

Attention: All CNAs with PCS and EPSDT Clients

Below you will find a list of holidays that you will not be working.

You will not receive service on:

New Year's Day (January 1 st)	Easter Sunday (April 1 st),	Memorial Day (May 28 th)
Independence Day (July 4 th)	Columbus Day (October 8th)	Thanksgiving Day (November 22 nd)
Christmas Day (December 25 th)		

The number of hours your client gets per day will be listed on the care plan and if adjustments need to be made you will be contacted by the office.

Please carry the attached calendar of holidays with your timesheets so you can see it daily.

Your client will receive an identical calendar and is being asked to post it in the home where you can see it. Should either of you misplace it please contact the office for a replacement.

THE HOURS ON THE CARE PLAN MUST BE FOLLOWED!

Please remind your client if possible, to try to arrange their appointments around your PCS hours so that they always receive the care they need. You can go in to help your client bathe, dress, and get ready for an appointment, but unfortunately, state regulations DO NOT allow you to take them or go with them to the doctor or hospital. And once your client leaves, you must leave also. You are NOT ALLOWED to stay and clean while the client is not there, even if there is someone else in the home. That is a STATE REGULATION!

If your client asks you to come in early or stay late please contact the office immediately. You are only allowed to work the scheduled hours allotted on your care plan. If any changes need to be made to the care plan, please contact the director of nursing.

If you have any questions at all about your hours, please call the office anytime Monday – Friday between 9 am and 4 pm at (336) 375-8288.

Our goal is to provide quality care to all our clients, and hope that we are always able to do so. If you ever have any concerns, please call and let us know.

Thank you so much for working for Angel Hands Home Care.

This is your Holiday Calendar for **2018**. Please save it so you will know which Holidays will be observed by the CNA. CNAs must not work on the days marked with **H unless otherwise noted**. This calendar applies to **PCS and EPSDT** clients only, if you are unsure of your client type please contact the office.

January 2018

M	Tu	W	Th	F	Sa	Su
H 01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
<i>Happy New Year!</i>						

February 2018

M	Tu	W	Th	F	Sa	Su
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
<i>Happy Valentine's Day!</i>						

March 2018

M	Tu	W	Th	F	Sa	Su
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2018

M	Tu	W	Th	F	Sa	Su
						H 01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
31						
<i>Happy Easter!</i>						

May 2018

M	Tu	W	Th	F	Sa	Su
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
H 28	29	30	31			
<i>Happy Memorial Day!</i>						

June 2018

M	Tu	W	Th	F	Sa	Su
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

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July 2018

M	Tu	W	Th	F	Sa	Su
						01
02	03	H 04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
<i>Happy 4th of July!</i>						

August 2018

M	Tu	W	Th	F	Sa	Su
		01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2018

M	Tu	W	Th	F	Sa	Su
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
<i>Happy Labor Day!</i>						

October 2018

M	Tu	W	Th	F	Sa	Su
01	02	03	04	05	06	07
H 08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
<i>Happy Halloween!</i>						

November 2018

M	Tu	W	Th	F	Sa	Su
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	H 22	23	24	25
26	27	28	29	30		
<i>Happy Thanksgiving!</i>						

December 2018

M	Tu	W	Th	F	Sa	Su
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H 25	26	27	28	29	30
31						
<i>Merry Christmas!</i>						