

Timeline for Election

2017-2018 AVUTA State Council

Any election information or paperwork can be found on the AVUTA website,

www.avuta.us

Call or email Elections Chair Derek Castellanos if you have any questions

avuta.elections@gmail.com, (760) 261-0402

Wednesday March 21, 2018	Announcement of vacancies to members via AVUTA email, website
Wednesday April 4, 2018	Declarations of candidacy must be received by the election committee chair via email, avuta.elections@gmail.com , or by dropping it off at Rio Vista in the mailbox of Derek Castellanos no later than 4:00 pm on April 4, 2018.
Friday April 6, 2018	Acknowledgement of declarations of candidacy.
Friday April 13, 2018	Candidate statements must be received by the election committee chair via email, avuta.elections@gmail.com by 4:00 pm (Candidate statements must not exceed 250 words, all candidates will be treated identically)
April 16-20, 2018	Preparation of campaign statements, ballots and voter registration roster/sign-in sheets.
April 30- May 4, 2018	Voting at AVUTA offices, Room P-68, 12555 Navajo Rd., Apple Valley, Ca. 92308 (All ballots must be cast at this site) Office is located 200 ft North of conference room A, adjacent to front parking lot, signs will be posted. Voting takes place from 2:30-5:00 pm April 30 - May 4 and from 4:00-6:30pm on the 22.
Friday May 4, 2018	All ballots must be cast by May 4, by 6:30 pm.
Friday May 4, 2018	Ballots will be counted at AVUTA offices, Room P-68, Starting at 6:45 pm. Announcement of results to leadership and candidates after ballots are counted and verified.
Monday May 7, 2018	Announcement of results to AVUTA members on the AVUTA website, www.avuta.us and via site representatives. Results shall be posted at each school site no later than five (5) calendar days following the counting of the ballots. If a runoff election is necessary, this will be included in the announcement.
Tuesday, May 8-11, 2018	Preparation of run-off ballots, if necessary.

Saturday May 19, 2018	A challenge to the election must be received by the Election Committee Chair via email, avuta.elections@gmail.com , or by dropping it off at Rio Vista in the mailbox of Derek Castellanos no later than 4:00 pm on May 19th, 2018. Challenges must be submitted in writing using official Original Election Challenge Form, which can be obtained by requesting a copy from election chairperson, Derek Castellanos or downloading a copy from www.avuta.us
May 14-18, 2018	Run-off voting at AVUTA offices, Room P-68, 12555 Navajo Rd., Apple Valley, Ca. 92308 (All ballots must be cast at the site) Office is located 200 ft North of conference room A, adjacent to front parking lot, signs will be posted. Voting takes place from 2:30-5:00 pm. If necessary
Friday May 18, 2018	All ballots must be cast by May 18, by 5:30 pm.
Friday May 18, 2018	Ballots will be counted at AVUTA offices, Room P-68, Starting at 5:45 pm. Announcement of results to leadership and candidates after ballots are counted and verified.
Monday May 20, 2018	Announcement of results to AVUTA members on the AVUTA website, www.avuta.us and via site representatives. Results shall be posted no later than five (5) calendar days following the counting of the ballots. If a runoff election is necessary, this will be included in the announcement.

Election Instructions for Candidates

1. Submit a declaration of candidacy
2. Submit a candidate statement (optional)
 - a. The elections unit will print only the first 250 words (not including your name) of the statement; in the event there are more than 250 words, words 251 and on will be omitted. Also, statements will be printed exactly as they were turned in, grammar and spelling included.
3. Conduct your campaign on your time at your own expense.
 - a. A candidate may not accept direct contributions from a unit's treasury or indirect contributions in the form of use of a unit's assets, facilities, staff, equipment, mailings, good will or credit. Candidates **must not** use school district mailboxes, district email, AVUTA resources including the AVUTA name, AVUTA logo or Apple Valley Unified Teachers Association name. You may not use any personal email addresses acquired during AVUTA business for campaigning purposes. Candidates may not campaign during contracted hours with the school district or assign any other person to campaign for them during school district contracted

hours. Campaign materials are not allowed in or near the polling area nor can they be distributed with ballots.

- b. All campaign flyers/materials must include the following disclaimer, which must be stated verbatim: “The views and opinions expressed are those of the candidate and not necessarily those of the unit, CTA, NEA or any of its affiliates.”