

**Recycling Coalition of West Virginia
Committee Meeting Minutes
July 30, 2015
WVDEP Headquarters**

Present: Paul Hayes, Greg Sayre, James Young, Charity Fellure, Kathy McKinley, and Mike Grunau via telephone.

The meeting was called to order at 10:34 a.m. by Chairman Paul Hayes.

Approval of Minutes:

Chairman Hayes asked for a motion to approve the minutes from the June 25, 2015 meeting. Greg Sayre made a motion to approve the minutes. His motion was seconded by James Young. The motion carried.

Financial Statement:

Treasurer Greg Sayre reported that the Coalition had an operating balance of \$11,086.22 as of June 30, 2015. He reported a grant account balance of \$29,686.06 as of June 30, 2015.

Committee Reports:

Education Committee – Chairman Hayes reported Robin Sizemore is working on the addition to the teacher lesson plans highlighting the cost of recycling.

Web site – James Young reported that we received the first draft version of the website from the design team at GoDaddy and following the committees review and changes, it would be ready to go live. Mr. Hayes reported that 2015 has \$3000 for website development. Before the design team would begin work, it needed payment of \$999.99 for redesign but did not accept checks. An additional charge of \$179.88 from GoDaddy is to pay for the website hosting for one year. Mr. Hayes paid for these two items on his personal Visa card. Mr. Sayre made a motion to reimburse Mr. Hayes for \$1,179.87. The motion was seconded by Ms. McKinley. The motion carried.

Mr. Hayes discussed putting a copy of the Coalition Bylaws on the website and handed a copy to everyone to review. Members present did not feel any changes were necessary and could appear on the website as is. The topic of donations was also discussed. It was the consensus of the committee that having the address of the Coalition to mail a check would be better than establishing a PayPal account. Mr. Young reported that Coalition members names, email address and hyperlinks to their websites would be included on the site. If members did not want to have this information on the site, please let the committee know.

Miscellaneous:

Todd Ensign from the Education Resource Center in Fairmont is working on the 2015 First Lego League Trash Trek Challenge. Coalition members are being recruited to serve as judges at the ten challenges in

November. Members may also be called on to answer students' questions and assist in research about solid waste issues.

The Division of Natural Resources donated a two night stay at Cacapon Resort State Park for the Adult prize contest. An additional \$250 will also be given as part of the prize for the winner to use for gas or other incidentals associated with a trip to Cacapon.

Next Meeting:

Chairman Hayes set the next meeting for mid-September.

Adjournment:

Chairman Hayes made a motion to adjourn the meeting. It was seconded by Kathy McKinley. Respectively submitted by Paul Hayes on behalf of Tom Aluise.