

ACCEPTED WORK DROP OFF DAYS

When: Tuesday 1/12 and Wednesday 1/13

Time: 2:00– 7:30 P.M.

Where: Silpe Gallery, Hartford Art School

WHAT TO DO:

- ☐ Work with chairperson
- ☐ Check registration of schools
- ☐ Collect late fees
- ☐ Check in accepted work
- ☐ Place into media and award categories
- ☐ Store boxing materials
- ☐ Clean gallery of debris
- ☐ Wear comfortable work clothes

Okay! Sign me up!

PORTFOLIO JURY DAY

When: Wednesday 1/6
Time: 8:30 A.M. – 5:00 P.M.
Where: Silpe Gallery, Hartford Art School

WHAT TO DO:

- ☐ Get release time from school
- ☐ Work with portfolio jury chair
- ☐ Help with digital adjudication
- ☐ Organize technology equipment as needed
- ☐ Wear comfortable clothing
- ☐ Coffee and lunch provided

Okay! Sign me up!

ARTWORK JURY DAY

When: Tuesday 1/5
Time: 8:00 A.M. – 5:00 P.M.
Where: Silpe Gallery, Hartford Art School

WHAT TO DO:

- ☐ Get released time from school
- ☐ Facilitate/moderate jurying of images
- ☐ Organize technology equipment as needed
- ☐ Record jury results
- ☐ Wear comfortable clothes
- ☐ Coffee and lunch provided

Okay! Sign me up!

HANG SHOW

When: Saturday 1/16 (Snow Day Sunday 1/17)
Time: 9:00 A.M. –5:00 P.M.
Where: Silpe Gallery, Hartford Art School

WHAT TO DO:

- ☐ Work with Scholastic's chair
- ☐ Apply student identification labels to work
- ☐ Apply gold and silver key stickers
- ☐ Working in teams hang selected works (*Bring: staplers, staples, markers, tape, glues, black paper (18 x 24), matt knives, nails, hammer*)
- ☐ Wear comfortable clothes
- ☐ Invite your best students to help
- ☐ Coffee and snacks provided

Okay! Sign me up

STRIKE SHOW

When: Saturday 2/7
Time: 9:00 A.M. –1:30 P.M.
Where: Silpe Gallery, Hartford Art School

WHAT TO DO:

- ☐ Work with Scholastic's chair
- ☐ Pull artworks
(Bring: staple removers, pliers, screwdrivers)
- ☐ Organize work by school
- ☐ Organize boxing by school
- ☐ Box up artwork in school boxes
- ☐ Organize boxes by school order
- ☐ Coffee and snacks provided

Okay! Sign me up

ARTWORK PICK-UP DAYS

When: Saturday 2/7, Sunday 2/8, Monday 2/9

Time: Saturday 2:00 – 5:00 P.M. (After Strike)
Sunday 12:00– 5:00 P.M.
Monday 3:00–5:00 P.M.

Where: Silpe Gallery, Hartford Art School

WHAT TO DO:

- ☐ Monitor school pick up of artwork
- ☐ Oversee sign-off of each school pick up
- ☐ Present school inventory sheet to teachers
- ☐ Assist teachers with problems
- ☐ Secure gallery at close of pick up

Okay! Sign me up