



Office Use Only
Date Requested:
Date Completed:

Public Information/Educational Records Request

In order to better serve you and make sure that I give you the exact information you want, please put all requests for public information in writing and fax it to (972) 544-2784. Please be as precise as possible and give all of the following information:

Name _____

Address _____

Phone Number _____

Date of Birth _____

Last Grade Attended _____ Last Year Attended _____

Information Requested _____

Signature _____

Thank you

T.J. Knight
Director of Assessment & Operations
Ferris ISD Records Management Officer