

**Wayne Township Board of Trustees
End of Year Meeting
December 30, 2020**

Call to Order: Jason Ritter at 7 p.m.

Roll Call: Warren Walker, Teresa Hinnners, Jason Ritter, Sandra Borchers-absent

Guests: None

Prayer and Pledge: Waived

20201230- 01: Teresa Hinnners moved to pay all bills.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20201230-02: Warren Walker moved to approve all then and now certificates of purchase as needed.

2nd by Teresa Hinnners

Vote: WW, TH, JR All Aye Motion Carried

20201230-03: Jason Ritter moved to carry over sick leave and vacation of any remaining hours per employee manual.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20201230-04: Jason Ritter moved to accept the Motor Vehicle Driver's License checks that have been completed.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20201230-05: Jason Ritter moved to accept employee evaluations from all departments except Zoning.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20201230-06: Jason Ritter moved to accept 2020 Department Inventories by Department Heads except Zoning.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20201230-07: Jason Ritter moved to have all Primary Checking Account Interest to be deposited in the General Fund due to it being small amounts.

2nd by Teresa Hinnners

Vote: WW, TH, JR All Aye Motion Carried

20201230-08: Jason Ritter moved that the Board set the compensation for Trustees and Fiscal Officer at the maximum amount permitted under ORC: Section 505.24 including cost of living raises, using the permitted process ORC: Section 505.24 through 507.09.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20201230-09: Jason Ritter moved that the Township will provide Fire and Rescue access to the soft drink machine after runs, at the discretion of the Fire Chief. Refreshments including food items on the Fire and Squad runs and or training sessions, and association meetings as authorized by the Officer in charge at approval of the Fire Chief.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

- **Discussion: Currently the Auxiliary pays for the drinks and snacks.**

20201230-10: Jason Ritter moved to establish the Trustees Compensation and Fiscal Officer for 2021 will be paid bi-weekly on salary basis.

2nd by Warren Walker

Vote: WW, TH, JR All Aye Motion Carried

20201230-11: Jason Ritter moved to accept all Departmental Reports for 2020.

2nd by Teresa Hinnners

Vote: WW, TH, JR

All Aye

Motion Carried

- **No Public in attendance**

Fire

20201230-12: Jason Ritter moved to approve admission for Trustees to attend Virtual OTA Conference on February 2021 for \$ 65.00 per person.

2nd by Warren Walker

Vote: WW, TH, JR

All Aye

Motion Carried

Cemetery – Teresa Hinners

- YTD revenue = \$ 37,155.50
- 28 graves sold, 30 burials, 5 cremations.
- Board discussed a possible responsibility clause for cemetery monies regarding amount of carryover.

Zoning:

- Mr. Carrier reviewed his end of the year report-see attached. Board will discuss Zoning appointments at the regular meeting in January 2021.

Fire:

- Chief Greatorex reported that currently we are 40 runs over last year’s total. 10 personnel have been immunized; Wayne Township is hosting the immunization administering clinic, Stonelick and Williamsburg will be attending.

New Business:

- Trustee Ritter discussed possibility of renting the Edenton Fire House to Wade. Discussion centered around the need for cleaning out the storage, moving of records, possible auction and/or selling of old equipment before renting.

20201230-13: Warren Walker moved to go into Executive Session orc 121.22G (1) to consider the employment, discipline of township employee and township departments.

2nd by Jason Ritter

Vote: WW, TH, JR

All Aye

Motion Carried

- Board resumed at 9:00 pm. Overlay was the discussion of Township employee, committee and department organizations and staffing.

20201230-14: Warren Walker moved to adjourn @ 9:01 pm.

2nd by Jason Ritter

Vote: WW, TH, JR

All Aye

Motion Carried

Jason Ritter, Chairperson

Teresa Hinners, Vice Chairperson

Warren Walker, Trustee

Sandra Borchers, Fiscal Officer