LOCATION OF EVENT: _____

PACKAGE DESIRED: _____

PACKAGE AMOUNT: _____

ADD ON AMOUNT: _____

TRAVEL CHARGES: _____

(\$1 per mile over 60 miles from Owosso, MI one way)

GIFT CERTIFICATE / CREDIT : _____

**Minimum \$200 Deposit required
on all packages at the time of booking.**

DEPOSIT AMOUNT: _____

BALANCE DUE PRIOR TO EDITING: _____

Please make checks payable to: ***SOVIS PRODUCTIONS***

To pay by PayPal or credit card please visit paypal.me/SovisProductions

(Please add .03% of the deposit amount to cover processing when using PayPal)

By submitting this completed form, you agree to the amount of your wedding video package.
\$200 of your deposit is applicable to your total, but is non-refundable by time of submission.
Prior to editing and delivery of the videos from your event, the amount due is to be paid in full.
If Sovis Productions is not notified of a cancelled event within at least 2 weeks prior
to the event date, the agreed full amount is still due to Sovis Productions.

SOVIS PRODUCTIONS VIDEO PURCHASE AGREEMENT

TERMS AND CONDITIONS:

THE PURCHASER SHALL HAVE SUPERVISION OVER THE VIDEOGRAPHER'S SERVICES AND RESERVES THE RIGHT TO CONTROL THE MANNER, MEANS, AND DETAILS OF THE VIDEOTAPING OF THE EVENT. PURCHASER TO WORK WITH VIDEOGRAPHER TO DETERMINE EQUIPMENT REQUIREMENTS TO POWER SOURCES. THE VIDEOGRAPHER SHALL USE HIS/HER BEST EFFORTS TO CONFORM TO THE PURCHASER'S REQUESTS. THE VIDEOGRAPHER EXECUTES THIS AGREEMENT AS AN INDEPENDENT CONTRACTOR, NOT AS AN EMPLOYEE OF THE PURCHASER. THE VIDEOGRAPHER'S OBLIGATION TO PERFORM IS SUBJECT TO DETENTION BY SICKNESS, ACCIDENTS, RIOTS, STRIKES, INABILITY TO PERFORM, MEANS OF TRANSPORTATION, ACTS OF GOD, EPIDEMICS, ANY ACT OR ORDER OF PUBLIC AUTHORITY HERIN, OR ANY OTHER CONDITION BEYOND HIS/HER CONTROL. SOVIS PRODUCTIONS ACTS MERELY AS A FACILITATOR LINKING PURCHASER WITH A VIDEOGRAPHER AND HAS NO AUTHORITY TO MAKE AN AGREEMENT ON THE VIDEOGRAPHER'S BEHALF. IN THE UNLIKELY EVENT THAT THE VIDEOGRAPHER SHALL FAIL OR REFUSE TO PERFORM, SOVIS PRODUCTIONS SHALL MAKE EVERY EFFORT TO FIND ANOTHER VIDEOGRAPHER BUT SHALL NOT BE HELD LIABLE FOR ANY DAMAGES SUSTAINED BY FAILURE OF THE VIDEOGRAPHER TO TAPE OR THE INABILITY TO FIND ANOTHER VIDEOGRAPHER. IF NO VIDEOGRAPHER IS PROVIDED, THEN ALL DEPOSITS AND/ OR PAYMENTS ARE REFUNDABLE TO THE PURCHASER. BOTH PURCHASER AND VIDEOGRAPHER AGREE TO HOLD SOVIS PRODUCTIONS, ITS AGENTS AND EMPLOYEES, SUCCESSORS AND ASSIGNS SAFE AND HARMLESS FROM ANY AND EVERY CLAIM, DEMAND, SUIT AND PAYMENT IN RESPECT THEREOF, OR IN RESPECT TO ANY OF THEM. IF PURCHASER CANCELS THE CONTRACTED DATE THEN SOVIS PRODUCTIONS WILL KEEP AND HOLD ALL DEPOSITS AND/ OR PAYMENTS UNLESS THEY CAN CONTRACT THE SAME DATE WITH ANOTHER PURCHASER. SOVIS PRODUCTIONS RESERVES THE RIGHT TO DISPLAY ANY PART OF THIS VIDEOTAPE/ DVD FOR FUTURE DEMO/ DISPLAY VIDEOS/ DVDS. PURCHASER IS AUTHORIZING THAT SOVIS PRODUCTIONS CAN REPRODUCE ANY PHOTOS OR SPECIAL MUSIC, ACKNOWLEDGING THAT PURCHASER OWNS THE RIGHTS OR HAVE OBTAINED THE RIGHTS FOR REPRODUCTION OF THE ANY THIRD PARTY MUSIC OR PHOTOS TO BE USED IN THE VIDEO. THE UNDERSIGNED, HAVING READ THE ABOVE CONTRACT, AGREE(S) TO THE TERMS SET FORTH.

Purchaser Signature: _____ **Date:** _____

Videographer: _____ **Date:** _____

THANK YOU!
*We are excited and looking forward to capturing
your special day in a way you will cherish and remember always!*