

SUMMER VILLAGE OF YELLOWSTONE  
ORGANIZATIONAL COUNCIL MEETING MINUTES  
FRIDAY, AUGUST 21<sup>ST</sup>, 2020  
ONOWAY HERITAGE CENTRE

**PRESENT:** Councillor .....Don Bauer  
Councillor .....Russ Purdy  
Councillor .....Brenda Shewaga

Administration:

Chief Administrative Officer .....Wendy Wildman  
Assistant CAO.....Heather Luhtala (Via Teleconference)  
Director of Emergency Management...Darren Jones (Via Teleconference)

Public at Large .....2

**1. CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Chief Administrative Officer, Wendy Wildman.

Motion #106-20

**2. AGENDA**

**MOVED** by Councillor Shewaga that the August 21, 2020 Organizational Meeting Agenda be adopted as presented.

**CARRIED**

**3. NOMINATIONS - MAYOR**

The Chief Administrative Officer called for nominations for the position of Mayor.

Councillor Shewaga nominated Councillor Purdy for Mayor.

The Chief Administrative Officer called for nominations for the position of Mayor a second time.

The Chief Administrative Officer call for nominations for the position of Mayor a third time.

Motion #107-20

**MOVED** by Councillor Shewaga that nominations cease.

**CARRIED**

Councillor Purdy was declared Mayor, was administered the Oath of Office for the position of Mayor and assumed the Chair.

**4. NOMINATIONS – DEPUTY MAYOR**

Mayor Purdy called for nominations for position of Deputy Mayor.

Mayor Purdy nominated Councillor Shewaga for Deputy Mayor.

Mayor Purdy called for nominations for position of Deputy Mayor a second time..

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Mayor Purdy called for nominations for position of Deputy Mayor a third time.

Motion #108-20

**MOVED** by Mayor Purdy that nominations cease.

**CARRIED**

Councillor Shewaga was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.

Motion #109-20

**5. CONFIRMATION OF COUNCIL MEETING DATE & TIME**

**MOVED** by Councillor Bauer that regular Council meetings be scheduled for the 3<sup>rd</sup> Friday of the months of January, March, April, June, July, August, September, October and November at 9:00 a.m., all meetings to take place at the Summer Village Shop located at 500-Morin Drive in Yellowstone, Alberta.

**CARRIED**

Motion #110-20

**6. CONFIRMATION OF SIGNING AUTHORITY**

**MOVED** by Councillor Bauer that the Signing Authorities be confirmed as all three Council members being Brenda Shewaga, Russ Purdy or Don Bauer in conjunction with the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala AND THAT two signatures are required being one elected official and one administration.

**CARRIED**

Motion #111-20

**7. CONFIRMATION OF BANKING AUTHORITY**

**MOVED** by Deputy Mayor Shewaga that the Banking Authority be confirmed as ATB Financial.

**CARRIED**

Motion #112-20

**8. CONFIRMATION OF CHIEF ADMINISTRATIVE OFFICER APPOINTMENT**

**MOVED** by Mayor Purdy that the Chief Administrative Officer Appointment be confirmed as Wendy Wildman of Wildwillow Enterprises Inc.

**CARRIED**

Motion #113-20

**9. CONFIRMATION OF AUDITOR APPOINTMENT**

**MOVED** by Deputy Mayor Shewaga that the Auditor Appointment be deferred.

**CARRIED**

Motion #114-20

**10. CONFIRMATION OF SOLICITOR APPOINTMENT**

**MOVED** by Councillor Bauer that the Solicitor Appointment be confirmed as Patriot Law Group.

**CARRIED**

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Motion #115-20

**11. CONFIRMATION OF INTERMUNICIPAL SUBDIVISION & DEVELOPMENT APPEAL BOARD AUTHORITY**

**MOVED** by Deputy Mayor Shewaga that the Intermunicipal Subdivision & Development Appeal Board be confirmed as per agreement with Lac Ste. Anne County (Bylaws 204-2019 and 210-2019).

**CARRIED**

Motion #116-20

**12. CONFIRMATION OF ASSESSMENT REVIEW BOARD**

**MOVED** by Mayor Purdy that the Assessment Review Board be confirmed as per agreement with Lac Ste. Anne County (Bylaw 208).

**CARRIED**

Motion #117-20

**13. CONFIRMATION OF MUNICIPAL PLANNING COMMISSION**

**MOVED** by Deputy Mayor Shewaga that the Municipal Planning Commission be confirmed as all of Council.

**CARRIED**

Motion #118-20

**14. CONFIRMATION OF FREEDOM OF INFORMATION & PROTECTION OF PRIVACY (FOIPP) COORDINATOR**

**MOVED** by Mayor Purdy that the FOIPP Coordinator be confirmed as the Chief Administrative Officer, Wendy Wildman.

**CARRIED**

Motion #119-20

**15. CONFIRMATION OF DESIGNATED OFFICERS**

**MOVED** by Councillor Bauer that the following Designated Officer appointments be confirmed:

- Assessor, Dan Kanuka, Municipal Assessment Services Group (*Bylaw 151*)
- Development Authority, Diane Burtnick, Development Officer (*Bylaw 188*)
- Subdivision Authority, Administration for Subdivision Approval Process, Jane Dauphinee, Municipal Planning Services (*Bylaw 189*) / Subdivision Approving Authority – Council, Summer Village of Yellowstone (*Bylaw 189*)
- Subdivision & Development Appeal Board Clerks – Stacey Wagner, Cindy Suter, Trinity Hindes and Jane Holman (*Bylaw 210*)
- Assessment Review Board Clerk, Mike Primeau, Lac Ste. Anne County (*Bylaw 209*)
- Community Peace Officer/Bylaw Enforcement Officer - Town of Mayerthorpe Peace Officer Services Agreement – Dwight Dawn (*Bylaw 211*)

**CARRIED**

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Motion #120-20

**16. CONFIRMATION OF COMMITTEE APPOINTMENTS**

**MOVED** by Deputy Mayor Shewaga that the Committee Appointments be confirmed as follows:

- Fire Commissioner – **Don Bauer** representative with Russ Purdy as alternate
  
- Highway 43 East Waste Commission – **Don Bauer** representative with Russ Purdy and Brenda Shewaga as alternates
  
- Lac Ste. Anne Foundation – **Brenda Shewaga** representative with Don Bauer as alternate
  
- Municipal Emergency Management & Regional Emergency Services – **all members of Council** (one rep to vote)
  
- North 43 Lagoon Commission – **Russ Purdy** representative with Brenda Shewaga and Don Bauer as alternates
  
- West Inter-Lake District Regional Water Services Commission – **Russ Purdy** representative with Don Bauer as alternate
  
- Family & Community Support Services – **Brenda Shewaga** representative with Russ Purdy as alternate
  
- Yellowhead Regional Library – **Brenda Shewaga** representative with Don Bauer as alternate
  
- Summer Villages of Lac Ste. Anne County East – **all members of Council** to attend (one rep to vote)
  
- Darwell Regional Wastewater Line - **Russ Purdy** representative with Don Bauer as alternate

**CARRIED**

Motion #121-20

**17. COUNCIL REMUNERATION & MILEAGE RATE**

**MOVED** by Deputy Mayor Shewaga that the Council remuneration and the mileage rates be set in accordance with Policy #C-COU-REM-1 (note that the Remuneration for Honorarium for Deputy Mayor should read Deputy Mayor/Councillor)

**CARRIED**

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Motion #122-20

18. **MUNICIPAL OFFICE LOCATION**

**MOVED** by Deputy Mayor Shewaga that the named Municipal Office Location be 4808-51 Street, Onoway, Alberta, Canada.

**CARRIED**

19. **ADJOURNMENT**

Mayor Purdy declared the meeting adjourned at 9:16 a.m.

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Mayor, Russ Purdy

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Chief Administrative Officer, Wendy Wildman