

**Village of Hanover
Council Meeting Minutes
December 12, 2018**

Mayor Jeff Collins called the Village of Hanover Council Meeting to order at 6:30pm and led us in the Pledge of Allegiance. Clerk/Treasurer Nicole Gieseler gave the invocation.

ROLL CALL:

Jeff Collins: Present	Brandon Hale: Present
Scott Ball: Present	Sue Spaulding: Present
Chester Flowers: Present	Donna Renicker: Present
Chris Felumlee: Present	Kim Christian: Present

MINUTES:

The Minutes of the Dec 12, 2018 meeting minutes were reviewed and discussed. Being no corrections or additions, a motion to accept the minutes was issued by Councilman Halend by Councilman Flowers. All Ayes.

VISITORS:

None

LETTERS AND CORRESPONDENCE:

Mayor Collins informed the following mail was received:

Brickler & Eckler information about acquiring property.

ADR- Christmas calendars

Dominion Energy information regarding HCA, pipeline, homeland security.

Enterprise Products- sales solicitation

Columbia Gas- 1% increase in bill to help fund infrastructure updates.

CLERK TREASURER REPORT:

Clerk/Treasurer Gieseler advised that the bank statement has been reconciled for the month of November and all money is accounted for. She reminded that all elected officials must attend one of the state's Public Records Training within their term. Training dates will be coming up. Please go to the State Auditor's website to look for dates and sign up.

Councilman Ball made a motion to send the bills to finance, Councilwoman Renicker 2nd, all ayes.

Councilwoman Spaulding made a motion to pay the bills, Councilman Felumlee 2nd, all ayes.

FINANCE COMMITTEE REPORT:

Nothing

CIP REPORT:

Councilman Ball updated Council on the CIP Committee meeting held last Monday. He advised that some changes were made to the CIP plan. Those changes include less drainage and more street projects. There was also discussion on the Water Treatment System. The updated CIP plan was distributed to Council. Mayor shared a list of 2018 Village accomplishments. Councilman Hale requested this list be included in the minutes. Mayor will send a copy of the list to Council for review.

CITIZENS REPORT:

Nothing.

BPA REPORT:

BPA member Bill Fry reported that sewer billing is 38 behind for \$5582.00. Plant is running well and permit was made for the month. Eng. Consultant Carr inquired about the type of UV bulbs used. Fry will check. Carr may have an additional resource for replacement bulbs.

GROUND DIRECTOR REPORT:

Mayor Collins advised that the fire station parking lot cement was sealed by Layton's. Layton apologized for not sealing sooner; they provided the Village with a \$1200.00 sealing product instead of the regular \$400.00 at no cost to the Village to compensate for delay.

FIRE DEPT REPORT:

Councilwoman Spaulding reported that the fire dept. had 12 runs for the month of Nov. 7 EMS, 4 Transports, 1 Fire.

STREET COMMITTEE REPORT:

Councilwoman Renicker reported all lights should be on in the Village. She noted we did have a citizen complaint of a leaning AEP pole by the bridge on W. High St. This would cause a power outage if the pole fell. AEP was called. Hanger met AEP at the pole. AEP plans to move the pole to a safer location. BPA member Bill Fry noted if the lines go out on that pole it will cut the electricity off from one of the WWTP pump stations. Zoning Inspector Kim Christian will follow up with the Licking County Engineers office regarding this pole as well. Councilman Hale stated his concern of leaning power poles throughout the village; this will need to be watched.

Citizen Jeff Hanger informed that K & K Salt could supply our calcium chloride need for the ice/snow removal on cement. The cost is \$19.00 per bag or \$931.00 a skid. Councilman Felumlee granted permission to buy the needed salt.

Discussion took place regarding collaborating with Fire Dept. to cover cost and distribution of salt on fire station parking lot. Hanger also noted that Elm will no longer store left over salt throughout the summer. A new location is needed. He suggested the trailer storage at the old Star Wiper pole barns. Mayor Collins reminded that the school might permit us to store our salt free at one of their buildings. A location will need to be decided upon before spring.

Councilman Felumlee advised that potholes have been patched. He also advised that the traffic controller would be received during Christmas break.

Mayor Collins informed that a light would be placed between the bus garage and American Legion Hall to increase visibility of the entrance/exit.

PLANNING AND DEVELOPMENT:

Nothing.

ZONING INSPECTOR'S REPORT:

Zoning Inspector Kim Christian reported that she spoke to LCATS regarding the crosswalk on Hainsview Drive that the band uses to travel from the High School to practice field. Crosswalk signs are needed along with a stop bar. Mayor Collins advised that there is no signage regarding "leaving a school zone". Christian also informed that information was sent out regarding swimming pool regs to the Planning & Development committee.

STORM WATER MANAGEMENT:

Nothing.

ENGINEERS REPORT, ADR:

Eng. Consultant Jeff Carr reported that S. Main St. Drainage Plans were submitted to the ACOE. Once we receive them back we will be able to bid. The bid will be bundled with WWTP and W. High St projects in Feb 2019. This will line up the projects for spring. OPWC Phase 2 is looking promising. If the Village would like to try to get a CDBG grant, income studies will need to be done for the targeted areas. Grant submission is April. A 3rd party will need to complete the income study.

Citizen Hanger asked what would be done with the old sidewalk concrete during the OPWC projects. Per Carr this is undecided at this point.

LAW SOLICITOR'S REPORT:

Nothing.

GRIEVANCE COMMITTEE REPORT:

Nothing.

APPEALS BOARD:

Nothing.

OLD BUSINESS:

Ordinance 21-2018 An ordinance fixing the salary for the Mayor of the Village of Hanover. A motion to adopt was made by Councilman Hale, 2nd by Councilwoman Spaulding, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 22-2018 An ordinance fixing the salary of all members of Village Council for the Village of Hanover. Discussion took place regarding compensation for additional committee meetings and clarification was given that no additional compensation is granted. Council is paid 100.00 per Council Meeting up to a certain amount of meetings per year. A motion to adopt was made by Councilwoman Renicker , 2nd by Councilman Flowers, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 23-2018 An ordinance fixing the salary for all members of the Board of Public Affairs for the Village of Hanover. Discussion took place of compensation for additional work that BPA members do all year around in order to keep wastewater treatment system running. Clarification was provided that no additional compensation is given. BPA is paid 200.00 per required meeting up to a certain amount of meetings per year. A motion to adopt was made by Councilwoman Spaulding, 2nd by Councilmen Hale, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 24-2018 An ordinance appointing a Zoning Inspector for the Village of Hanover. A motion to adopt was made by Councilman Felumlee , 2nd by Councilwoman Renicker, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 25-2018 An ordinance fixing the salary for the clerk-treasurer for the Village of Hanover. A motion to adopt was made by Councilwoman Spaulding, 2nd by Councilman Ball, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 26-2018 An ordinance fixing the salary for the billing clerk of the Village of Hanover. A motion to adopt was made by Councilwoman Spaulding, 2nd by Councilman Felumlee, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 27-2018 An ordinance appointing a Solicitor for the Village of Hanover and fixing his salary. A motion to adopt was made by Councilman Flowers , 2nd by Councilwoman Renicker, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 29-2018 An ordinance appointing an Engineering Consultant for the Village of Hanover and fixing his salary. A motion to adopt was made by Councilman Hale, 2nd by Councilwoman Spaulding, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

Ordinance 30-2018 An ordinance to make the temporary appropriations for the current expenses and other expenditures for the Village of Hanover, state of Ohio, during the fiscal year ending December 31, 2019. A motion to adopt was made by Councilman Flowers , 2nd by Councilwoman Spaulding, vote by Roll Call- Hale-YES, Ball- YES, Felumlee- YES, Renicker- YES, Spaulding- YES, Flowers- Yes.

NEW BUSINESS:

Resolution 21-2018 A resolution transferring money within the Enterprise fund for payment for Energy Co-op Gas bill on behalf of the Village of Hanover, Licking County, Ohio , and declaring an emergency. A motion to waive the 2nd and 3rd reading was made by Councilman Felumlee, 2nd by Councilwoman Spaulding. A motion to adopt was made by Councilwoman Spaulding, 2nd by Councilman Hale. Vote by Roll Call: Spaulding-YES, Renicker-YES, Ball-YES, Flowers-YES, Hale-YES, Felumlee- YES.

Resolution 22-2018 A resolution transferring money within the General fund for payment of the Mayor and Council salary expenses on behalf of the Village of Hanover, Licking County, Ohio , and declaring an emergency. A motion to waive the 2nd and 3rd reading was made by Councilwoman Spaulding, 2nd by Councilwoman Renicker. A motion to adopt was made by Councilwoman Spaulding, 2nd by Councilman Flowers. Vote by Roll Call: Spaulding-YES, Renicker-YES, Ball-YES, Flowers-YES, Hale-YES, Felumlee- YES.

Clerk/Treasurer Gieseler advised Council that in 2019 the resolutions for transferring money within a fund is not necessary and will not be created. However, she will notify the Finance Committee whenever money is moved within a fund to insure transparency and for awareness of necessary changes to future budgets.

MAYORS MINUTE:

Mayor Collins noted that website would be updated in the spring.

There is no second council meeting for the month of December.

Councilman Hale noted that there would not be a Storm Water meeting at the end of December.

Mayor Collins took the time to thank all individuals who contributed to making this year successful.

Mayor Collins requested that the Council move into Executive Session based on Section 2 C 4a of the Village Officer Handbook. "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or to consider the investigation of charges or complaints against such a person, unless asked by such employee or official to be held in public;"

A motion to go into Executive Session was made by Councilman Hale, 2nd by Councilman Flowers, All- Ayes.

A motion to end Executive Session was made by Councilwoman Spaulding, 2nd by Councilwoman Renicker, All Ayes.

A motion to adjourn the meeting was made by Councilwoman Spaulding, 2nd by Councilwoman Renicker, All Ayes.

RESPECTFULLY SUBMITTED:

Mayor Jeff J. Collins.

Clerk/Treasurer Nicole D. Gieseler

2018 VOH Accomplishments

Fire Station Parking Lot Replacement \$43,966.50

Zoning Book Update \$3234.38

Fee Schedule update

Meadow Drive Catch Basin Repair \$420.00

Hainsview Headwall Repair \$610.00

S. Main Street Drainage Engineering/Surveying \$11,000.00

Submitted appropriate documentation to ACOE for S. Main St project.

Hanover Park drainage diversion to help promote street safety on S. Main St. for citizens

Dry Dam Repair \$3750.00

Fleming Drive Ditch clean up \$800.00

Clearview Drive Ditch/Drainage Repair \$150.00

Replaced and repaired drainage grates

Hainsview headwall repair

Became compliant with EPA and got MS4 reporting up to date

Pavement Striping \$7,749.45

Traffic Signal Repairs \$11,647.38

Kept the street lights on

OPWC W. High Street Project Part 1 Awarded- Match \$25,500.00

OPWC W. High Street Project Part 2- application submitted

Cleaned up the Sidewalks

Contracted with a new trash service

Contracted with new snow removal

Completed the adoption of the paper township and rescinded.

Passed fire levy.

Maintained Village Hall- completed plumbing and window repairs.

Placed mandatory ODNR signs up.

Placed additional road signs needed for the Village

Sprayed for West Nile

Bought new printer to update Village technology – gave us the ability to scan and improve quality of sewer bill printing.

Created 2 additional FUNDS to insure transparency and accuracy of money being received and spent by the Village.

Filed necessary zoning complaints.

Added at least 3 new homes and received 12 permits

Attended the State of Ohio records training.

Attended additional State of Ohio officer trainings.

Attended the Licking County Small Village meetings.

Attended GROW Ohio meeting

Made many repairs and updates to our WWTP

Brought 32 Ordinances and 22 Resolutions before Council for review and discussion.

Participated in the United Way Day of Caring

Swore in:

- 6 Council members

- 1 Mayor

- 1 Clerk/Treasurer

- 2 Zoning inspectors

- 1 BPA

- 2 Planning president

- 2 planning members

Held 3 Special Public Meetings in addition to our 23 regularly scheduled and committee meetings