

## Information and Records

### Baby Sitting



#### Procedures

At Roughton Under 5's Playgroup we DO NOT provide any form of babysitting service for parents/carers outside of our sessional hours. This is to ensure that Roughton Under 5's employers cannot be subject to any complaints and/or allegations against a child and/or their family.

This ensures that:

- Relationships between staff and parents/carers remains professional at all times.
- All family and/or personal matters regarding confidentiality continues to be met.
- Staff and families personal and parenting beliefs and/or cultural preferences are not challenged, disputed or defied.

Should any staff member be found to be in breach of this policy and procedure they will face a disciplinary hearing of misconduct and will possibly be dismissed.

This policy was adopted on 9<sup>th</sup> September 2016

This policy will be reviewed in September 2017

Signed on behalf of the committee by the Chairperson

A handwritten signature in black ink, appearing to be the initials "JB".

Date –

9/9/16