

Pinnacle Peak Preparatory School
PTO General DEPOSIT Form
(not for classroom funds or field trip funds)

Person Submitting: _____

Date: _____

Email address: _____

Deposit Account/Activity: _____

TOTAL # OF CHECKS _____

TOTAL AMT OF CHECKS \$ _____

TOTAL AMT OF CASH \$ _____

TOTAL AMT OF DEPOSIT: \$ _____

Please attach envelope with checks/cash (remove all staples) and place in PTO Lockbox in the School Office Workroom. If you have any questions, please email Tanja Buhay at tanjabuhay@yahoo.com.

Thank you.

If desired, please use reverse side of this form to detail deposit information (i.e. name of person, submitted check #, etc.) This is for your calculation and records only: information is not needed by Finance VP.

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