**OCTOBER 4 & 5, 2025**

**APPLE FESTIVAL OF KENDALLVILLE**

# **CRAFT BOOTH APPLICATION**

Please return this completed application and fees by **May 1st.**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Craft Booth Fees:  **$150.00/per booth** Electric: **$10.00** Yes\_\_\_\_\_\_ No\_\_\_\_ = $\_\_\_\_\_\_\_\_\_\_\_\_

Preferred method of correspondence: \_\_\_\_EMAIL \_\_\_\_PHONE \_\_\_\_MAIL

**Application Requirements**

* ***New*** *vendors must provide either photos or a link to your website with examples of work along with application. Photos will be returned if you enclose a self-addressed, stamped envelope.*
* *Craft items must be handmade and of high quality. Apple related crafts are strongly encouraged. After all applications are reviewed and payments processed, you should receive a response by June 15th.*

Briefly list merchandise to be sold. Only quality items handmade by you will be accepted.

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I acknowledge that I have received, read and agree to abide by the 2025 AFK policies listed on the back of this contract. I agree that I am liable for loss, damage or injury to my property or myself during the course of the Festival. I further understand that acceptance of this contract by the Festival Committee does not obligate the Apple Festival of Kendallville to offer an opportunity to participate in any future festival events.

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please mail a signed application/contract along with your booth fees to:

**AFK Craft Committee**

**Kendallville Parks Dept**

**211 Iddings St**

**Kendallville, IN 46755**

***RULES FOR PARTICIPANTS ON REVERSE***

**GUIDELINES & AGREEMENTS**

The guidelines and rules below must be adhered to in order to return as a participant in the festival the following year. Please read carefully, as a signature is required to acknowledge acceptance of the rules. We want everyone to have a successful and safe festival and look forward to another wonderful year.

Booth size: A 10’x10’ booth space within an open-air pavilion.

All booths must remain open from 9:00 a.m. to 6:00 p.m. on Saturday, and from 9:00 a.m. to 5:00 p.m. on Sunday.

Setup for booths may begin on Friday or after 6:30 a.m. on Saturday, and must be finalized, with all vehicles cleared from the Festival area by 8:00 a.m. Any setup prior to these times requires prior approval from the area chairperson. Security will guard the grounds from 6:00 p.m. Friday until 6:00 p.m. Sunday. Booth disassembly may not begin before 5:00 p.m. Sunday. Vehicles shall not re-enter the festival grounds until the festival committee deems it safe and clear of attendees.

Booth evaluations will be conducted to uphold the quality standards and guidelines established. We encourage displays to be tastefully decorated, resonating with the pioneer and apple themes.If contemplating substantial alterations to your booth, the AFK Committee must be informed and approval obtained before any changes are enacted.

The standards for booth display and quality remain consistent across the Festival. We aspire to evoke an “old-fashioned” aesthetic, reflecting the time period of 1830-1865. Trailers are not allowed unless previously sanctioned by the Festival committee. All modern items (post-1865) must be shielded from public sight, and tables should be skirted to the ground with suitable materials. The Apple Festival reserves the right to request the removal of any items deemed unsuitable for the Festival. Poly tarps and vinyl signs should not be visible. However, they may be utilized if artfully masked with burlap or other pre-1865 materials. Tents should embody khaki, tan, brown, gray, or white hues.

Booth assignments and locations may be subject to change.

The AFK time period is 1830-1865. Pioneer style clothing is required of all booth workers at all times including appropriate footwear. You may contact the Kendallville Public Library for assistance with appropriate clothing or material choices.

Our insurance carrier requires that all food vendors and various other activities must provide us a Certificate of Insurance with a $1,000,000 liability limit. The Certificate of Insurance must be received by October 1st,The Certificate must show the Apple Festival of Kendallville listed as an additional insured. Vendor agrees to hold harmless and indemnify the AFK from any claim made or liability made because of merchandise or products sold at the AFK. All state and federal taxes are the responsibility of the vendors. All vendors must display a tax status certificate.

There will be a designated parking area for all festival vendors. Refer to the AFK map. All vendors arriving after 8:00a.m will be charged a parking fee unless a pass is presented.

There is absolutely NO ALCOHOL allowed on the festival grounds.NO ANIMALS ALLOWED ON THE GROUNDS unless licensed with documentation as a service animal.

If you have any questions, please reach out to Becky Stahl, Kristie Beall or Stacey Kline (the Craft Committee) at [applefestivalcraft@gmail.com](mailto:applefestivalcraft@gmail.com). We look forward to seeing you in October!