

# CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

February 19, 2009  
MEETING MINUTES

## 1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services met on February 19, 2009 at the Centennial BOCES Office - 2020 Clubhouse Drive – Greeley, Colorado.

## 1.1 CALL TO ORDER

Mr. John Dudley, Board President, called the meeting to order at 6:30 p.m.

## 1.2 SELF INTRODUCTIONS

## 1.3 ROLL CALL

### **Board Members (or alternates) present:**

- 1) Milton Beydler – Wiggins RE-50J
- 2) Carolyn Breninger – Johnstown / Milliken RE-5J
- 3) Don Dillehay – Brush RE-2J
- 4) John Dudley – Ault / Highland RE-9
- 5) Marianne Kaiser – Prairie RE-11J
- 6) Pat Montoya – Weld RE-1
- 7) Sandi Searls – St Vrain RE-1J
- 8) Tim Swain – Eaton RE-2
- 9) Kathy Wood – Weldon Valley RE-20J

### **Board Members (or alternates) absent:**

- 1) Rob Carruth – Morgan RE-3
- 2) Don Abbott – Thompson R-2J
- 3) Connie Allmer – Briggsdale RE-10
- 4) Bob Richardson – Park R-3
- 5) Donald Johnston – Pawnee / Grover RE-12
- 6) Ron Pfleiderer – Platte Valley RE-7

### **Superintendents present:**

None

### **BOCES Staff present:**

Jack McCabe, Executive Director

Mary Ellen Good, Federal Programs Director

- Federal Programs Staff: Marc Fortney, Juvenal Cervantes, Jessica Scott

Terry Buswell, Chief Financial Officer / HR

Denise Atkinson-Shorey, Chief Technology Officer

Tresban Rivera, Learning Services Director

Deniece Cook, WOHS Principal

Melony Sandquist, Executive Administrative Assistant

**Guests present:**

Maureen McNamara  
Gil Garcia  
Rocio Maria Lopez

**1.4 APPROVAL OF AGENDA**

**Mr. Tim Swain moved to approve the Agenda as presented. Seconded by Ms. Mary Ann Kaiser.**

**The motion passed by a unanimous roll call vote: Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

**1.5 APPROVAL OF MINUTES**

**Mr. Milton Beydler moved to approve the minutes from the December 11, 2008 and the January 29, 2009 meetings. Seconded by Mr. Tim Swain.**

**The motion passed by a unanimous roll call vote: Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

**2.1 EDUCATIONAL PRESENTATION**

Mary Ellen Good and Federal Programs staff presented information to the Board of Directors regarding many of the programs and services that are provided through that department.

- Marc Fortney – Presentation about homelessness and its effects on families and children
- Gil Garcia – Shared how the Migrant Student program helped him realize his potential
- Rocio Maria Lopez & Mary Ellen Good –
  - The ladies engaged in a conversation in Spanish. Juvenal Cervantes interpreted the conversation in English via headsets worn by the Board Members.

**3.0 EXECUTIVE SESSION**

**Ms. Marianne Kaiser moved to proceed into Executive Session regarding personnel as authorized by C.R.S. 24-6-402(4)(f). Seconded by Ms. Kathy Wood.**

**The motion passed by a unanimous roll call vote: Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

- Review / Discuss Executive Director Evaluation
- Review / Discuss Resolution to Amend Executive Director Contract Language

Regular Meeting was reconvened at 8:22 p.m.

#### **4.0 REPORTS / DISCUSSION ITEMS**

- 4.1 Financial Reports – Terry Buswell reviewed these reports and responded to questions
- February 19<sup>th</sup> Board Notes
  - Investment Report as of December 31, 2008
  - Financial Summary July 1, 2008 – December 31, 2008
  - Expense Detail Report July 1, 2008 – December 31, 2008
- 4.2 Program Director Reports
- Mary Ellen Good – Federal Programs
    - Audit coming up, will report findings when details are available
  - Tresban Rivera – Learning Services
    - Working on applying for two grants
  - Denise Atkinson-Shorey – Technology Services
    - E-Rate update
  - Terry Buswell – Business Services / HR
    - Budget process has begun for 2009-2010
  - Marietta Sears – Special Education
    - Unable to attend
  - Deniece Cook – Weld Opportunity High School
    - Counselors have been meeting with students to help with transition
- 4.3 Executive Director Report – Updates
- Update from the recent Northern Colorado Superintendents Meeting
  - Report on recent meeting with CDE. Jack and Nathan B. attended as part of the Growth Model Technical Advisory Panel.
- 4.4 Discuss Distribution of Board Agenda
- E-Mail Only
  - E-Mail and Hard Copy via regular mail
  - Other Options
- Centennial BOCES is working on providing wireless internet connection in the Board Room. This will enable Board Members to bring their computers and access their internet files. Board Agendas will continue to be sent via e-mail and regular mail until a formal decision is made on an alternate process.

#### **5.0 CONSENT AGENDA / ACTION ITEMS**

- 5.1 Approve Personnel Items
- Staff Appointments
  - Staff Agreement Changes
  - Staff Resignations / Releases
- 5.2 Approve Special Ed Agreements
- 5.3 Approve Supplemental Appropriations
- 5.4 Approve – Adopt Corporate Resolution for Flexible Benefit Plan
- 5.5 Approve – Adopt Resolution to close Weld Opportunity High School

**Ms. Sandi Searls moved to approve the Consent Agenda Action Items as presented. Seconded by Ms. Marianne Kaiser.**

**The motion passed by a unanimous roll call vote: Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

## **6.0 ACTION ITEMS**

6.1 Approve – Adopt Resolution to Amend Executive Director Contract Language. The contract language eliminates the requirement for the 30 day notice to be sent via certified mail.

### **Resolution**

Authorizing a change in contract language (agreement) for  
Centennial BOCES Executive Director, Mr. Jack McCabe

BE IT RESOLVED, that Centennial Board of Cooperative Educational Services and Mr. Jack McCabe mutually agree to continue Mr. McCabe's Employment Contract for the 2009-2010 fiscal year (July 1, 2009 - June 30, 2010) with the following amendment - agreement:

**2.3 Renewal.** If the Board does not notify the Executive Director in writing before March 1 of each contract year that this Employment Contract will not be renewed, it shall be deemed that the Board has renewed this Employment Contract for one (1) year extending from the initial termination date or from the extended termination date. The Executive Director shall, by regular mail to each member, remind the Board of the existence of this automatic renewal clause. Such notice shall be postmarked thirty (30) calendar days prior to the Board meeting at which renewal or non-renewal is to be considered. Failure to mail the required notice shall invalidate the automatic renewal clause.

BE IT ALSO RESOLVED that there will be no additional changes or amendments to the Executive Director's Contract for the 2009-2010 Fiscal Year.

RESOLUTION entered into and approved this 19<sup>th</sup> day of February, 2009.

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Mr. John Dudley, Board President  
Ms. Sandra Searls, Board Secretary  
Mr. Jack McCabe, CBOCES Executive Director

**Ms. Sandi Searls moved to approve the Resolution to amend the Executive Director Contract Language. Seconded by Ms. Kathy Wood.**

**The motion passed by a unanimous roll call vote: Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

6.2 Approve Policy Revisions and New Policies on Second Reading as presented.

- AC – Revised Policy
- AC-E-1 Revised Exhibit
- AC-R New Regulation
- ACD – Delete / Repeal Current Policy
- EGAEA – Revised Policy
- GBEE – Revised Policy
- GBEE-E – Delete Exhibit and Replace with GBEE/EGAEA – E
- JB – New Policy
- JICEC – Delete / Repeal Current Policy

**Ms. Kathy Wood moved to approve the policies as presented at second reading. Seconded by Ms. Marianne Kaiser.**

**The motion passed by a unanimous roll call vote: Milton Beydler, yes; Carolyn Breninger, yes; Don Dillehay, yes; John Dudley, yes; Marianne Kaiser, yes; Pat Montoya, yes; Sandi Searls, yes; Tim Swain, yes; Kathy Wood, yes.**

6.3 Discuss update on Senate Bill 30 and Nominate 2 BOCES Board Members to the RSA Council.

**Mr. John Dudley, Board President, asked for anyone volunteering on this council to e-mail their interest to him. No action was taken or appointments made at this meeting.**

## **7.0 ANNOUNCEMENTS**

### **Upcoming Board of Directors Meetings**

April 16, 2009

May 21, 2009

June 18, 2009

## **8.0 ADJOURNMENT**

**Ms. Kathy Wood moved to adjourn the meeting at 9:55 p.m. Seconded by Mr. Milton Beydler.**

**The meeting was adjourned by consensus.**

Respectfully Submitted,

Melony Sandquist  
Executive Administrative Assistant