

# INTERSCHOLASTIC ATHLETIC CONFERENCE CONSTITUTION & HANDBOOK



## MEMBER SCHOOLS

Candor Central School.....	Charter Member
Dryden Central School .....	Charter Member
Elmira Notre Dame.....	Member 1999
Elmira Heights –Thomas A. Edison School.....	Member 1977
Groton Central School .....	Charter Member
Lansing Central School.....	Charter Member
Marathon Central School.....	Charter Member
Moravia Central School.....	Member 1972
Newfield Central School.....	Charter Member
Newark Valley Central School .....	Member 1979
Odessa-Montour Central School.....	Member 1972
Southern Cayuga Central School .....	Member 1972
Spencer-Van Etten Central School.....	Charter Member
Tioga Central School.....	Charter Member
Trumansburg Central School .....	Member 1972
Union Springs Central School.....	Member 1972
Watkins Glen Central School.....	Member 1972
Waverly Central School.....	Member 1987
Whitney Point Central School.....	Member 2009

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# TABLE OF CONTENTS

Article	Subject	Page
1 .....	Name .....	
2 .....	Purpose .....	
3 .....	Membership .....	
4 .....	Dues .....	
5 .....	Executive Committee .....	
6 .....	Officers .....	
7 .....	Officers Duties .....	
8 .....	Athletic Council .....	
9 .....	By-Laws .....	
	Representation .....	
	Meetings .....	
	Amendments .....	
	Code of Ethics/Sportsmanship.....	
	Violations .....	
	Protests .....	
	Appeals.....	
	Nominating Committee-.....	
	Sports Coordinators.....	
	Admission Fees.....	
	Passes .....	
	Publicity .....	
	Sectional Representatives.....	
	Divisions.....	
	Championship Procedures.....	
	Tie Breaking Procedures .....	
	Eligibility Regulations .....	
	Postponing a Contest.....	
	Finances.....	
	Officials .....	
	Officials Boards .....	
	General Rules & Regulations .....	

## Appendix

Basketball-Boys .....  
Basketball-Girls .....  
Bowling-Boys and Girls .....  
Cheerleading .....  
Cross Country-Boys and Girls .....  
Golf-Boys .....  
Soccer-Boys .....  
Soccer-Girls .....  
Swimming-Boys .....  
Swimming Girls .....  
Track & Field-Boys and Girls .....  
Wrestling .....  
Awards .....  
All-Star Selection .....

### **Article 1: Name**

The name of the organization shall be the INTERSCHOLASTIC ATHLETIC CONFERENCE.

### **Article 2: Purpose**

1. Establish a central conference through which the participating school systems may cooperatively provide an interscholastic athletic program for students of their respective schools.
2. Abide by the athletic rules and regulations of the Commissioner of Education State of New York, the NYSPHAA, Section 4 and the Interscholastic Athletic Conference
3. Foster sportsmanship and high ideals among contestants, coaches, and school personnel for all member schools.

### **Article 3: Membership**

**Charter Membership:** The charter member schools of this conference are:

Candor Central	McGraw Central
Cincinnatus Central	Newfield Central
Dryden Central	St. Mary's High
Groton Central	Spencer-Van Etten Central
Lansing Central	Tioga Central
Marathon Central	Truxton Central

**Full Membership:** Full members of the IAC will compete in the conference schedule in all sports in which they have a team. They may, however, compete in a sport, where competition is scheduled by the section (i.e. football, field hockey, girls' golf and lacrosse). Five (5) schools participating in a sport will constitute an Interscholastic Athletic Conference-approved program. Divisions will have a minimum of four members. Emergencies created by a school dropping a sport at the last moment will be given consideration.

When schools within the league merge for specific sports they will still be considered as two separate entities or schools for dues and voting purposes. They will not be considered a single entity until the schools merge for educational and budgetary purposes within their districts.

When a school within the league merges with a school outside the league, the merger must provide the league merged school district with one or more of the following opportunities:

- It offers a new sport program to athletes that had not been offered in the past. The new program can take place within the IAC League or outside the IAC League program.

- It offers a previously sponsored sport program that was removed because of reduced enrollment or financial constraints. The reinstated program must take place within the IAC League unless the program had been removed for three or more seasons. If the program had been removed for three or more seasons it may then take place within the IAC League or outside the IAC League. The league will require that if a merger creates an additional program not previously offered (Mod, JV or Varsity) the additional programs, if sponsored by the league, will be played in the IAC.
- Continue to offer a sport that otherwise would not continue because of enrollment or financial constraints. These sport offerings must take place within the IAC League.

Schools applying for a merger must submit their completed applications to IAC Executive Director after all signatures are secured, along with eight copies. Applications will be reviewed for completeness and accuracy by the Executive Council. A recommendation from the Executive Council for approval or denial will go to the Athletic Council as a voting item. Approved mergers will be sent to the Section IV Athletic Office. All applications are good for one (1) year only and must be in conformity with the rules and regulations as set down by the NYSPHSAA, Inc. Applications are due in accordance with the timelines established:

- Fall Sports-May 15<sup>th</sup> to meet the July 1<sup>st</sup> Section IV Deadline
- Winter Sports -August 15<sup>th</sup> to meet the October 1<sup>st</sup> Section IV Deadline
- Spring Sports-December 15<sup>th</sup> to meet the February 1<sup>st</sup> Section IV Deadline

Under extenuating circumstances, a waiver for the deadline date may be requested by the schools involved. A waiver will be granted ONLY for unforeseen situations and emergencies. The request will be voted by members of the IAC Executive Committee. Merger Application can be found on the Section IV Website, [www.sectionivathletics.com](http://www.sectionivathletics.com).

**Petitioning Membership:** If a new school (An IAC School that merges within the league or outside the league does not constitute the definition of a new school), desires to enter the conference, it will submit in writing a petition to the Executive Committee stating their request. The Executive Committee will consider this request and if a majority of the members of the Executive Committee vote in favor of the application, it will be submitted to the Chief School Officers and Athletic Directors for their consideration. Each school may have one (1) vote in considering the application of the new school. It will be necessary for two-thirds (2/3) majority of the Athletic Council (Athletic Directors representing the member schools) to approve the application for acceptance into the conference. All applications for membership must be received by January 1. This procedure will be completed at a regular conference meeting, with the school beginning competition the following September.

**Provisional Non-League Membership:** OTHER schools not associated with the

conference may be accepted to participate in the league schedule of a specific sport provided there are available openings in the schedule and have the approval of IAC conference. A two-thirds (2/3) vote by the Athletic Counsel would be necessary for the provisional school to participate as a non-league school. The approval must be on a yearly basis and will not enable the outside school or schools to compete for the league championship. Dues would be paid on a per sport, pro-rated basis as determined the executive council.

### **Termination of Membership**

- A. The membership of a school participating in the IAC may be discontinued at any time by the action of the conference members. If necessary, this action, taken for the welfare of the conference, will be completed at a special meeting called for this purpose by the President.
- B. This action may be initiated by a petition signed by the Chief School Officers of three member schools submitted to the Executive Director. A two-thirds (2/3) vote is necessary for the action to pass.
- C. Written notice will then be sent ten (10) days prior to the meeting with full particulars of the reasons for discontinuing membership of a member school. The Athletic Council will notify the member school in question of the petition.
- D. The school whose membership is in question shall have final opportunity to hear and rebut all charges. It will be necessary for a two-thirds (2/3) majority vote of the total membership to approve the resolution terminating a school membership.
- E. IAC regulations outlined in Article 5 to meetings will be observed.

### **Article 4: Dues**

1. Conference Fees for the upcoming school year will be presented with the annual budget to the Athletic Council at the JUNE meeting
2. At the JUNE meeting, the Treasurer will give all AD's their school's worksheet for IAC dues and expenses for the upcoming year.
3. At or before JULY 1, each school will return its worksheet to the Treasurer, who will then send a statement for the IAC dues and expenses to each AD, with a copy for the business office. That statement will be sent within one week of the Treasurer receiving the worksheet from the AD.
4. All dues are expected to be paid in full within thirty (30) days following the receipt of the statement for dues and expenses.
5. If a school has not paid its dues and expenses in full by OCTOBER 1, the Treasurer will send a notice to the School and the IAC Executive Committee that the school is in error, and, therefore, in violation.
6. If a school has not paid its dues and expenses in full by NOVEMBER 1, the matter will be turned over to the Athletic Council (League AD's) with a recommendation that the school in error be charged a 10% penalty in addition to its dues and expenses.
7. If a school has not paid its dues and expenses, including the 10 % penalty, by DECEMBER 15, the Athletic Council will be notified, with a recommendation that the school in error be dropped as a member of the league. The process will then

- proceed according to Article 3, Section 4, "Termination of Membership."
8. Schools with a negative financial balance - When a school has a negative balance (finances in the red), a notice will be sent to the school (Superintendent, Business Manager, and Athletic Director) that the school has thirty (30) days to pay an amount sufficient to stay in the black (positive balance for the rest of the school year), If that amount is not paid within thirty (30) days, the Executive Committee will be notified and will make a recommendation for an appropriate sanction to the Athletic Council at the next league meeting.

#### **Article 5: Executive Committee**

1. The Executive Committee shall be composed of nine (9) members. (Seven (7) voting and two (2) non-voting members).
  - a) The President
  - b) The Vice-President
  - c) The Executive Director-Ex Officio (Non-Voting) (May, '02)
  - d) The Treasurer- Ex Officio (Non-Voting) (May, '02)
  - e) FOUR (4) Athletic Directors-1 from each Division.
2. ONE (1) At-Large Members selected by the President. Additional At-Large Members could be added if the number of divisions decreases from 4 divisions. No school may be represented by more than one person on the Executive Committee. This committee shall be voted on at the annual June meeting for a TWO- YEAR term. Schools not represented on the Executive Committee may have a representative attend each Executive Committee meeting. Only Executive Committee members are eligible to vote.
3. The annual salary increases for the IAC Secretary and Treasure shall be recommended by the Executive Committee to the Athletic Council at a rate not to exceed the average negotiated rate of the teacher's union for each of the member schools for the upcoming academic year. In the absent of an available rate for a member school that last available contact rate shall be used. The increase must be approved by a 2/3 vote of the member schools at a meeting of the conference provided that a quorum is present.
4. It shall be the responsibility of the Executive Committee to render decisions on all protests, appeals, and other situations, as requested. Note: The Athletic Council will handle any other items not covered above.

#### **Article 6: Officers**

The officers of this organization shall be a President, Vice-President, Executive Director, and Treasurer. The President and Vice President are to be elected bi-annually at the June meeting of the conference and shall serve for a period of two (2) years, beginning on July 1 of the year elected. The President shall be a certified administrator.

#### **Article 7 - Duties**

1. The President shall:
  - 1.1 Preside at all IAC League Meetings
  - 1.2 Be empowered to call special meetings.

- 1.3 Refer all protests and appeals to the Executive Committee for decisions.
- 1.4 Appoint all other necessary committees and coordinators.
- 1.5 Perform such other duties as usually come under the office of the President.
2. The Vice-President shall:
  - 2.1 Preside in the absence of the President,
  - 2.2 Oversee the evaluation process of the Executive Director and the Treasurer each spring.
3. The Executive Director shall receive a stipend which will be reviewed and established annually for the following: (May, '02)
  - 3.1 Arrange for and attend all meetings of the IAC and its Executive Committee.
  - 3.2 Develop IAC meeting agenda, record minutes and distribute materials.
  - 3.3 Select the site for meetings and make all necessary reservations.
  - 3.4 Publicize and communicate all IAC activities as directed by the league.
  - 3.5 Cooperate with sports coordinators and school representatives in preparing IAC and/or division schedules.
  - 3.6 Review all IAC schedules prior to presentation to, and approval of the league. Keep ALL master schedules at a central location.
  - 3.7 Establish a league calendar for league meetings by April for the following school year.
  - 3.8 Update the Constitution and forward all revisions to member schools as needed.
  - 3.9 Maintain past records of all IAC meetings, activities, and championships.
  - 3.10 Distribute championship awards and certificates in a timely fashion to sports coordinators.
  - 3.11 Establish and distribute an agenda prior to each monthly meeting.
  - 3.12 Coordinate special events and training with the athletic director or coordinator or chairperson involved, and assist IAC Sports Coordinators with Championship Contest.
  - 3.13 Attend all Section IV, IAC League, Pre-season and Committee Meetings. As of January 2017 the Executive Director represents the IAC on the following Section IV Committees: Section IV League Representative, Classification Committee, Transfer Committee, Extended Eligibility Committee.
  - 3.14 Perform other such duties as usually come under the office of "Executive Director," as directed by the league.
4. The Treasurer shall receive a stipend which will be reviewed and established annually for the following: (May, '02)
  - 4.1 Receive all fees and income for the IAC.
  - 4.2 Draw annual estimated budget contracts for each member school.
  - 4.3 Send final dues statements to all schools.
  - 4.4 Maintain and distribute all financial records.
  - 4.5 Present a league budget in December for the upcoming year.
  - 4.6 Distribute financial status reports of all individual schools account balances at each league meeting.
  - 4.7 Distribute itemized financial reports of all line items in the budget at the completion of each season.
  - 4.8 Disburse expenses and fees for all individual school accounts.

- 4.9 Work with assigners and officials in regards to payment for officiating athletic contest as IAC schools
- 4.10 Maintain and address all office needs and expenses
- 4.11 Attend all Section IV, IAC league, pre-season and committee meetings as deemed necessary by the President.
- 4.12 Develop and maintain the IAC League Website in cooperation with the athletic directors and/or Executive Director.
- 4.13 Perform other such duties that come under the office of "Treasurer" as directed by the league.

### **Article 8: Athletic Council**

All member Superintendents, High School Principals, and Athletic Directors are members of the Athletic Council. They are eligible to serve on committees and are entitled to make recommendations to the Athletic Council on all matters pertaining to the conduct of Interscholastic Scholastic Athletics Conference.

Responsibilities of the School Representatives are:

- 1) Scheduling for their school.
- 2) Publicity for their school.
- 3) Make recommendations on all matters pertaining to officials.
- 4) Act as a liaison between School Districts and the Interscholastic Athletic Conference in all matters,
- 5) Provide the Executive Director and the Treasurer with an informal evaluation. This evaluation process will be handled by the Vice- President.

### **Article 9: By-Laws**

**Representation:** Each member school is to be represented at each meeting of the Athletic Council by the Athletic Director representing their district. Each school shall have one (1) vote in deciding all conference matters.

#### **Meetings of the Athletic Council:**

- A. The conference shall hold ten or eleven (10 or 11) regular meetings per year and such special meetings as may be necessary. Usually, regular meetings will be held the first Wednesday of each month or as stated in the league calendar (August - June) unless they conflict with Section IV Meetings. The President, with the approval of the Athletic Council may call special meetings. The August meeting will be on the last Wednesday of the month.
- B. A two-thirds (2/3) majority of the member schools shall be present at any meeting in order to constitute a quorum.

#### **Amendments:**

- A. The constitution and by-laws may be amended by a 2/3 vote of the member schools at a meeting of the conference provided that a quorum is present.
- B. Notice of the proposed change must be submitted to the Executive Director at

least twenty (20) days prior to the date of the meeting, and submitted to the conference members in their notice of the meeting. VOTING WILL TAKE PLACE AT THE MEETING FOLLOWING THE DISCUSSION.

**Code of Ethics/Sportsmanship:** It is the duty of all concerned with high school athletics to do the following:

- A. To emphasize the proper ideals of sportsmanship, ethical conduct and fair play.
- B. To eliminate all possibilities which tend to destroy the best values of the game.
- C. To stress the values of playing the game fairly.
- D. To show courtesy to visiting teams and officials.
- E. To establish a healthy relationship between visitors and hosts.
- F. To respect the integrity and judgment of sports officials.
- G. To achieve a thorough understanding and acceptance of the rules of the game and the standards of eligibility.
- H. To encourage leadership, use of initiative, and good judgment.
- I. To recognize that the purpose of athletics is to promote the physical, mental, moral, social, and emotional wellbeing of the individual player.
- J. To remember that an athletic contest is only a game, not a matter of life or death of a player, coach, school, official, fan, community, state, nation and world.
- K. The IAC values sportsmanship to the highest degree. Each school is to follow the IAC Sportsmanship Proposal, which was approved in October 2001, and is available in each school's athletic office (SEE ADDENDUM).

**Violations:**

- A. Member schools violating the rules and policies of this organization will be brought to the attention of the Athletic Council.
- B. The Athletic Council shall render a formal decision concerning the infractions of the conference by-laws, policies, or regulations.

**Protest:**

- A. The IAC Executive Committee will determine all cases of eligibility and differences between member schools.
- B. For all IAC Post Season Contests there shall be a Protest Committee of three (3) in place prior to the contest. The IAC Sports Coordinator shall determine this committee with the guidance of the IAC Executive Director.
- C. No protest is ever allowed on the judgment decision of an official.
- D. An IAC member school may protest the following:
  - Misinterpretation of a rule by an official.
  - The use of an ineligible player.
  - Dangerous field or court conditions. This would apply, ONLY if the IAC Executive Director or the school in question has been previously notified to eliminate the conditions and failed to do so. Such a protest must be made prior

to the start of the game to both officials and the opposing coach, and consideration should be seriously given to postponing the contest in the interest of safety.

- E. A protest must be made when a coach considers a violation has occurred, i.e., before the next pitch. **THIS APPLIES TO ALL SPORTS. PROTEST MUST BE MADE BEFORE THE NEXT PLAY BEGINS SO THAT THE OFFICIALS MAY RECONSIDER THE DECISION.**
- F. The protesting coach must notify the official, and the opposing coach, with the point of protest recorded in the score book, and announced by the official, in charge, to the crowd.
- G. If it is an ineligible player protest, the school need not protest at the game site, but, must protest, in writing, to the IAC Executive Director using the guidelines listed under time line for protest.

#### **Time Line for Protest:**

- A. The Athletic Director of the protesting school must report All protests to the IAC Sports Coordinator and the IAC Executive Director. If the Executive Director is not available, the IAC President should be notified. The deadline for reporting is within 24 hours following a disputed contest.
- B. A complete written account of the protest shall be filed (postmarked) with the IAC Executive Director, with copies to the IAC President and IAC Vice-President within 72 hours after completion of the contest. The Coach, Athletic Director, High School Principal of the protesting school must sign all protests.
- C. Copies of the protest must also go to the defending Athletic Director, and, if applicable, the involved assigning secretary.
- D. The IAC Executive Director may request a shorter time frame for any protest review if the season is soon ending.

#### **Review of Protest:**

1. The specific IAC Sports Coordinator will review the written protest, consult with the IAC Executive Director and IAC President and will make the preliminary decision regarding “grounds for protest”.
2. If the protest is within the rules, the specific IAC Sports Coordinator or IAC Executive Director will contact the officials and the defending school to obtain written statements of their version.
3. Once all statements are available, the specific IAC Sports Coordinator, Executive Director and IAC President will make the final decision if the protest is receivable.
4. If the protest is receivable, the IAC Executive Director will call a meeting of the IAC Executive Committee and any members of the Athletic Council that serves on committee related to the protest for Section IV. This Committee will rule on the protest using the guidelines below. (Some of these Committees are, but not limited to: Sportsmanship, Ethics, Senior All-Star Contests, Extended Eligibility, Mergers, and Transfer). In such cases, the IAC Executive Director will call upon

alternates so that neutral members may make a ruling.

**Protests Procedures:**

- A. The procedure on a protest hearing shall be:
  - 1. Both sides shall present all pertinent evidence.
  - 2. The Executive Committee shall be able to examine and cross-examine all witnesses and evidence.
  - 3. The Executive Committee shall dismiss the parties involved, discuss the protest, and reach a decision in executive session.
  - 4. The Executive Director will notify all member schools of the decision reached. This shall be done in writing within forty-eight (48) hours.
  - 5. Members of the Executive Committee who represent schools involved in the protest are ineligible to vote and/or take part in the Executive session relating to the protest.

**Appeals:**

- A. A fee of \$300 shall be paid by the member school to appeal any determination of a protest. The fee shall be refunded in the event the determination of the protest is reversed or modified. Decisions related to Sportsmanship Issues AND for all protest of Misconduct Ejections will be final and may not be appealed.
- B. The Athletic Council holds the responsibility to hear appeals as stated in the appeal procedure outlined in the NYSPHSAA, Inc. handbook. A 2/3-majority decision of conference members present will prevail.

**Nominating Committee:**

- A. In April the President will appoint a nominating committee to provide a slate of officers for the ensuing two-year term.
- B. This nominating committee shall present a slate of officers, and members of the Executive Committee, for the following term at the June meeting.

**Sports Coordinators:**

- A. Shall be approved by the Athletic Council from a list created by the Executive Director.
- B. The coordinator shall aid in the preparation of schedules and drafting effective rules and policies of the sport involved.
- C. Duties:
  - 1. To work under the direction and in close cooperation with the IAC Executive Director or as needed with the IAC President or IAC Treasurer. In addition, sport coordinator should seek advice of the Executive Director regarding other responsibilities that may or may not be within their domain.
  - 2. To have available at all times, a copy of the N.Y.S.P.H.S.A.A., Inc. Handbook, the Section IV Handbook, the IAC Handbook and the rule book for the particular sport he or she directs.

3. To attend designated meetings of the IAC Athletic Directors and the Section IV Athletic Council as necessary.
4. At the direction of the IAC Executive Director, organize and administer the program of his or her sport for the IAC.
5. Work closely with the IAC Executive Director in creating the sport's league regular season and championship schedule.
6. With the guidance of the IAC Executive Director The IAC Sports Coordinator shall establish a Protest Committee of three (3) for all IAC Post Season Contests.
7. Organize a preseason and post season meeting for the sport coaches and provide the dates of the meetings, attendance of coaches, agenda, and minutes of the meeting (within ten (10) days of the meeting) to the IAC Executive Director.
8. To have an accurate listing of divisions, schools and coaches of his or her sport and to make this list available to the IAC Executive Director at the beginning of the related season.
9. To present to the IAC Executive Director a copy of the IAC Sport Specific Handbook at the beginning of each season. Handbooks should include: league schedule, sport specific bylaws explicit to IAC regular and post season play, detailed description of IAC All Star selection process and any other related information deemed necessary by the IAC Executive Director. Such handbooks should be submitted in writing to the IAC Executive Director and approved by the Athletic Council.
10. Send out, receive and compile data upon the request of the League, Section, State and National sports committees.
11. At the direction of the IAC Executive Director, set up and or supervise all IAC contests, tournaments, play-off games and clinics for his or her sport. He/she must coordinate dates with other IAC, Sectional and NYSPHSAA playoff dates. In addition, provide the IAC Executive Director the appropriate data necessary to communicate all playoff scenario for IAC championship. Recommendations for division of responsibilities must be clarified (i.e. site selection, officials, supervision publicity, etc.). Note: Exceptional senior contests must be approved by the Athletic Council annually and permission granted by Section IV.
12. To work with the IAC Executive Director to determine the number of awards needed for league playoffs. Special awards, tournaments, relays, etc. must be requested of and approved by the Athletic Council prior to the

event.

13. To file an end of the season report with the IAC Executive Director on the results of the IAC regular and post season contest at least one week prior to the upcoming IAC Athletic Directors that follows the conclusion of that sports season. This report must include complete and accurate results for each division and the overall league, a listing of IAC All Stars as designated in the specific sports bylaws, and recommendations for future seasons.
14. To provide the IAC Executive Director/Treasure with a budget if necessary for the upcoming year.
15. To keep the IAC Executive Director informed of items in need of vote by the IAC Athletic Directors at League, Section, or State Level and be available for explanation of the same.
16. Changes in the procedures of any IAC Sports related bylaws or procedures must be presented to the IAC Executive Director for official approval by the IAC Athletic Directors for the following year.
17. Sports coordinators will not be paid for their services before, during, or after league seasons or championships.

**Admission Fees:**

- A. Each school may limit the number of tickets available to visitors by notifying the visiting school's Athletic Director. Guest chaperones and bus drivers will be admitted free of charge to each game.
- B. Entrance fees for Championship events are as follows;
  1. Outdoor events - Adults = \$4.00; Students = \$2.00
  2. Indoor events Adults = \$5.00; Students = \$3.00
  3. All Day events - Adults - \$5; Students = \$3 Indoor, \$2 Outdoor (5/4/05)

**Passes:**

- A. A maximum of twenty-five (25) IAC courtesy passes will be issued to each school.
- B. Host schools will be expected to honor adults who ARE NAMED ON THE IAC, Section 4, Lifetime, or NYSPHAA passes. NO GUESTS AND NO CHILDREN ARE TO BE ADMITTED USING IAC PASSES.

**Publicity:**

- A. Each team is to publicize the results of contests regardless of the outcome. Where the newspaper(s), radio(s), TV station(s) and/or other media sources are the same, the home team is to provide the information.
- B. Visiting teams should notify "their" media if it is outside the home team territory.

**Sectional Representatives:**

Section IV Representatives and their Alternate Representative are to be approved at the same time as the officers for the league are approved. IAC representatives to Section IV are expected to attend all Sectional meetings and to report the results of these meetings plus other pertinent information to the athletic council. Representatives may call on Alternate Representatives to attend Section meetings in their absence.

**Divisions:**

The conference will be divided into divisions for various sports. These divisions will be designated biannually by the Athletic Council.

**Championship Procedures:**

A. Division Format:

1. There will be FOUR (4) divisions if 16 or more schools participate in that particular sport.
2. There will be 2 divisions by geography if fewer than 16 schools participate in that sport.

B. Playoff Format

All sports will crown TWO overall champions. In sports with four divisions, the two Large School Division Champions will play for the Large School Championship and the two Small School Division Champions will play for the small school Championship.

1. In determining standings, all games on the IAC Schedule will count, excluding "Cross Over Games" as define by the Athletic Council for each sport.
2. All sports will honor all division winners.
3. The minimum number of officials used in championship contests will be the same as used during the regular season. (9/15/04) (Minimum added 9/1/2017)
4. IAC championship contests will be scheduled at the least expensive sites, if possible. (9/15/04)
5. IAC Athletic Directors involved in championship contests will volunteer their time, or provide adequate support and not be paid by the league.
6. Junior Varsity championship contest will be played at IAC "home" sites with the host team paying for the costs of the contest. (9/15/04)

**Tie Breaking Procedures:**

- A. All ties will be broken by playing off. If two or more teams tie for a division championship, in odd-numbered years the school with the smaller enrollment will host the playoff game. In even number years, the school with the larger enrollment will host.
- B. If one team has a superior head-to-head record, that team will host the tie-breaker game.

**Eligibility Regulations:**

- A. Eligibility lists must be completed and kept on file at each local district prior

- to the first Conference contest for a season.
- B. Eligibility lists may be amended at any time, however, only players whose names appear on the list or the amended list may play in a contest.
  - C. Each district should send a letter of eligibility (See Example in the Appendix) to the Executive Director stating:
    - ALL Coaches certify that their athletes are eligible to participate at the appropriate level of competition and that each athlete met the minimum number of practices, medical requirements, and participation requirements of the IAC, Section IV and the NYSPHSAA and are eligible to participate this season.
    - The Athletic Director, I am familiar with the rules of the Commissioner of Education and the NYSPHSAA governing the eligibility of boys and girls who may participate in interscholastic athletics; I have personally checked the status of the athletes, and that all athletes listed have complied in all aspects with the requirements for eligibility and are entitled to represent our High School for this season.
    - A Roster should be sent to the opposing coach in sports where a printed program will be used. The roster should include uniform number and other pertinent information necessary and/or relevant to the specific sport. If the IAC offers a web based option for a specific sport that should be utilized by all schools.

**Postponing a contest:**

- A. Should a member school be closed and the Board of Education policy prohibits any activity, the athletic director must contact the opposing, as soon as possible.
- B. Reschedule the contest for the first available, preferably the next day or evening.
- C. All IAC Schedule contest must be played. Games should not be forfeited or cancelled prior to the league playoffs without a written request to the IAC Executive Director. The written request must be signed by Athletic Director, Building Principal and Superintendent and approved by the IAC Executive Director to constitute a forfeit or a cancellation.

**Finances: • IAC Sponsored Tournaments or Playoffs**

- A. There shall be no conference-sanctioned tournaments except to determine sport champions.
- B. All gate receipts from IAC sponsored championship games or playoffs, meets, etc. shall be turned in to the IAC Treasurer along with a written report within seven (7) days of the event.
- C. A written claim for each expense is to accompany the list of expenses.
- D. Officials will be paid an extra \$5.00 for varsity championship contests ONLY. This is in accordance with the Section IV contract with officials (Jan., 2007).
- E. The Treasurer is to pay ALL bills.

**Officials:**

- A. The league officers and the school representatives shall place a high priority on conference relations with the various officials' chapters.
- B. The Treasurer and the school representatives are to maintain an accurate listing of the official's chapters, which are providing services for each member school for each sport in which the school participates.
- C. The Executive Director, the Treasurer, and the school representatives shall work in the interest of the full membership to consolidate services where appropriate.
- D. Each school Athletic Director or the responsible person shall forward sport schedules directly to the appropriate assignor of officials and shall follow up to insure officials have been assigned.

**Officials' Boards:**

- A. Each official's board may request a turn of his/her officials from each school being serviced.
- B. Each assignor of a board is to forward directly to each school, a list of the officials assigned to each contest.
- C. Any time only one (1) official has been assigned to a contest, the assignor must notify the home school of this assignment.
- D. When assignments have not been received by three (3) days prior to the contest date, contact the assignor and notify the Treasurer of this failure to provide the required service.

**General Rules and Regulations for All Sports:**

- A. All member schools shall conform to the NYSPHSAA Eligibility standards as outlined in the current NYSPHAA Handbook, Section IV Eligibility Rules and the IAC Eligibility Rules.
- B. Results of contests in all varsity sports are to be turned in to the Ithaca Journal (BGN Gannett Press) by the home team. This should be done as quickly as possible following the contest. Turn results in to your area newspaper if not the Ithaca Journal. The home team is responsible only to turn in results to the Ithaca Journal. Report ALL Score whether you win or lose.
- C. An IAC student/athlete shall participate in only one (1) NYSPHSAA sponsored sporting event in a season. This policy is for any IAC Full Member or Provisional Non-League Membership school.
- D. If a team disbands for any reason during the season after playing a game, it will forfeit its entire LEAGUE SCHEDULE (for league purposes only) for that season reverting back to the beginning of the season. Games played will still count as a win or a loss for Section Seeding purposed and must be used. Additional uncontested games are considered a forfeit and will be counted as a win. However, teams wishing to reschedule a forfeited game that has not been played may request approval, from the IAC Executive Director, to schedule a game and forgo the win. This applies to both varsity and junior varsity teams.
- E. A varsity athlete who is on the roster at the beginning of the season or a JV

player who has played at the varsity level 50% of allowable games under NYSPHSAA eligibility guidelines is ineligible for post season play at the JV level.

- F. In the event of a postponement, all parties should be notified by 2:00 PM of the weekday contest.
- G. All IAC schools must abide by IAC League policies. Those who do not may be subject to sanction by the league as recommended by the Executive Committee (Feb., '02).