



ANNUAL REPORT

For: April 1, 20____ to March 31, 20____

ANNUAL REPORT INSTRUCTIONS

This report has been revised please do not use older versions of the Annual Report.

Blank forms are provided by the Grand Secretary per request.

Before attempting to complete the report for this year, please review your Court’s records and find out the exact financial status (**no guess work**) of each member in your Court, call the Grand Secretary, if necessary, to verify members reported on last year’s report.

KEEP IN MIND that whenever suspended members re-enter the Court you must send the reinstatement fee of **\$15.00**. If a member was suspended during the last year or any previous year and wished to be reinstated, before accepting the member back into the Court you must collect a reinstatement fee of **\$15.00**.

When you enter their name on this report as reinstated, you must include the reinstatement fee.

REMEMBER your reports must be properly filled out and sent to the Grand Secretary’s office (**postmarked no later than the third Wednesday in March**). Please send your completed Report and Court Check(s) to:

Heroine Loubirdie E. Law, Grand Financial Secretary at 1046 Village Circle Pamplico, SC 29583

PERSONAL CHECKS ARE NOT DESIRED Any questions call 843-687-3405

Include a \$20.00 late fee after the due date.

Grand Court Dues: \$22.00 per member

Education:..... \$3.00 per member

Total Due: \$25.00 per member on Roll

Court: _____ **No.** _____

Meeting Address: _____

Meeting Day & Time: _____

ENTER NAMES ALPHABETICALLY (USE BLACK INK and PRINT)

| | NEWLY *ELECTED & APPOINTED OFFICERS (List in Appropriate Spaces) | List Year Joined for each member | BENEFICIARY |
|---|---|---|--------------------|
| 1 | *MAM | | |
| 2 | *MWJ | | |
| 3 | *VAM | | |
| 4 | *VJ | | |
| 5 | *SEC | | |
| 6 | *TRES | | |

NEW MEMBERS since last report:
 (List new members and date of exaltation/obligation and
 also include in Court's Roster page 1-2)
 Month / Year:

MEMBERS REINSTATED since last report:
 (List all members reinstated and date, must pay the
 Grand Court's Reinstatement Fee of \$15.00 each)
 Month / Year:

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SUSPENDED since last report **DIED since last report**

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NAME OF PAST MOST ANCIENT MATRONS **NAME OF PAST MOST WORTHY JOSHUAS**

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RECAPITULATION

Members Reported Last Year:

Suspended During this Year:

Demits Granted During this Year:

Members Died During this Year:

Sub-Total Loss: (-)

Initiated During this Year:

Admitted During this Year:

Reinstated During this Year:

Sub-Total Gain: (+)

Total Members This Report:

Grand Court Dues: (\$25.00 each) \$

Reinstatement Fees: (\$15.00 each) \$

Late fee if applicable: (\$20.00) \$

***Total Due to Grand Court:** \$

**Donations are not included in the total due to Grand Court*

Donations (optional) please use separate checks for each item below.

King Donation: \$ _____

Deputy Donation: \$ _____

Queen Donation: \$ _____ : _____

In testimony, thereof, we certify that the above is a true and accurate report of this Court.

This _____ Day of _____ 20____

Most Ancient Matron

Court Seal

Worthy Court Secretary

