

Town of Elizabeth

151 S. Banner St.
P.O. Box 159
Elizabeth, Colorado 80107



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<http://www.townofelizabeth.org>

Pre Application Meeting Form Request

The pre-application review is the preliminary review of a land use or building permit proposal the Town offers all applicants. **Meetings are scheduled for every first Friday of the month at 9:00 am.** Pre-application reviews are a free service provided by the Town prior to beginning the application process; **however, this review is not an application.** Pre-application "meeting form requests" must be submitted to the Town **two days prior to the actual meeting.**

- If no site is currently selected the pre-application meeting can be a useful tool to identify potential areas for development or re-development.
- The *Property Information* required below can be found on the Elbert County Assessor website at www.elbert.co.us/assessor/. Please print a copy of the Assessor's page and submit it with your pre-application review request.
- Mail, email, fax or drop off the request prior to the pre-application meeting.

Contact Information:

Name:			
Phone:	Fax:		
Email:			
Address:			
Project Description:			
Please circle which applicable to the property:			
Own	Rent	Purchase	Investment

Property Information:

Section-Township - Range		Zoning	
State Parcel Number		Acreage	
General Location		Water Source	
Legal Description		Sewer	

Owner Name	
Current Use	
Proposed Use	
If available, please provide a simple detail drawing of the existing floor plan. Please attach to this application.	

<i>Office Use Only</i>	
<i>Project Title:</i>	
<i>Description:</i>	
<i>Review Date:</i> _____	<i>Date/Time:</i> _____