

HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3

PURSUANT to A.R.S. 38-431.02, NOTICE HEREBY GIVEN TO THE MEMBERS OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3, GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THAT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD WILL HOLD A MEETING OPEN TO THE PUBLIC ON

February 8, 2022

REGULAR MEETING

4:00 PM

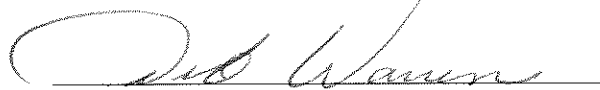
BOARD MEETING MINUTES

AT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3

GOVERNING BOARD ROOM

CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. 38-431 (A)(1) FOR DISCUSSION/CONSIDERATION OF PERSONNEL OR A.R.S. 38-431 (A)(3) FOR LEGAL ADVICE FROM THE DISTRICT'S ATTORNEY ON ANY MATTER ON THIS AGENDA.



Agent for the Governing Board, Deb Warren, Administrator

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

1. The meeting was called to order by: Leanne Donason @ 4:00pm
2. Roll Call: Leanne Donason, Megan Watts, Tammy Herrera, Lorie Cote
3. Pledge of Allegiance:
4. Moment of Silence:
5. Approval of the Regular Board Meeting Minutes for January 11, 2022:
 - a. Motion to approve by Lorie Cote
 - b. Motion seconded by Megan Watts
 - c. Motion passed in favor 4 - 0.

6. Community Communications (call to the Public)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(H). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address the Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

7. Reports

A Administrator: Bikes For Books, THE TRUST/COVID-19
The Mason's from Kingman are sponsoring the Bikes for Books competition for K-8th graders. From February 7 - May 5, the students can fill out a form for each book they read, then put a ticket in a drop box and a visible count will be on a bulletin board in the hallway. The Mason's are giving two bikes and two helmets and the school is matching it with two bikes and two helmets. Reading is done at appropriate grade level. Drawing will take place in May.
THE TRUST/COVID-19 update given to board members on latest COVID practices and procedures.

B. School Board Report: None

C. Business Manager: None

8. Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Hackberry Elementary S.D. #3 front office, 9501 Nellie Dr. Any Board member may request an item be pulled off the agenda for further discussion.

A. Ratify Expense Vouchers: **2217, 2218, 2219**

1. Motion to approve by Lorie Cote.
2. Motion seconded by Megan Watts
3. Motion passed in favor 4 - 0.

B. Ratify Payroll Vouchers: **2120, 2121, 2122**

1. Motion to approve by Lorie Cote
2. Motion seconded by Megan Watts
3. Motion passed in favor 4 - 0.

9. Approval of Alyse Cherry for Food Service Director

Alyse did a walk through of the school and kitchen area, very observant of kitchen set-up. Agreeable to the salary offered, \$18.50/hr. Excited about the culinary arts class. Starting date is February 22nd.

- a. Motion to approve by Lorie Cote
- b. Motion seconded by Tammy Herrera.
- c. Motion passed in favor 4 - 0.

10. Approval of the following Paraeducators for remainder of 2021/22 SY

Tim Sprenkle

Cristine Patrykus

- a. Motion to approve, on condition that they turn in their fingerprint cards and other required documents, by Megan Watts.
- b. Motion seconded by Lorie Cote
- c. Motion passed in favor 4 - 0.

11. Approval of hourly rate increase for Samantha Raynor to \$18.00 per hour to compensate for the additional responsibilities of teaching and preparing for the middle school class (6th-8th) to start PP18
 - a. Motion to approve by Megan Watts
 - b. Motion seconded by Lorie Cote
 - c. Motion passed in favor 4 - 0.

12. Approval of Classroom Site Fund/301 Pay Plan distribution to Paraeducators eligible due to change in teaching assignment.
 - a. Motion to approve by Lorie Cote.
 - b. Motion seconded by Tammy Herrera.
 - c. Motion passed in favor 4 - 0

13. Possible motion to go into Executive Session per A.R.S. 38-431.03(A)(1)
Personnel-Administrator Finalists
Resignations
 - a. Motion to move into Executive Session by Leanne Donason.
 - b. Motion seconded by Lorie Cote
 - c. Motion passed in favor 4 - 0.Moved into Executive Session at 4:18pm
- 14 . Reconvene Regular Meeting
 - a. Motion to reconvene by Leanne Donason
 - b. Motion seconded by Megan Watts
 - c. Motion passed in favor 4 - 0.Regular meeting convened at 4:28pm

15. Administrator to recommend Principal applicant for remainder of 2021/22 school year.
Ms. Debra Warren recommended Michael MacDonald as principal for the remainder of the school year.
Contract will start in March, and will continue through June 30, 2022.
 - a. Motion to approve Michael MacDonald as principal by Tammy Herrera
 - b. Motion seconded by Megan Watts
 - c. Motion passed in favor 4 - 0.

16. Approval of Melinda Scambler resignation letter for 3rd-5th grade Certified Teacher to be effective February 17, 2022.
 - a. Motion to approve resignation by Megan Watts.
 - b. Motion seconded by Lorie Cote.
 - c. Motion passed in favor 4 - 0.

17. Approval of Sara Prentice resignation letter for Paraeducator to be effective February 3, 2022.
 - a. Motion to approve by Lori Cote.
 - b. Motion seconded by Megan Watts.
 - c. Motion passed in favor 4 - 0.

18. Approve filing a complaint with the State Board of Education Professional Practices Advisory Committee regarding former teacher Taryn Strong. Tabled until the next board meeting.

19. Purchase of 20 All-In-One student computers for lab (ESSER)
Student computer lab out of date. ESSER grant funds available to purchase.
 - a. Motion to approve by Megan Watts.
 - b. Motion seconded by Lorie Cote.
 - c. Motion passed in favor 4 - 0.

20. Purchase of 5 staff laptops for classroom/educational use (ESSER)
 - a. Motion to approve by Megan Watts.
 - b. Motion seconded by Tammy Herrera
 - c. Motion passed in favor 4 - 0.

21. School Calendar for 2022/23 school year
Board will review. Discussion only.

22. Classified Employee contracts for 2022/23 school year
Board will review. Discussion only.

23. Certified Employee contracts for 2022/23 school year
Board will review. Discussion only.

24. ELEVATE K-12: Tier 1 Live Streaming Online Instruction
(Live presentation at 4:30)
The live online classroom will be delivered via web in an actual school classroom. Each classroom will maintain the same instructor (certified teacher) throughout the duration of the class. Each instructor undergoes rigorous training in the content area. Hackberry District will provide the Classroom Manager.
 - a. Motion to approve by Megan Watts
 - b. Motion seconded by Lorie Cote
 - c. Motion passed in favor 4 - 0.

25. Other Items for next scheduled board meeting:

26. Adjournment:

- a. Motion to adjourn by Tammy Herrera
- b. Motion seconded by Leanne Donason
- c. Motion passed in favor 4 - 0.

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.

Leanne Donason, Board President

Date