

## **KQNY Vehicle Donation Program**

Thank you for your interest in donating a vehicle to KQNY! Plumas Community Radio is a 501(c)(3) nonprofit corporation, so the sale amounts we're able to obtain for vehicles donated to us are tax deductible for you. After covering the costs of the vehicle donation program itself, the rest goes into our general operating fund. Your donation helps us pay the bills and keep KQNY on the air!

## Steps in the process:

- 1. You contact us and tell us about your vehicle you'd like to donate. Please call Station Manager Tommy Miles at (530) 283-9396, email him at <u>kqnymgr@hotmail.com</u>, or use the contact form on our website at www.kqny919.org.
- 2. We'll contact you to get some basic information, and we may ask you to email or text some photos. Based on that, we'll do a little checking and see whether it's a vehicle we can accept. We'll contact a local recycler and/or dealer of our choice and get back to you to arrange pickup.
- 3. We'll pick up the vehicle, signed title, and keys on a scheduled date and at an approximate time.
- 4. Within 30 days, we'll send you a letter of acknowledgement showing the specific sale amount that you may report to the IRS as a tax-deductible charitable contribution.

**Types of vehicles that we can and can't accept:** We can accept most passenger cars and light trucks, up to and including full-size pickups, vans, and SUVs. We are not able to accept boats, motorcycles, large trucks, and most RVs. We also are not able to accept non-operational all-wheel-drive vehicles. (These require flatbed towing to avoid damaging the AWD clutch.) All vehicle donations are subject to approval, and we reserve the right to decline any donation.

**Condition and accessibility:** Most vehicles are not required to be operational in order to be accepted for donation. However, the vehicle must be towable with a two-wheeled towing dolly, so the vehicle's tires must be inflated to, and be able to maintain, operating pressures indicated on the tires. We need to be able to shift the transmission into neutral for towing. For us to load and secure a vehicle for towing, it must be on a relatively dry, relatively firm surface. We will need access to the front of the vehicle with 25 feet of clear space ahead of it.

**Ownership, transfer, and liability:** We will handle the transfer in strict accordance with California DMV requirements. The donor must be either 1) the sole registered owner of the vehicle or 2) a part owner with transfer authority (listed before or after the word "or" on the title). For any lien holders listed on the title, the release of all interest(s) must be indicated. We prefer that you provide us with a paper title to the vehicle, but if you don't have one, we generally can arrange a paperless transfer. When we receive your vehicle, we will have you sign the release of ownership on the title, and it is your responsibility to notify DMV of your release of interest in the vehicle. We will assume liability for the vehicle during transportation to the point of sale.

**Determination of value:** IRS regulations set your tax deduction amount at the amount we receive for the vehicle from our reseller/recycler. Our minimum required resale, parts, or scrap value is \$150.00. For vehicles sold for up to \$500, you may deduct the sale amount up to \$500 with no additional paperwork. If we are able to sell your vehicle for more than \$500, your allowable deduction amount will be the sale price, which we will report to you in your acknowledgement letter. In that case, you will need to provide us with your Social Security or tax ID number, because the IRS requires us to report your name and SSN to them in cases where the anticipated deduction is greater than \$500.

Please contact us if you have any questions, and thanks again for considering donating your vehicle to us!

Tommy Miles, Station Manager <u>kqnymgr@hotmail.com</u> (530) 283-9396