

Board Meeting Minutes

Board of Directors Meeting
November 17, 2020 • 7:00pm
Digital Meeting via Zoom
Pinellas Preparatory Academy
2300 S. Belcher Road, Largo

- I. Call To Order: 7:03pm
- II. Public Comment
- III. Roll Call
 - Scott Craver: Board Chairman
 - Nathan Weatherilt: Board Treasurer
 - Theresa Jacobowitz: Board Secretary
 - John Foss: Board Member
 - Kristin Vollmer: K-8 Principal
 - Amanda Matsumoto-Roberts: Director of Business Operations

IV. Approval of Minutes

Motion: Scott Craver **To approve the minutes of October 27, 2020 board meeting minutes as presented.**

Second: Nathan Weatherilt

Passed: Unanimous

V. Reports

- Administrative Report
 - Kristin Vollmer:
 - Primary and prep are full
 - Free meals for students until the end of school year
 - According to the district, they have planned enough days into the schedule that we do not need to make up the day missed last week due to the storm.
 - In person vs. innovative: approximately 80% in person and 20% innovative
 - Teachers are reaching out to parents where kids may be struggling, especially with online.
- Facilities Report: Steve Tye
 - No issues with the building
 - Still continuing with cleaning and disinfecting the building
 - Disinfecting playground equipment 4x/day and cafeteria tables after every lunch
 - Annual fire inspection coming up around December 7th.
- Staff Report: none
- PTEG Report: Stacy Borst
 - Pies for teachers for Thanksgiving.
- Financial Report
 - Provide and Review Detail Report: presented by Amanda Matsumoto Roberts
 - Have not received CARES funds or COVID cleaning fund. Submitted to district but may be delayed due to a retirement.
 - PPP Loan Forgiveness was submitted but not sure how long for approval.

Motion: Scott Craver **To accept the October 2020 financials as presented.**

Second: Nathan Weatherilt

Passed: Unanimous

VI. Committee Updates

- Tech Committee: did not meet

- Amanda Matsumoto-Roberts: IT updated all of the Wi-Fi hubs in building which has improved internet access in the building.
- Personnel Committee: did not meet
- Board Development Committee: did not meet
- Building and Grounds Committee: Amanda Matsumoto-Roberts and Steve Tye
 - Gymnasium Project:
 - Discussed the three Architect Proposals.
 - Arc3 did the original renderings for a potential gym several years ago.
 - The plan is to break ground the week of spring break and finish before school opens.
 - Process and paperwork established for drawing funds for payments.

Motion: Scott Craver **To approve Arc3 as the Architect for the gymnasium project.**

Second: John Foss

Passed: Unanimous

VII. Old Business

- Cafeteria Contract: Amanda Matsumoto-Roberts
 - PCSB is removing the employee they provided but have not removed the cost. Several meetings set up to look at different options after Thanksgiving break.
- School Merger: Amanda Matsumoto-Roberts
 - A letter was sent to PCSB on October 29, 2020 regarding the merger. They have 40 days to respond with a draft charter and we have 50 days to negotiate.

VIII. Miscellaneous

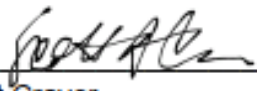
IX. New Business

X. Other

Motion: Scott Craver **To adjourn the meeting at 7:29pm.**

Second: John Foss

Passed: Unanimous

Signature:  _____
 Name: Scott Craver
 Title: Chairman of Board of Directors