

MEETING OF MAY 3RD, 2016
MINUTES FOR APRIL 19TH, 2016

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The City Council met in Regular Session in the Council Chambers; Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m.; City Clerk Martha Balbinot called the roll and the following Aldermen answered to their names: Bob Cooper, Andy French, James Stroh, Charles Campbell and Randy Bell. Alder person Becky Chaney was absent. A quorum was present. Meeting was taped. City Attorney Blake Lindner was present.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

PUBLIC COMMENT # 1

DISCUSSION: None

ACTION TAKEN: None

APPROVAL OF MINUTES: SPECIAL MEETING HELD March 22nd, 2016

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Special Council Meeting held March 22nd, 2016. There being none, the minutes were approved as written.

APPROVAL OF MINUTES: SPECIAL MEETING HELD March 28th, 2016

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Special Council Meeting held March 28th, 2016. There being none, the minutes were approved as written.

APPROVAL OF MINUTES: REGULAR MEETING HELD April 5th, 2016

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Regular Council Meeting held April 5th, 2016. There being none, the minutes were approved as written.

TREASURER'S REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Treasurer's Report.

ACTION TAKEN: Motion made by Bell, seconded by Cooper, to approve the Treasurer's Report.

Voting Yes: Cooper, Bell, French, Campbell, Stroh, McDowell, Brown and Cooper

Voting-No: None

FINANCE REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Finance Report.

ACTION TAKEN: Motion made by Stroh, seconded by Brown, to approve the Finance Report.

Voting Yes: Bell, French, Campbell, Stroh, McDowell, Brown and Cooper

Voting-No: None

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MAYOR'S REPORT

DISCUSSION: Mayor Stadsholt reported the following:

1. Mayor Stadsholt read a Certificate of Appreciation to Dr. Jerry Strauman to thank him and his wife Sue (also attending) for the many years devoted to being a Havana businessman and wrestling coach for the Havana Wrestling Club. Reminder was also given that the First Annual Jerry Strauman Wrestling Open would be held on April 23rd, 2016 and that over 200 wrestlers had already registered for the event. Blake Cagle was introduced and it was announced that he had won 3rd place and Bryor Lane had won 4th place in this year's Sectional Tournament.

2. April 10th thru 16th was proclaimed as "Week of the Young Child" and a ceremony was held on the Court House Lawn.

CITY CLERK'S REPORT

DISCUSSION: City Clerk Marty Balbinot reminded all Council Members for Administrative Assistant Paul Homan, to please return the folders their weekly packets come in to their mailbox slots for reuse.

ACTION: None

CITY TREASURER'S REPORT

DISCUSSION: None

ACTION TAKEN: None

CITY ATTORNEY'S REPORT

DISCUSSION: None

ACTION TAKEN: None

ECONOMIC DEVELOPMENT REPORT

DISCUSSION: None

ACTION TAKEN: None

PUBLIC WORKS REPORT

DISCUSSION: Public Works Director Jewel Bucy reported the following:

1. Cut grass which is blown or swept into the streets is in direct violation of Ordinance # 1204 and warnings and tickets will be issued. Ordinance # 815 also states that Illegal Deposits, which includes grass) cannot be put into the street.

2. June 6th – 10th will the dates for the All-Town Pick-up.

3. April 26th, 2016 there will be an IRW workshop held at the Water Building here in Havana. One topic of discussion will be an analysis of our water being checked by the design of a new filter.

4. New sinkhole on Suddeth property which will require banding.

5. Farnsworth Engineering Group will be completing our NPDS Permit which is required every five years.

6. Eagle Enterprises has worked up two proposals for recycling and we will be asking the rep to come to a committee meeting to go over the proposals.

7. A new water service line will need to be installed in a house on South Broadway.

ACTION TAKEN: None

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POLICE CHIEF'S REPORT

DISCUSSION: None

ACTION TAKEN: None

FIRE MARSHAL'S REPORT

DISCUSSION: Fire Marshal John Kachanuk reported the following concerning the closure of the Havana Public Library:

Upon going into the Havana Public Library for a totally unrelated reason it was noted that there was a fire extinguisher lying on the floor. A walk-thru was done with Librarian Nancy Glick and numerous very serious fire hazard violations were observed. The next day a walk-thru was done with Library Board President Bryan Leesman and a prioritized list was made of things that had to be done. The library voluntarily closed for seven days in hopes of being able to complete the list. The list was not completed and the library and the annex building across the street were "condemned" for safety violations until all violations were taken care of.

ACTION TAKEN: None

FARNSWORTH ENGINEERING GROUP

DISCUSSION: Gary Davis from the Farnsworth Engineering Group reported the following:

1. He was in total agreement with Public Works Director Jewel Bucy about the depositing of loose grass in the City streets. He said if the EPA were to become involved it would be a serious problem.
2. EDA Grant is moving forward.
3. ITEP Grants are going to be available through IDOT and the City could be eligible for a grant between 300 to 400 thousand dollars with an 80/20 match.

ACTION TAKEN: None

COMMITTEES

FINANCE & PURCHASING

DISCUSSION: Alderman Randy Bell requested a motion, seconded by Brown, to approve the Engagement Letter from CliftonLarsonAllen for the performance of the FY 15-16 Audit at an approximate cost of \$42,800.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: French, Campbell, Stroh, McDowell, Brown, Cooper and Bell

Voting No: None

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Finance & Purchasing (cont.)

DISCUSSION: Alderman Randy Bell requested a motion, seconded by Stroh, to approve payment to Sun rise Ag in the amount of \$20,263 in Municipal Sales Tax funds per agreement for the months of September through December of 2015.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: Campbell, Stroh, McDowell, Brown, Cooper, Bell and French

Voting No: None

DISCUSSION: Alderman Randy Bell requested a motion, seconded by Stroh, to approve payment to Sun rise Ag in the amount of \$20,263 in Non-Home Rule Sales Tax funds per agreement for the months of September through December of 2015.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: Campbell, Stroh, McDowell, Brown, Cooper, Bell and French

Voting No: None

HEALTH & SANITATION

DISCUSSION: None

ACTION TAKEN: None

LICENSES, ORD. & LEGAL

DISCUSSION: 1. **FIRST READING** of Ordinance # 1392, an Ordinance making appropriations for all corporate purposes for the City of Havana, Mason County, State of Illinois for the fiscal year commencing on the 1st Day of May 2016 and ending on the 30th Day of April 2017, A.D.

ACTION TAKEN: None

2. **FIRST READING** of Ordinance # 1393, an Ordinance listing for sale Surplus Property owned by the City of Havana, Mason County, State of Illinois.

ACTION TAKEN: None

PERSONNEL

DISCUSSION: Alderwoman Portia Brown reported that Economic Development Coordinator Ron Hills had presented his quarterly report at a committee meeting prior to the Council meeting.

ACTION TAKEN: None

PLANNING

DISCUSSION: None

ACTION TAKEN: None

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PROPERTY & ZONING

DISCUSSION: None

ACTION TAKEN: None

PUBLIC SAFETY

DISCUSSION: Alderman Gus Stroh made a motion, seconded by Bell, to approve a request by Casey Ferree for the use of the City streets on May 7th, 2016 for the 4th Annual ASD Walk/Run Fun Day “Liv” 4 Autism Fundraiser event for the Havana School District. The route will be present4ed to Chief Noble by Ms. Ferree.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions or need for discussion. There being none, the motion passed by the following vote tally:

Voting Yes: Campbell, Stroh, McDowell, Brown, Cooper, Bell and French

Voting No: None

PUBLIC WORKS

DISCUSSION: None

ACTION TAKEN: None

PUBLIC COMMENT # 2

Discussion: None

Action Taken: None

ADJOURNMENT

DISCUSSION: Mayor Stadsholt asked that a motion be made to adjourn the meeting at 7:31 p.m.

ACTION TAKEN: Motion made by McDowell and seconded by Campbell to adjourn.

Voting Yes: Campbell, Stroh, Chaney, Cooper, Bell, McDowell and French

Voting No: None

Brenda Stadsholt
Mayor

Martha J. Balbinot
City Clerk

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GUESTS:

Jewel Bucy

Wendy Martin – Mason County Democrat

Gary Davis – Farnsworth Group

Bryor Lane

Amy Lane

Jerry Strauman

Sue Strauman

Michelle Cagle

Steve Cagle

Karen Sank

Debbie Burrows

Blake Cagle