



# Phoenix Panhellenic Association

## Council Minutes - October 2, 2017

### Documents Provided via email prior to Council Meeting

- ◆ Council Meeting Minutes for 9/11/2017
- ◆ Council Agenda for 10/02/2017
- ◆ Monthly Operating Report
- ◆ Commitment to Excellence Proposal
- ◆ Scholarship Application & Scoring

### Call to Order

- ◆ The meeting was called to order Monday, October 2, 2017 at 6:33 pm by Nancy Harris, President.

### Welcome

- ◆ Nancy Harris, President, welcomed Council members to the meeting.

### Roll Call

- ◆ Linda Trimpe Wisniowski, Secretary took Roll Call. 31 members present, representing 19 of the 20 active member groups. There was no delegation represented by ZTA. All executive board members present.

### Presentation of Minutes from previous Council Meeting - September 2017

- ◆ The minutes from the September 11, 2017 council meeting were approved with the following corrections:
  - ◆ Niki Sams requested the words “and pledged to do so until 2020” be stricken from the Scholarship Report.
  - ◆ Stacie Garlieb requested the words “deferred recruitment” be changed to “colonization” in the Collegiate Relations Report as it refers to AOP at ASU, ΔΦΕ at NAU, and ΑΣΑ at UA.

### Officer Reports

**President:** Nancy Harris

*president@phoenixpanhellenic.com*

- ◆ Expectations of Council were updated to reference an inquiry will be made after 2 absences.
- ◆ Committee Chairwomen were reminded to be sure to get agenda items to the president by the due date.
- ◆ Aimee Nelson XΩ will be leading Council in yoga relaxation exercises later in the meeting.

**Vice President:** Sandra Gocke

*vicepresident@phoenixpanhellenic.com*

- ◆ Thank you to our Hostesses ΑΔΠ, ΔΦΕ, ΓΦΒ, ΑΧΩ.
- ◆ Celebration for Charity will be at the Winfield Clubhouse on Monday, December 4, 2017. An update on the Annual Teddy Bear Drive will be given in the Philanthropic Projects report.
- ◆ In the process of signing contract with Mesa Country Club for the May Celebration of Sisterhood on May 5, 2018.
- ◆ Linda Purkapile, NPC Area Advisor, will be our Guest Speaker next month.

**Treasurer:** Cheryl McNeill

*treasurer@phoenixpanhellenic.com*

- ◆ Treasurer's Report was distributed with Agenda mailing; there were no further questions.
  - ◆ \$2,699.25 was collected in dues for this year and all alumnae clubs have paid.
- ◆ One scholarship check is still outstanding.
- ◆ To simplify the Financial Reports distributed to Council, the Budget form will be used and updated monthly with updated figures in the far right column to provide a snapshot of expenses to date.
- ◆ Reimbursement forms are available and available to write checks after the meeting.

**Secretary:** Linda Trimpe Wisniowski

*secretary@phoenixpanhellenic.com*

- ◆ Return Name plates and name buttons as you leave the meeting.
- ◆ Ellen Wesley KAΘ, won the drawing for 2 tickets to the Charles Schwab Cup Championship.
- ◆ Sorority Founding Dates for October:
  - ◆ 10/10/1872 - ΑΦ Alpha Phi, Syracuse University, Syracuse NY
  - ◆ 10/13/1870 - ΚΚΓ Kappa Kappa Gamma, Monmouth College, Monmouth IL
  - ◆ 10/15/1885 - ΑΧΩ Alpha Chi Omega, DePauw University, Greencastle IN
  - ◆ 10/15/1898 - ΖΤΑ Zeta Tau Alpha. Virginia State Female Normal School (Longwood University), Farmville VA.
  - ◆ 10/23/1897 - ΚΔ Kappa Delta, Virginia State Female Normal School (Longwood University), Farmville VA.
  - ◆ 10/24/1902 - ΔΖ Delta Zeta, Miami University, Oxford OH
  - ◆ 10/24/1909 - ΑΕΦ Alpha Epsilon Phi, Barnard College, New York City NY
- ◆ Sunflower Shout-Out! Recognition:
  - ◆ Shout-out to Kim OBrien ΠΒΦ, Susan Norman ΔΖ & Linda Trimpe Wisniowski ΓΦΒ, for their assistance to write & submit the information requested for a feature in NPC's September Newsletter.
  - ◆ Shout-out to Aimee Nelson ΧΩ, Thank you for taking time to instruct all of us on how to strengthen out bodies and rejuvenate them at work or after sitting for a long period of time. (from Alumnae Relations)
  - ◆ Shout-out to Niki Sams ΦΜ, Thank you for nominating Phoenix Panhellenic Association for the American Family Insurance Nominate a Non Profit Contest.
- ◆ The following correspondence was received and sent since the last meeting:
  - ◆ Thank you note was read from Taylor Danielle Harris ΔΓ, scholarship award recipient.
  - ◆ Thank you note was sent to Allison Sorgeloos for presenting information about the PowHer Conference at ASU on October 22nd.
- ◆ Any changes in the delegation or updates for the directory should be emailed to Secretary.
  - ◆ Directory corrections were published for Niki Sams ΦΜ, Renee Cook ΓΦΒ, Amanda Dailey ΔΦΕ, Susan Norman ΔΖ.

## **Committee Reports**

**Scholarship:** Niki Sams & Christy Robertson Yoder

*scholarship@phoenixpanhellenic.com*

- ◆ 3 documents have been sent to Council for review and the link to online application [www.surveymonkey.com/r/2018PPAScholarship](http://www.surveymonkey.com/r/2018PPAScholarship). Please test and be sure everything makes sense any problems or issues can be fixed.

- ◆ New changes were highlighted which included 3 additional application questions recommended by NPC Foundation, and the addition of the good standing requirement for alumnae continuing education scholarships. Additional points have been added for community service activities. Information provided in both the application and reference letters are scored.
- ◆ Alumnae groups not eligible for 2018 Continuing Education Scholarships for alumnae, based on participation at the 2017 Waste Management Phoenix Open, are: ΑΓΔ, ΔΔΔ, ΔΓ, ΔΖ, ΚΑΘ, ΚΔ, ΚΚΓ, ΣΚ, ΖΤΑ. All undergraduate collegians are eligible to apply for scholarships.
- ◆ Any further suggestions should be emailed to Scholarship Committee and must be received by October 23rd in preparation for vote on application at November meeting.

**Collegiate Relations:** Stacie Garlieb

*collegiaterelations@phoenixpanhellenic.com*

- ◆ NAU Slices for Scholarship tentative date is February 6, 2018. Advise Stacie if you are interested in going to educate on our scholarship program.
- ◆ A presentation will be made to ASU Panhellenic to roll out information on scholarships and volunteer opportunities at WMPO.
- ◆ Scottsdale Honors Cotillion event will be January 22nd or 29th with representation present from ASU Panhellenic. Phoenix Cotillion is planning a March fashion show. Also partnering with high schools to publicize sorority recruitment.
- ◆ Embry Riddle Recruitment - Quota 9; Total 39. ΑΕΔ is at total, ΑΣΤ is now at total after COB. Embry Riddle is currently open for extension.
- ◆ 2017 Extension Colonization Results:
  - ◆ ΔΦΕ has 194 new members at NAU and at Total.
  - ◆ ΑΣΑ has 67 new members at UA.
  - ◆ ΑΟΠ is still colonization period at ASU.
- ◆ Phoenix Panhellenic will have a table with information about WMPO volunteer opportunity at PowHer Conference at ASU on October 22nd. A few delegates may also be able to attend.
- ◆ ASU is looking to host a seniors send off reception with Phoenix Panhellenic. The event is still in the very early stages of collaboration for an April event on the ASU campus.

**Philanthropic Projects:** Kim OBrien & Gina Curtis

*philanthropy@phoenixpanhellenic.com*

- ◆ Annual Teddy Bear Drive - now through December 4, 2017
  - ◆ Stuffed animals should be brought to Celebration for Charity event on December 4th. Arrangements can be made at any time for early donations. Please cut the tags and supply a count to Gina & Kim.
  - ◆ New organization added this year for distribution is the East Valley Women's League Homebound Services which will be including bears in Christmas goody bags.
  - ◆ ASU Rho Lambdas will collect bears as their community service project.
- ◆ Waste Management Phoenix Open: January 29-February 4, 2018
  - ◆ Please provide Kim with the designated group leader name & email.
  - ◆ Contact Gina for a virtual business card with WMPO volunteer details. Printed business cards will be ready at next meeting.
  - ◆ Volunteer registration should open November 1st.
- ◆ Charles Schwab Cup Championship - November 8-12, 2017
  - ◆ Purchase TICKETS fore CHARITY - [www.schwabcuptfc.com/buy-tickets/](http://www.schwabcuptfc.com/buy-tickets/). Panhellenic has already sold \$240 in tickets.

- ◆ Panhellenic is not able to volunteer as an organization because of the required liquor liability which is too costly at this time.
- ◆ NPC Sunflower Sales - Purchase sunflower stickers and proceeds will benefit our endowment. AOP will be next NPC Chairman.

### **Guest Speaker:**

- ◆ Aimee Nelson XΩ led Council members in chair yoga relaxation mid-way through the Committee Reports.

### **Alumnae Relations:** Anne Osborn & Patricia Reed

*alumnaerelations@phoenixpanhellenic.com*

- ◆ Links were provided for review of the Woman of the Year application [www.surveymonkey.com/r/2018PPAWOY](http://www.surveymonkey.com/r/2018PPAWOY) and Emerging Leader of the Year application [www.surveymonkey.com/r/2018PPAELOY](http://www.surveymonkey.com/r/2018PPAELOY). Review timeline is the same as scholarship application, offer any suggestions to the committee by October 23rd.
- ◆ Criteria for the Emerging Leader of the year is similar to WOY, but designed for an alumna with less experience.

### **Media Relations:** Leslie Marshall & Amanda Diaz

*media@phoenixpanhellenic.com*

- ◆ Executive Board & Committee Chairwomen should take a copy of the social media profile, and return to: [media@phoenixpanhellenic.com](mailto:media@phoenixpanhellenic.com)
- ◆ Amanda is working on newsletter which will be distributed soon.

### **Centennial Committee:** Sara Mayer & Lyn Ambrose

*centennial@phoenixpanhellenic.com*

- ◆ Date (in 2020) and location are still being determined.
- ◆ Pre-work assignments will be distributed soon for each organization to confirm contact information of requested alumnae.
- ◆ Event will celebrate the history of Phoenix Panhellenic, and spotlight through the decades. Historical information is welcome from past Council members.

### **Unfinished Business**

- ◆ Commitment to Excellence
  - ◆ Committee has met several times, presented to Council, and reviewed guidelines from NPC to provide clear expectations by members and a clear process.
  - ◆ Commitment to Excellence is proposed to be placed in standing rules and the removal of officers section in bylaws, with amendment to this standing rules in a similar procedure to bylaw amendments.
  - ◆ A number of suggestions were made by Council members back to the committee and revisions will be emailed and presented at next meeting. Additional suggestions should be submitted by October 23rd.
- ◆ Phoenix Panhellenic Centennial Scholarship Fund, an endowment with NPC Foundation
  - ◆ At September meeting, Sandra Gocke AΦ proposed Phoenix Panhellenic move \$10,000 from general savings into the endowment. The reasoning is that the endowment pays out higher interest rates, helps Panhellenic to reach the targeted goal, and still keeps plenty of funds available in general savings for a rainy day.
  - ◆ Sara Mayer AΦ suggested there be a process set in place and/or limits set on annual transfer of funds. Niki Sams ΦM agreed and requested a process be in place before transferring additional funds.

- ◆ Patricia Reed ΑΞΔ moved the \$10,000 be transferred at this time to the Phoenix Panhellenic Centennial Scholarship Fund. Kim OBrien seconded the motion.
- ◆ Additional discussion clarified that the \$5,000 approved in September had been already sent to NPC Foundation and was not included in the proposed \$10,000.
- ◆ Sandra Gocke ΑΦ reminded Council members to look at the actual expenses and pointed out that there would still be more than funds for 2 years expenses remaining in general savings.
- ◆ Holly Hatch ΑΧΩ asked Council, why would you not treat Panhellenic funds like your own and not invest for a better return.
- ◆ Sara Mayer ΑΦ called the question. The motion passed with one abstention.

### **New Business**

- ◆ There was no new business presented.

### **Announcements**

- ◆ Next Panhellenic Executive Board meeting Wednesday, November 1, 2017
  - ◆ Committee reports and agenda items are due to President by Thursday, October 26, 2017.
  - ◆ Advise the President if you would like to attend or have business to discuss.
- ◆ Next Panhellenic Council Meeting Monday, November 6, 2017 at PERA Club. Doors open at 6:00 pm; gavel down at 6:30 pm. There will be parking issues in regards to another event on property, so please plan to arrive early.
  - ◆ November hostesses will be ΑΓΔ, ΑΟΠ, ΚΔ.
- ◆ Please pray for those injured in Las Vegas. NPC is keeping an eye out and ready to help if needed, and all are encouraged to give blood.

### **Adjournment**

- ◆ Stacie Garlieb ΚΔ moved to adjourn the meeting, Patricia Reed ΑΞΔ seconded. The motion passed and meeting was adjourned at 820 pm.

Respectfully submitted by Linda Trimpe Wisniowski, Secretary