

Innovation in Education Grants West Central Education Foundation



Proposals are due Friday, January 15, 2021. Email to westcentraleducationfoundation@gmail.com by 5 p.m. CT. Use the Grant Proposal Form on the following pages to submit your proposal.

Foundation's Mission

It is the mission of the West Central Education Foundation to "Leave a Legacy of Learning; Filling in the Gaps."

Eligibility

Classroom teachers from all grade levels and district staff employed by the West Central School District are eligible to apply for a Grant from the West Central Education Foundation.

This is a competitive process. Grant proposals are evaluated and awarded by the Board of Directors of the West Central Education Foundation. The Board and its subcommittees are composed of former teachers, community members and parents of students in the West Central School District.

Recipients are required to share what they learned from their project or how the funds impacted students in a presentation to the WCEF Board. An evaluation report must also be emailed to the Foundation.

Criteria

The selection panel will consider proposals for:

- Projects and activities that teach concepts in an innovative and creative way
- Enhancements to existing curriculum
- Projects and activities that align with curriculum and teaching standards
- Projects and activities that are implemented school-wide or in one classroom
- Projects and activities that support the mission of the West Central School District.

Grant proposals considered by the West Central Education Foundation may be for any amount up to \$1,000 per project. Grant proposals cannot be combined.

Grant proposals may include projects that require the purchase of equipment or software. Any items purchased with grant funds become the property of the West Central School District. If installation or maintenance costs will be incurred, please receive approval from your building principal before submitting the proposal. If the proposal includes hardware or software, please receive approval from the Director of Technology before submitting the proposal. Proposals requesting salary or travel costs will not be considered. Grant funds cannot be used to reimburse an expense that occurred prior to the date the Grant recipients are announced.

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These Grants are made possible through financial contributions to the West Central Education Foundation by leading businesses in the Hartford and Humboldt areas, individual contributors, and the Sioux Falls Area Community Foundation. These businesses, individuals, and the Sioux Falls Area Community Foundation value quality education and have chosen to support these efforts with their financial contributions.

Once the Grants have been awarded, representatives of the West Central Education Foundation and the award sponsors may ask the schools' administrators for opportunities to make presentations to the award recipients at their schools. Checks will be presented to the award recipients, but made payable to the award recipients' schools for deposit in the school's Trust and Agency accounts. Award recipients may access the Grant funds through the T&A accounts. If the program is not completed for which a Grant was awarded, the funds will need to be returned to the West Central Education Foundation.

Your name(s):

Email address:

School Name:

School phone number:

Administrator's name:

Please check to certify the following:

- * You have reviewed your completed proposal with your administrator.
- * If the grant proposal includes software or technology of any kind, you have reviewed your completed proposal with the district's Director of Technology.
- * You begin the proposed activity or project on or before the last day of school in the current school year or at the beginning of the next school year.
- * You will share what you have learned from this project or the impact on students with other teachers in some professional format during this school year.
- * You will submit to the Foundation a summary report of this activity or project (form included) within 30 days of its completion or before September 10, 2021. Failure to return the Grant Evaluation Form may disqualify you from consideration for future awards.

All of the information in this proposal is true and correct.

Applicant(s)

Date

Administrator

Date

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Supporting documentation may be attached.

Project name:

Grade and subject you teach, which grade levels this grant will serve, and how many students will benefit:

Describe the project or activity for which funds are requested:

Describe the proposed outcomes:

How the grant funds will be used:

Anticipated project period:

Explain how the project relates to curriculum and teaching standards and the mission of the West Central School District:

Total amount requested:

Is this project a one-time cost or will it be need to be added to the district budget to maintain (for example, a software license that must be paid annually to continue using the software)

Detailed budget for this activity listing the costs incurred to implement:

To submit your application for consideration, e-mail it to: westcentraleducationfoundation@gmail.com

GRANT EVALUATION FORM

If you received a grant for this proposal, you must submit this evaluation form within 30 days of completion of your project or activity. All evaluations must be received by September 10, 2021, email to: westcentraleducationfoundation@gmail.com.

School/Teacher(s)/Employee(s):

Project or activity this grant supported:

Amount:

Grant date:

Evaluation date:

Briefly describe the project or activity that this grant supported:

What objectives did this project or activity achieve? If your original objectives were not met, please explain why not:

How many individuals benefited from this project or activity?

How did actual expenses compare with the proposed budget?

Describe the overall effectiveness of this project or activity:

What continuing benefit do you expect to achieve from this project or activity:

Grant Recipient's Signature

Date