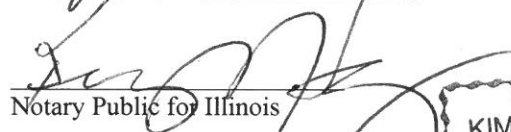


CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING OF JANUARY 26, 2021

I hereby certify that the attached minutes were reviewed and approved at the February 23, 2021 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

  
MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 9<sup>th</sup> day of March, 2021.

  
Notary Public for Illinois



**MINUTES OF THE JANUARY 26, 2021 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, January 26, 2021  
Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY  
Blackberry Township, Kane County, IL  
Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Mark Hammond and Ben D’Andrea  
Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler, Dan Whiston

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:02 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, January 26, 2021 by President Dougherty.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April meeting and posted on the agenda. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and there were no members of the public on the conference call. No members of the public were physically in attendance.

**3. LONG RANGE SUBCOMMITTEE REPORT.** No discussion.

5. **OLD BUSINESS.**

**a. Approval of the minutes of the October 28, 2020 (as continued) Special Meeting of the Board of Trustees and December 15, 2020 Board of Trustees' Meeting.**

Motion by Trustee Hammond to approve the meeting minutes of the October 28, 2020 and continued to November 4, 2020 Special Meeting and the December 15, 2020 minutes of the Board of Trustees; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **NEW BUSINESS**

**a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements excepting out approval of the accounts payable; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Discussion was had regarding change order No. 1 for field work.

Motion by Trustee Hammond to approve Change Order No. 1 in the sum of \$20,042.97 with exhibit attached to Change Order in field; Second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Motion by Trustee D'Andrea to accept Engineering Certificate of Pay Request No. 1 based on Engineer's estimate with a holdback of 10%; second by Trustee Hamond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Motion by Trustee Hammond to approve the accounts payable in the sum of \$768,886.90 as well as the Badger Meter invoice in the sum of \$140.82, second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler of Sheaffer & Rolland presented the report. Fowler provided an update on the west irrigation construction project in which the laying of pipe is proceeding.

Motion by Trustee Dougherty to accept the Operations report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

(i) **Consideration of proposal for drain tile survey and proposal for construction of drain tile for west irrigation area.**

The board reviewed the information provided by Fowler and discussed the same. Attorney Radovich advised that pursuant to Rules and Protocol for bidding and contract procedures, the Board was waiving the competitive bid process. It was agreed that the Trustees would take this under consideration and reconvene for a special meeting on Monday, February 1, 2021.

c. **Consideration of Resolution No. 2021-01, an Ordinance Amending the 2020 Budget *nunc pro tunc*.**

Motion by Trustee Hammond to authorize execution of Resolution No. 2021-01, amending the 2021 Budget *nunc pro tunc*., second by Trustee D'Andrea.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

d. **Consideration of Resolution No 2021-02, Approving Execution of Engagement Agreement with Mueller & Co. for Calendar Year 2021.**

Motion by Trustee Dougherty to authorize execution of Resolution No. 2021-02 approving the execution of Resolution No. 2021-02, subject to the revisions in terms that were made in 2020, second by Trustee D'Andrea.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

Upon motion duly made by Trustee Dougherty to enter closed session, seconded by Trustee Hammond

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

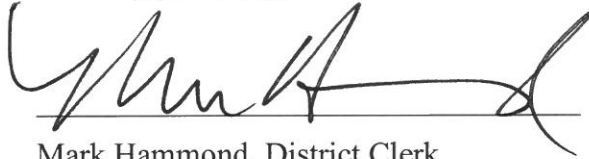
At 8:50 p.m. the Trustees returned to open session.

Upon motion duly made by Trustee Dougherty to adjourn until the Special Meeting of February 1, 2021 at 3:00 p.m. for further discion of the drain tile survey and proposal for construction of drain tile for the west irrigation area, seconded by Trustee D'Andrea and unanimsly carried. The meeting of the Board of Trustees was adjourned at 9:00 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk

