

# NATIONAL FOUNDATION FOR VETERANS AND FAMILIES

## MEETING MINUTES

Online Meeting

October 22, 2015

The meeting of the National Foundation for Veterans and Families was called to order by Chairperson, Cathy Keister, on Thursday, October 22, 2015 at 8:07pm EDT. The online conference call was held through GoTo Meeting.

Roll Call:

Chair Keister- present	Board Members
Vice Chair White- excused	Linda Yates- present
Secretary Allen- present	Sarah Maddox- excused
Treasurer Price- present	Advisor and recording secretary
	Sharon Hobbs- present

A quorum was present.

**Motion #1:** To accept the agenda as amended. *Adopted. (Price/Yates)*

**Motion #2:** To accept the minutes of the September 10, 2015 meeting as amended. *Adopted. (Yates/Price)*

The Treasurer's report was given. We received \$1380.00 in donations which brings us to a total of \$3023.05 in our account. The donations came from the following:

AVVA Chapter 203 \$500.00  
Securing American Veterans Entitlement \$700.00  
Susan Price \$180.00

### Old Business

We can now legally fundraise in the state of South Carolina; we have a fundraising number and a license.

**Website/Face book:** Linda Yates will be working on the website after discussion with Cathy about design and setup. She did receive information from Cathy on the setup and

received logo from Sharon. Sarah Maddox found the original envelope of documents and will forward to Linda Yates. Cathy will forward the mission statement to Linda Yates.

**Grant Writing:** Madam Chair checked online for free courses on grant writing. She found 5 or 6 classes. She is reviewing them and will get back to us with additional information. Madam Chair will also contact Tech Soup to see if they are still offering a course online.

### **NEW BUSINESS**

**Grant Applications:** Madam Chair will be working on grant applications and forward to us for review. The Veterans Support Foundation will be completed first and submitted by the end of the year. The Pa Hero Walk will not be able to provide us a grant.

**Thank you notes:** Any donations we receive will get a thank you note from our organization.

**SECONDARY PTSD:** Program for AVVA is moving forward. It is the goal of our foundation to support them. We want to get the grant applications completed so we have money available in the event they apply for a grant.

### **GOOD OF THE ORDER**

**Meeting Date:** After discussion it was decided not to have monthly meetings for now, to communicate through emails and revisit meetings when all the website and grant applications have been completed.

The meeting was adjourned at 8:45pm.

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**Sondra Allen, NFVF Secretary**