

# Sydenham Parish Council

## Minutes of Parish Meeting of the Parish Council 6<sup>th</sup> September 2018

Present: Alison Isherwood (AI) - Chair  
 Rachel Blake (RB)  
 Mike May (MM)

Apologies: David Wilkins (DW)  
 Rachel Blake (RB)  
 Janet Potts (JP)

1 member of the public was welcomed to the meeting.

<b>Members' declaration of interests (for items on the agenda)</b>	No interests declared	
<b>Approval of minutes</b>	The minutes of the previous meeting were approved and signed.	
<b>Planning</b>		
<b>P18/S1830/FUL</b>	Construction of a new barn at Croxford's Orchard, Sydenham Road, Sydenham, OX39 4NE <b>Recommended for refusal</b> <b>Target decision date 24<sup>th</sup> July 2018</b>	All
<b>P18/S1324/HH</b>	Two storey rear extension, porch, additional dormers & associated external works. (Amended plans received 13/06/18 showing rear extension reduced in height, the eaves height reduced & the entire extension moved further about from the eastern boundary) at Rosecroft, Brookstones, Sydenham, OX39 4LY <b>Planning permission granted 20<sup>th</sup> July 2018 (For information only)</b>	
<b>P18/S2238/HH</b>	Proposed garage outbuilding at Kingsland, Thame Road, Sydenham, OX39 4LA <b>Planning permission granted 3<sup>rd</sup> September 2018</b>	
<b>P18/S0967/FUL</b>	Manor Farm Demolition, extension, alteration and conversion of existing buildings to form four dwellings with parking and amenity space. <b>Planning Committee meeting on 15.8.18</b> <b>Process at this meeting being challenged with SODC</b>	
<b>Finance</b>	<b>The following items were approved for payment:</b> Payments to authorise – £ 3.09 to SSE for Defibrillator (July) £ 3.09 to SEE for Defibrillator (August) £ 340.42 Clerk Salary (July) £ 59.99 A.Isherwood expenses (Windows 365 licence) £ 376.78 A Isherwood expenses (Insurance and tax for van) £ 6.14 A Isherwood expenses (Hazard tape for playing field) £ 770.00 J.Potts expenses (Car for traffic calming in the Parish) £ 79.80 RoSPA Play Safety (Annual Inspection) £ 13.09 SODC (Dog Hygiene bin emptying)	
NatWest Current a/c: b/f £ 16,915.10	<b>July and August Payments:</b> £ 340.42 Clerk Salary (July) £ 180.00 OSR Hire 2018-19	

Signed ..... Date .....

<p>Natwest Reserve a/c: b/f £12,107.03</p>	<p>£ 45.00 Clerk's expenses – printer cartridges £1200.00 Sydenham Neighbourhood plan £ 3.09 SSE for Defibrillator £79.80 ROSPA Annual inspection £13.09 SODC Dog bin emptying £770.00 Van £376.78 Insurance and tax for van £6.14 Hazard tape £59.99 Office 365 £3.09 SSE for Debribrillator</p> <p><b>Receipts:</b> £0.53 July Interest received £0.51 August Interest received</p> <p>Quarterly budget review at next meeting</p>	<p>Closing balance at 31/08/18</p> <p>£17,661.93</p> <p>£12,108.07</p>
<p><b>SSE electricity supply</b></p>	<p>Highway access approval still outstanding and being pursued vigorously by MM.</p>	<p>MM</p>
<p><b>Speeding / Pinchpoint/VAS data analysis</b></p>	<p>Van positioned on the opposite side of Park View works well for traffic calming and RB will source reflective strip for the back.</p> <p><b>Pinch point</b> – Oxford Direct Services quoted significantly less than OCC Highways. OCC have suggested an informal consultation in the village by the PC and if supported they will do the formal consultation at cost of £500. £1500 cost for design and supervision by OCC. Pinch point construction at cost of £3500 and OCC will resurface the area, which is very potholed/patched, FOC as they now have budget. Total cost £5500, we are hoping to get a grant contribution from our OCC Councillor to bring the cost to something the PC could fund. Contribution and timings to be confirmed with OCC Councillor. VAS data to be downloaded once road opens again so we can ascertain through traffic numbers.</p>	<p>AI/MM/RB</p>
<p><b>Playing Field Project</b></p>	<p>Toddler swing has been dismantled pending new uprights to be delivered imminently and installed. Request to Munday's Charity for funding to cover cost being considered.</p> <p>ROSPA report analysed and highest risks identified for action. Weeding to be done of barked area. Surface area under clamber frame needs to be dug out further.</p> <p>Once area for new cricket nets has been dug out spoil to be used for a play mound, RB to arrange with cricket club.</p>	<p>RB</p>
<p><b>Road Drainage &amp; Potholes</b></p>	<p>Gullies by Old Byre House and the Mill House to be cleared by OCC Highways. Drainage ditches on main road to be cleared in the autumn.</p>	<p>DW/MM</p>
<p><b>Neighbourhood Plan</b></p>	<p>Village meeting held on 4.9.18 which was well attended and a comprehensive update by the team was given and the village survey launched.</p>	<p>MM</p>
<p><b>Clerk role</b></p>	<p>Karen Dewar has been interviewed for the role and is to be offered the job on LC2 scale at point 26 with a review after 6 months, start date proposed 1.10.18</p>	<p>AI/RB</p>

Signed ..... Date .....

<b>VAS Insurance claim</b>	Installed and operational.	AI
<b>Matters Arising</b>	Salt for the winter – to be arranged. Saplings to commemorate the Centenary of the Armistice of WW1 – order sapling and plaque, village to be consulted on suitable place for planting	AI
<b>Correspondence</b>	Email of thanks from Sydenham Village newsletter for annual grant.	
<b>Any Other Business</b>	Stiles up to Thame Park are collapsed. MM and JP to contact Thame Park to try and arrange repair/replacement. MM gave apologies for next meeting.	MM/JP
<p>There being no other business the meeting closed at 9pm. The next meeting will be held on Thursday 4<sup>th</sup> October 2018 at 7.30pm in the Old School Room.</p>		

Signed ..... Date .....